An Anxiety Self-Help Workbook for Young People in Secondary School



Cardiff and the Vale





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## Adapted by the Cardiff and Vale University Health Board Resilience Project, from the guided workbook by the Emotional Wellbeing Service.

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This is a self-help workbook for young people who may be experiencing anxiety. It explains what anxiety is, and what it feels like, but mainly it gives practical advice and activities that you can do if you are struggling with feelings of anxiety.

For some young people this workbook can be used simply by reading each chapter and completing the activities for each. But it may be helpful to work through it (or parts of it) with an adult you trust so they are able to support you.

It is helpful to work through this workbook slowly, completing small bits at a time. Give yourself some time to practice the strategies and activities before moving onto the next.

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg











Breathe in Breathe out Repeat





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## Anxiety is...

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...a natural human response when we perceive that we are under threat. It can be experienced through our thoughts, feelings, physical sensations and behaviours.

Everyone experiences certain levels of anxiety from time to time. It is a normal response to situations we perceive as threatening or stressful. For example, taking an exam or trying something new for the first time. Some level of anxiety can even be helpful; like needing to deal with an emergency or before a big performance.

#### Fight, Flight or Freeze

Imagine you are in a forest. Happily minding your own business. It's a lovely day and the sun is shining. When suddenly you come up against a bear. A big bear. A big bear with big teeth, and big claws.



Your muscles tense up ready for action. Your heart beats faster to carry blood to your muscles and brain and you breathe faster to get oxygen to where you need it for energy. You start sweating to stop your body overheating. Your mouth becomes dry and you feel sick.

#### What do you do?

Most will run (flight). Some may try and fight off the bear (fight). Others may stay really still and hope the bear doesn't notice them (freeze). All are natural reactions to something that is really big and really scary.

Once you are safely away from the bear you may feel a little bit shaky and weak, but everything starts to calm down; your heart rate and breathing reduce, you stop sweating, you stop feeling sick. You go back to normal.

Your body is programmed to respond in this way. This reaction is caused by adrenaline being released in response to the threat. In a freeze response, it is endorphins being released which numb and work to conserve your energy. This reaction is also known as 'fight, flight or freeze'.

Unfortunately, the brain does not differentiate between a bear attack, and the other non-life threatening situations we find stressful...like entering a room of people we don't know, or speaking in front of people. The fight, flight, freeze reaction is the same regardless.

What is really important to remember is that no matter what the cause, the reaction passes once your brain registers that you are safe again.









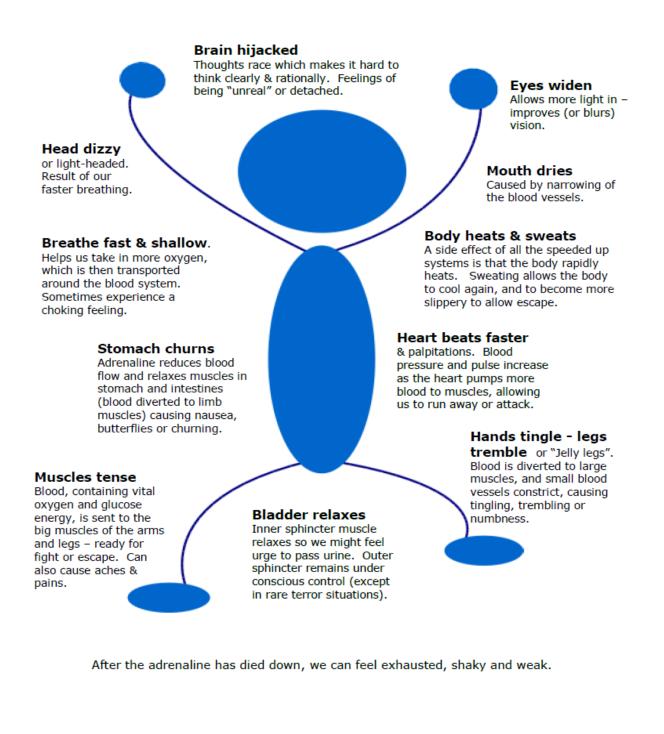




Over the next couple of pages, we will look more at your anxiety and what the fight, flight or freeze response looks like for you.

