

Dear

Outpatient Appointment

Thank you for choosing to see me at Cardiff and Vale UHB for your outpatient consultation. This letter sets out some important information that I am required by law to provide to you. This is for your information only and is not a bill. As this includes information about my charges, if you do not have private medical insurance but someone else will be paying your bill, you may wish to pass a copy of this letter to them. Please note that even if someone else is paying your bill or you have private medical insurance, you are responsible for paying any charges which they do not pay.

Consultation Fee

My fee for an initial consultation will not exceed £..... and my fee for any follow-up consultation will not exceed £..... These estimates are correct as at the date of this letter. Should you cancel your appointment with less than hours' notice, a cancellation fee of up to% of the appointment charge OR an amount of £..... (initial consultation) and £..... (follow-up consultation) may be charged.

Following your consultation you may need certain tests (such as blood tests or imaging, for example an X-ray, MRI or CT scan) to help me diagnose your condition. If the test is undertaken by the clinic or hospital, and not by me, the fees for those tests will be determined by the clinic or hospital and charged to you, or your private medical insurer, separately.

If there are any fees which I will charge in relation to any of the tests I advise that you have, I will let you know what those will be.

Private Medical Insurance

If you have private medical insurance, please contact your insurer before your consultation, to check the terms of your policy, particularly the level and type of outpatient cover you have, including any reimbursement limits on individual consultation fees.

I am recognised by the private medical insurers at the end of this letter or listed below:

.....

Please note you are responsible for any fees not covered by your insurer.

Financial Interests

I am legally obliged to tell you if I have any financial interests in the Cardiff & Vale UHB or any equipment there. I can confirm I do not have any such financial interests.

Quality Information

You can compare independent information about the quality of private treatment offered at the hospital and other private healthcare providers from the Private Healthcare Information Network (PHIN) website: www.phin.org.uk.

Yours sincerely

[Name of consultant]

I am recognised by the following private medical insurers: