

Non Clinical Activities Table

Non-clinical activities are set by the Organisation for the whole of the Trust/Health Board.

| Supporting Professional Activities: | Sessional Value | Time Allocation (more details in Job Planning Procedure) |
|---|-----------------|--|
| *Core SPA (Max 1.5 Session) | Yes | 1.5 SPA |
| Advisory Committee Attendance (HB Approved) | Yes | To be agreed with Clinical Director |
| Advisory Committee Chair/Co-chair (HB Approved) | Yes | To be agreed with Clinical Director |
| Appraisal/ Revalidation - Appraiser | Yes | 1.5 SPA |
| Article 14 Advisor Lead Role | Yes | 0.25 per applying SAS Doctor |
| Assistant Medical Director | Yes | To be agreed with Clinical Director |
| Case investigator (Health Board) | Yes | 0.5 SPA for 2 CI |
| Case manager for UPSW (Health Board) | Yes | 0.5 SPA for 2 CM |
| Champions for HB initiatives | Yes | See procedure |
| Clinical Board Director | Yes | To be agreed with Clinical Director |
| Clinical Director | Yes | 0.5-2 SPA determined locally |
| College Tutor | Yes | 1 SPA (42 weeks = 157.5 hrs) |
| CPD - Continuing Professional Development | Yes | **CPD is Included in Core SPA** |
| Educational Supervisor | Yes | 0.25 SPA per trainee (max of 4/ 1SPA) |
| Job Planning - Others | Yes | 1 SPA |
| Job Planning Lead (Health Board) | Yes | 1 SPA |
| Lead Role - R&D Lead (Directorate) | Yes | To be agreed with Clinical Director |
| Lead Role - Appraisal Lead | Yes | To be agreed with Clinical Director |
| Lead Role - Area IT Clinical Lead | Yes | To be agreed with Clinical Director |
| Lead Role - Blood Transfusion Lead (Health Board) | Yes | 1 SPA |
| Lead Role - Clinical Audit Lead (Clinical Board) | Yes | To be agreed with Clinical Director |
| Lead Role - Clinical Audit Lead (Directorate) | Yes | 1 SPA |
| Lead Role - Consent Lead (Clinical Board) | Yes | 0.5 SPA |
| Lead Role - Data outlier lead (Clinical Board) | Yes | 0.5 SPA |
| Lead Role - Deteriorating Patients (Health Board) | Yes | 1 SPA |
| Lead Role - End of Life (Health Board) | Yes | 1 SPA |
| Lead Role - Learning from deaths (Directorate) | Yes | SPA will depend on caseload. 0.25 to1 SPA |
| Lead Role - Local Clinical Governance | Yes | To be agreed with Clinical Director |
| Lead Role - Other approved Q&S Leads | Yes | SPA will depend on workload. 0.25 to1 SPA |
| Lead Role - Quality & Safety | Yes | To be agreed with Clinical Director |

| Supporting Professional Activities (cont): | Sessional Value | Time Allocation (more details in Job Planning Procedure) |
|---|-----------------|--|
| Research - Clinical Researcher | Yes | 1 SPA |
| Research - Other | Yes | To be agreed with Clinical Director |
| Research - Principle Investigator | Yes | SPA will depend on caseload. 0.25 to1 SPA |
| Research - Supervision of MD & PhD students | Yes | To be agreed with Clinical Director |
| Research Degree Student Supervisor | Yes | 0.25 SPA per student |
| Rota Master/Local Induction Organiser | Yes | To be agreed with Clinical Director |
| SI Investigator (Health Board) | Yes | 0.5 SPA for 3 SI |
| Specialty Lead / Sub-Specialty Lead | Yes | 0.5-2 SPA determined locally |
| Training - Postgrad - Training of Other NHS Professionals | Yes | To be agreed with Clinical Director |
| Training Programme Director | Yes | To be agreed with Clinical Director |

| Additional NHS Responsibilities: | Sessional Value | Time Allocation (more details in Job Planning Procedure) |
|---|-----------------|--|
| Caldicott Guardian | Yes | To be agreed with Clinical Director |
| Deputy Director of Public Health | Yes | To be agreed with Clinical Director |
| Director of Public Health | Yes | To be agreed with Clinical Director |
| Managed Clinical Network Meeting (please specify MCN) | Yes | To be agreed with Clinical Director |
| Travel - ANR (please specify to/from and which additional NHS responsibility this is linked to) | Yes | NA |

| External Duties: | Sessional Value | Time Allocation (more details in Job Planning Procedure) |
|---|-----------------|--|
| Advisory Appointments Committee Member | Yes | NA |
| College / Faculty Advisor | Yes | NA |
| Educational Supervisor - Regional | Yes | NA |
| External Duties - Other (please specify) | Yes | NA |
| GMC work (please specify) | Yes | NA |
| Government Departmental Work (please specify) | Yes | NA |
| Health Education Improvement Wales (please specify) | Yes | NA |
| HIW Assessment work (please specify) | Yes | NA |
| Royal College work for the NHS (please specify) | Yes | NA |
| Specialty Training Board Representative | Yes | NA |
| Training Programme Director | Yes | NA |

| Supporting Professional Activities Cont: | Sessional Value | Time Allocation (more details in Job Planning Procedure) |
|---|------------------------|---|
| Lead Role - R&D Lead (Clinical Board) | Yes | To be agreed with Clinical Director |
| Lead Role - Resus Lead (Health Board) | Yes | 1 SPA |
| Lead Role - Sepsis Lead (Health Board) | Yes | 1 SPA |
| Lead Role - Staff wellbeing lead (Directorate) | Yes | 0.5 SPA |
| Lead Role - Surgical Safety (Clinical Board) | Yes | 0.5 SPA |
| Lead Role - Transition Lead (Health Board) | Yes | 0.5 SPA |
| Lead Role - VTE Lead (Health Board) | Yes | 0.5 SPA |
| Named Clinical Supervisor | Yes | 0.25 SPA Total (42 weeks = 39.38 hrs) |
| Other Teaching (for negotiation) | Yes | must not double count with core SPA |
| Quality Improvement Activities | Yes | To be agreed with Clinical Director |
| Research - Chief Investigator | Yes | SPA will depend on caseload. 0.25 to 1 SPA |

| Private Professional Services: | Sessional Value | Time Allocation (more details in Job Planning Procedure) |
|---------------------------------------|------------------------|---|
| Other NHS Work (Other Health Board) | No | NA |
| Private Practice (please specify) | No | NA |

| Medical School: | Sessional Value | Time Allocation (more details in Job Planning Procedure) |
|-----------------------------|------------------------|---|
| Associate Postgraduate Dean | No | NA |
| Dental School | No | NA |
| Medical School | No | NA |
| Postgraduate Dean | No | NA |
| Undergraduate Dean | No | NA |

| Non-Working Time: | Sessional Value | Time Allocation (more details in Job Planning Procedure) |
|--------------------------|------------------------|---|
| Non - Working Time | No | NA |