#### How do I know I am anxious?

Below is a list of ways your body may respond when anxious – not everyone will experience all of them. Circle the ways in which your body responds to feelings of anxiety.



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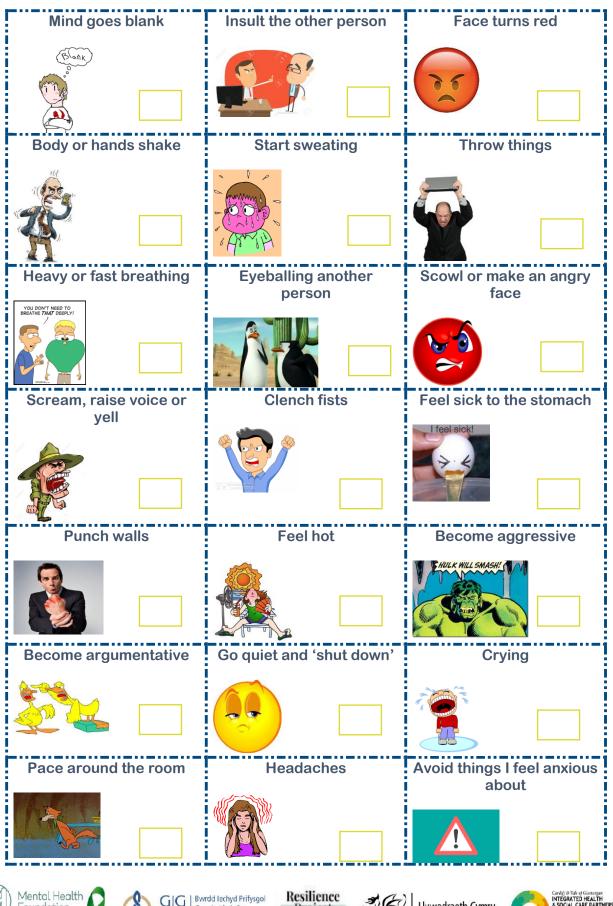




Here are some more things you may notice happen when you are anxious.

Tick the ones that apply to you.

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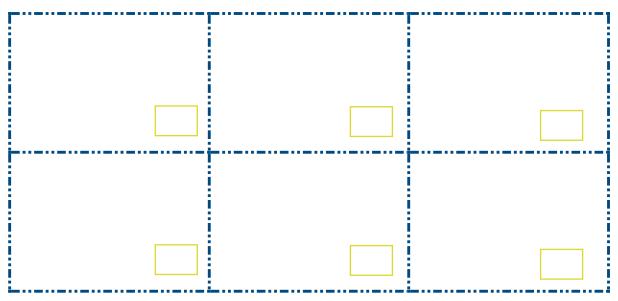
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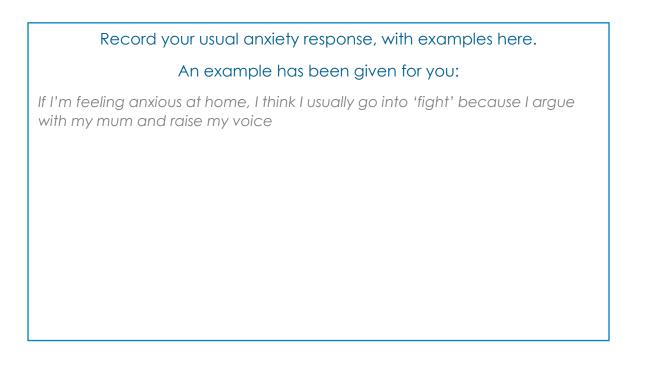


Maybe there are things that happen when you are anxious, which aren't on either list. Here are some blank squares where you can write or draw any other reactions you have when feeling anxious:



#### My anxiety response

So now you've learnt about the fight / flight / freeze response, and noticed the things that happen to your when you are anxious. Take some time to reflect and think about your usual anxiety response is. Do you throw things or argue and go into 'flight'? Do you avoid things, and go into 'flight'? Or do you go quiet and shut down (go into 'freeze')? Maybe this changes depending on the situation? Maybe some days you notice it more?







