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Bwrdd Iechyd Prifysgol
Caerdydd a'r Fro
Cardiff and Vale
University Health Board

CARDIFF AND VALE UNIVERSITY HEALTH BOARD - DECLARATION OF OUTSIDE WORK

Section 1	
In addition to your work with Cardiff and Vale UHB, do you undertake work outside of the UHB e.g. paid work / voluntary work?	<ul style="list-style-type: none"> <input type="radio"/> YES <input type="radio"/> NO

Should you undertake any outside work during your employment with the Cardiff and Vale UHB you must declare the details to your Line Manager and complete this form:

Employment Details	
Name:	
Job Title:	
Band / Payscale:	
Department:	
Telephone contact details:	
Hours worked per week with Cardiff and Vale UHB:	
Please outline your work pattern within Cardiff and Vale UHB (e.g. days worked, shift pattern):	
Other Employers Name:	
Nature / Type of Business:	
Number of hours worked per week in other employment:	
Please outline your work pattern in other employment (e.g. days worked, shift pattern):	
Will you be working more than 48 hours per week in total or more than 12 hours in any one 24 hour period as a result of your combined employment?	<ul style="list-style-type: none"> <input type="radio"/> YES <input type="radio"/> NO
Any other relevant information you wish to disclose:	

N.B. if applicable please also complete the Working Time Regulations Opt Out Form

Section 2 – Declaration & Authorisation	
To be completed by Employee	
Name:	
Signature:	
Date:	
To be completed by Line Manager	
Do you envisage a conflict of interest between “outside work” and the employee’s employment with Cardiff and Vale UHB?	<ul style="list-style-type: none"> <input type="radio"/> YES <input type="radio"/> NO
Name:	
Job Title:	
Signature:	

Date:

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