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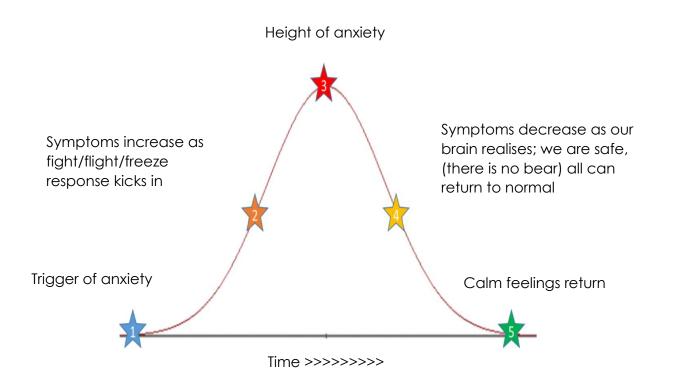
## When does anxiety become a problem?

A lot of the time the things that make us feel anxious aren't literally life or death situations (like a bear attack). Our brain just thinks they are because the part of the brain responsible for sending signals to out body about danger has stayed the same even though dangers in society have changed a lot over time.

It is the same fight, flight or freeze response that kicks in (for example when we are anxious about meeting a new group of people) but we are not literally needing to fight or run for our lives. In fact the physical symptoms preparing us to fight, flee or freeze are not very helpful –, they often make things worse.

No matter what the trigger is, it is still true that the fight, flight or freeze reaction passes once your brain registers that you are safe again.

The diagram below is what's known as the '**anxiety curve**'. You'll come back to the anxiety curve later in the workbook. It starts with a trigger - a thought or situation that causes feelings of anxiety (1), then anxiety levels rise (2), until you reach your peak feelings of anxiety (3). Anxiety levels then decrease (4), until you reach a state of calm (5). The time it takes to move between each stage of the curve will be different for everyone, and for you it might vary each time.



Anxiety can become problematic when we are not able to help ourselves realise we really are safe. When this happens, symptoms might interfere with you being able to live life as fully as you would like to.

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Possible signs that anxiety might be becoming a problem:

- Your feelings of anxiety are particularly strong and long-lasting
- Your reactions may be out of proportion to the situation
- You start to avoid certain situations that may make you feel anxious
- You do not feel in control of your feelings or physical sensations
- Your anxieties stop you from going about your everyday life

You have already started working on noticing what the fight, flight or freeze reaction looks like for you. The rest of this workbook will share ideas to help manage anxiety and remind you that **you are safe (there is no bear).** 

## Grounding

When we are anxious, our thoughts are often racing into the future, or stuck on repeat of past events, which can make us feel like we are in in danger right now. We can also become very emotionally overwhelmed and feel out of control, which can feel quite scary. Grounding can help us stay in the reality of the present moment, acting to take back control of how you are feeling and remind the brain that you are safe.

Here are some grounding activities you can practice. It is best to practice these each day, when you are already calm. Once you've practiced them you'll be more likely to remember them in times where you are anxious and need to remind yourself you are safe.

1. Using strong smells or strong tastes can help to 'snap out of' memories or imagined situations that are distressing.

Try to make a list of strong smells or tastes you have quick and easy access to.

For example: the smell of coffee, the taste of a sour sweet or a strong mint

Smells and tastes I like:

2. A photograph can help remind us what we have. Focussing on a photo of a favourite place or people you love and who love you, can help to ground you.



For example: a photo of me and my class on our last day of school

A photograph I like to look at:











3. Planking. We know it sounds crazy, but using your muscles and having to focus physical energy on something in the present moment, can a very effective grounding technique. You could also use a wall sit, or push ups.

An exercise I like: \_\_\_\_

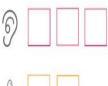


4. The 5,4,3,2,1 grounding exercise below can be done anywhere and is really easy to remember. Some people find it helpful to write it down. Why not try this but filling in the spaces below!

#### 5 4 3 2 1 Grounding Exercise











Notice 5 things you can see right now- things close to you, further away, out of the window. Notice them in detail, name their shapes and colours in your head.

Notice 4 things you can feel- it might be the pressure of your back and bum on your seat, or feet on the ground (this can be helpful as it's a reminder that we are always physically grounded). You might notice the feel of clothes on your skin, or your temperature, or the feel of air moving in and out of your lungs.

Notice 3 things you can hear- again some things might be outside, some might be inside, some might even be in your own body.

Notice 2 things you can smell- this can be difficult, but often our own clothes keep a smell, or we might smell food or an air freshener.

Notice 1 thing you can taste- this can be very hard as we rarely focus on taste unless we're eating, but have a go at just focusing on your taste sense for a bit and see what you notice.

l can see:	l can feel:
1.	1.
2.	2.
3.	3.
4.	4.
5.	

I can hear:
1.
2.
3.

] [\_\_

I can smell:
1.
2.

1.











## Breathing exercises

When fight or flight kicks in, our breathing speeds up, so to return to calm, we need to slow our breathing down. Here are some breathing exercises to try. It helps to practice them first, while you're already calm. First read them slowly a couple of times, and then have a go at practicing.

#### 5 finger breathing

(Read through first, and then have a go at it yourself)



Stretch out one hand so you have space between your fingers.

Point your index finger from the other hand at the bottom of your thumb.

Use your index finger to trace up your thumb as you slowly breathe in through your mouth.

When you get to the top of your thumb, slowly breathe out your nose as you trace down the other side.

Repeat for all fingers until you have traced your whole hand.

Your go! How did you find that?

## Square breathing

See if you can find something square to trace your fingers around (like a book). If not picture a square in your mind and trace your fingers in the air as if the square was in front of you.

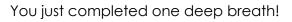
Start at the bottom left of the square

Breathe in for four counts as you trace the first side of the square

Hold your breath for four counts as you trace the second side of the square

Breathe out for six counts as you trace the third side of the square

Hold your breath for two counts as you trace the final side of the square



Repeat the square breathing 3 times. Do you notice anything different?

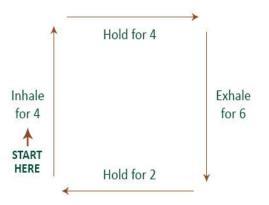












#### Belly breathing

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Once you've mastered the counting for square breathing, then focus on making each breath really deep.



Put your hands near the top of your stomach, just at the bottom of your rib cage where your diaphragm is and concentrate on making your belly expand as you breathe in, then as you breathe out relax to normal again. For each breath focus on this movement until you are naturally breathing slower and deeper.

Some people find it helpful to imagine you have a balloon in your belly that is inflating as you breathe in, and deflating as you breathe out.

#### Tiptoe breathing



If you find it hard to be still and breathe, you can use the same counts for square breathing, but add some movement.

When you breathe in, slowly move up to be on your tiptoes. Hold still on tiptoes and then return your heels to the floor as you breathe out.

#### Practice, Practice, Practice

Below is a diary you can fill in every day for a week. The aim is to pick a different grounding or breathing exercise to practice each day. Record how you felt before and after, using a scale of 1-10. **1 being the most calm you could ever feel**, **10 being the most anxious you could ever feel**. There is an example for you.

Day	Activity	Feelings before (scale of 1-10)	Feelings after (scale of 1-10)
Example: 1 - Monday	5,4,3,2,1 breathing	8/10	6/10













Did any breathing techniques help reduce feelings of anxiety more than others?

The most helpful breathing technique was:

What was your favourite breathing technique? Try using this next time you feel anxious.

My favourite breathing technique was:







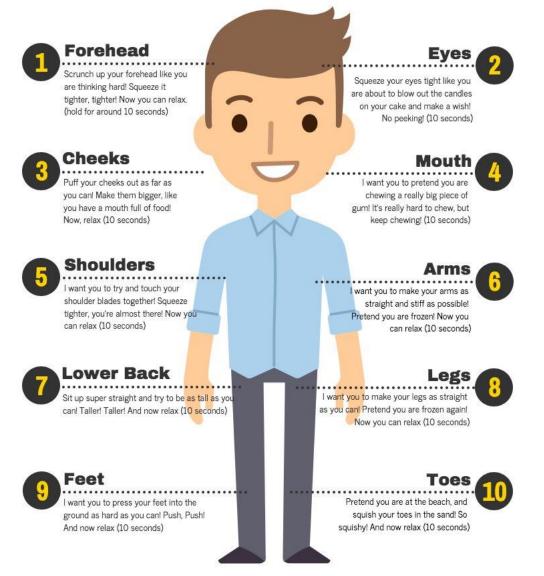
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When we are anxious and in fight, flight or freeze mode we tend to tense our muscles, often without even noticing. In order to return to calm we might need to purposefully relax our muscles.

One very effective way of doing this is to work through each muscle group in your body clenching those muscles as much as you can for 10-20 seconds and then completely releasing them for 10-20 seconds. Work your way through the numbers 1 to 10 below, following the instructions for each number.



Next time you notice parts of your body feeling tense, why not try some of these. For example, if you are anxious and your shoulders and arms feel tense, to relax those muscles like numbers 5 and 6.

Maybe have a break for a few days before starting the next activity.





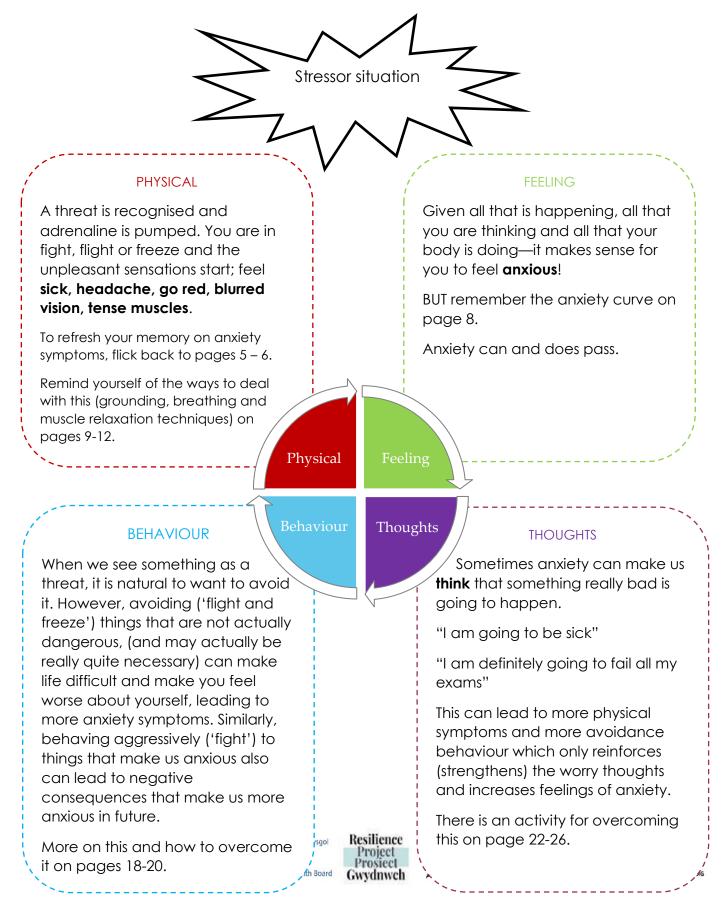






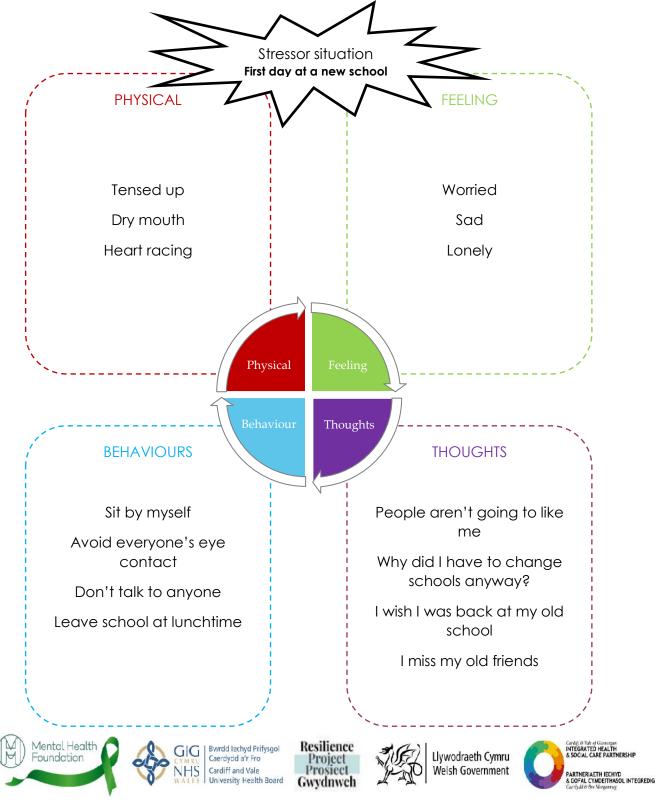
## The vicious cycle

Sometimes a vicious cycle of anxiety can start, where our physical symptoms, thoughts and behaviours work together to keep the feeling of anxiety going. The diagram below explains what happens to each part of us (physical, feelings, thoughts and behaviour) following a situation that causes us anxiety.



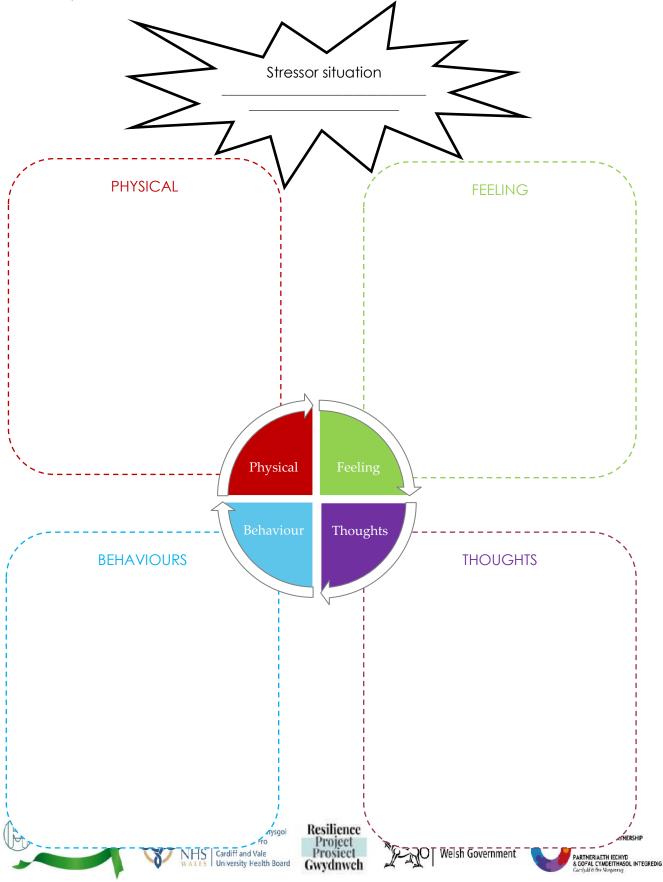
#### Example...

Here is an example of how physical sensations, feelings, thoughts and behaviours interact with each other in a vicious cycle of anxiety. It is your first day at a new school, your body is tense, and your heart is racing, because you're feeling worried and lonely. Thoughts run through your mind, you think people aren't going to like you. This makes you even more nervous and panicky, which makes your heart beat even faster. You may develop some more symptoms like a headache, you may get a dry mouth. So to deal with these thoughts, feelings, and uncomfortable physical sensations, you avoid eye contact with everyone and don't make conversation. This results in people being less likely to talk to you, so then you feel even more lonely, and so on! But the good news is we can turn this negative cycle into a positive one and there are ideas of how to do this in the rest of the booklet.



#### Your turn!

Use the blank vicious cycle below to think through a time you have felt anxious recently. What thoughts, physical symptoms and behaviours did you experience? Once you've filled in this sheet, try one of the grounding exercises on pages 9 and 10 to make sure you are calm. Take a few days break before starting the new activity.



## Challenging anxiety helps it pass, avoiding makes it worse.

Our behaviour can sometimes be a barrier to overcoming our anxiety. We can get into a habit of avoiding or quickly escaping the situations that make us anxious, which can be a relief in the short term but actually makes us more anxious in the long term. Avoiding or escaping situations means that we don't get to see that anxiety will naturally reach a peak and then reduce even if we stay in the situation – like in the anxiety curve on page 8.

The more you avoid something, the more difficult it will seem to overcome, which in turn will make you feel more anxious.

By gradually exposing ourselves to feared situations or environments, we begin to notice a reduction in the physical sensations of anxiety. Starting with situations or environments that we know we can tolerate and work our way up from there.

#### Challenge yourself: Behaviour

Instead of escaping, challenge yourself to gradually increase how long you stay in a situation that makes you anxious. Or if you are avoiding situations, challenge yourself to make tiny steps toward being in the anxious situation.

1. List all the situations you avoid, or escape from, in the table below. For each one rate how distressed they make you feel from 0 (no distress) to 10 (maximum distress). Make sure you include everything, including the things that are just a little bit distressing as they are going to help you overcome the bigger things.

Situation	Level of distress (0-10)











- 2. On page 20, put the situation that is *least* distressing at the top of the ladder onthis is your first goal.
- 3. Now think about what small challenges could help you achieve this goal. You should add these into the rungs of the ladder, starting at the bottom. There are some top tips below to help you think this through, and there is an example of what that a completed ladder may look like on the next page
- 4. Before you complete each challenge, mark yourself on a 1-10 scale how anxious you feel, where 0 is not anxious and 10 is most anxious. Repeat this again at the end.
- 5. Keep moving up the ladder until you reach your goal at the top.

Here is an example below. This person's least distressing situation was going to the cinema with friends (though that still did cause them distress and anxiety). In order to achieve their goal, they started with a small challenge first (get ready and stand at front garden for 5 minutes. Once they'd completed that challenge, and recorded their anxiety before and after – which had reduced, they then moved onto the next challenge (get ready and walk to bus stop). They continued completing each challenge, until they finally were able to 'go to cinema with friends'.

My Goal	Situation	Anxiety before	Anxiety after
	Go to cinema with friends	9	5
	Meet friends in town and stay for 1 hour	9 7	6 5
	Meet friend at bus stop and catch bus to town and come home again	8 6	6 3
	Arrange to meet friend at bus stop, then walk home again	6	2
	Get ready and walk to bus stop	6	3
	Get ready and stand at front garden for 5 minutes	5	3

#### Top tips for challenging behaviour

- Your challenges should be small and achievable.
- You'll need to think about at what point a situation usually becomes too much for you and work back from there, breaking the goal down into small achievable steps.
- You may find some steps really easy and others more difficult. If you get stuck on a step break it down into smaller steps again.
- You should share your plan with people who will support you. It can be really helpful to do steps with a parent or friend first before then moving on to do them alone.













- If your anxiety is school related, you should ask for a teacher's help to create a plan that will work for you and work for the school.
- It can be difficult to stay in these situations but it is important that we remain in the challenges for long enough until anxiety naturally reduces. Plan how you will cope with feeling uncomfortable. The grounding and breathing exercises (p. 7 -9) will help you.
- Once you have completed a challenge have a think about what happened. Did your initial fears come true? Did you survive? Which coping skill(s) did you use? Do you think you need to repeat the same thing again, or are you ready to move onto a slightly harder challenge?
- Aim for at least 5 challenges a week, this can include repeating the same challenge more than once. Just add in extra rows between steps.
- Once you have completed one whole ladder, pick the next most distressing situation from the original list and make a whole new ladder of challenges.
- Don't forget to celebrate each challenge you complete every one is a step toward achieving your goal!

#### Behaviour challenge trackers

Here are your blank behaviour challenge trackers that you can fill in. Remember, small steps!

	Situation	Anxiety before	Anxiety after
My Goal			









	Situation	Anxiety before	Anxiety after
My Goal			

	Situation	Anxiety before	Anxiety after
Goal			uner



Му











## Challenge yourself: Thoughts

Just stop

worrying!

Just like our behaviours, our thoughts can keep us trapped in the vicious cycle of anxiety. Our worry thoughts ('I am going to fail', 'everyone is going to laugh at me') can lead to more physical symptoms which feel bad, so cause us to have even more worrying thoughts ('I'm going to panic', 'I'm sweating everyone's going to see'), which can lead us to want to avoid or get out of the situation even more.

If we get out of or avoid the situation the worrying thoughts and feeling will probably go away initially, but the problem is next time we have to face a similar situation we are likely to have even more worrying thoughts and anxious feelings.

This is because we didn't give ourselves the chance to disprove our worrying thoughts (which were probably very unlikely to happen in the first place) or give ourselves the change to overcome the anxious feeling, so they may be even stronger next time.

How often have people told you this? It's not

very helpful really. The more we try not to think about something, the more we end up thinking about it. The 'worry time technique' below instead helps you reduce the amount of time spent worrying about things outside of your

control. You will then have more time to spend on things that make us feel better – like connecting to others, getting on with your plans for the day or doing something nice with a friend!

#### The Worry Time Technique 1. Setting up your worry time

Your worry time is a time you set aside during the day in which you are allowed to worry. It should be between 15 and 30 minutes,



#### Your worry time should happen at the same time every day.

no longer. Try setting a timer if you think you might go over this.

Different times work for different people but it's a good idea to have it late enough in the day that you will actually have things to worry about, but early enough that you have time to pick your mood back up and do some relaxation before bed. 6 or 7pm works for a lot of people, as cooking and eating dinner can also be effective ways to stop worrying at the end of your worry time.



Your worry time needs to take place somewhere uncomfortable and that is not associated with rest. If you do your worry time in or on your bed, your bed will become associated with worry, which isn't helpful for sleep. It is also helpful to be somewhere that you don't want to stay much longer than 30 minutes. Consider taking your worry time on a hard chair pushed away from where you sleep/work/relax, or sat outside on a step or bench





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You need to be able to stop your worry time once the 15-30 minutes is up. Have an activity that you will do straight after that will move your attention away from the worries. Have a look at '50 ways to take a break' on page 28 for some inspiration.

#### 2. Postpone your worries at all times other than your worry time

During the day when a worry thought comes to you (a thought about something bad happening in your future that you cannot immediately do anything about), write it down. You could:

- Put your worries on post-it notes and stick them on your door/fridge
- Write them down in a notebook
- Write them in a note on your phone
- Put them on bits of paper and into a worry jar

Then in your worry time you will come back to this list/jar and think about each worry then.

Once you have written it down, do something to postpone that worry, by moving your attention to something else. Take a look at the distraction ideas on page 28 to give you some ideas.

# My Worry Jar Open at Worry Time: 4:15 to 4:30

#### 3. Using worry time effectively

In your worry time you will come back to your worries that you've written down as they came up during the day. For each one, use the worry tree on the next page to work out what to do with them.



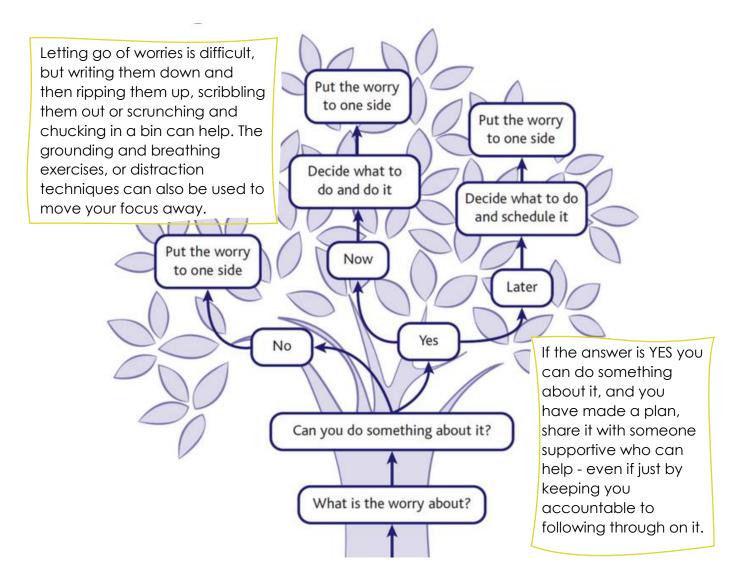








#### The Worry Tree



If all else fails, something that has helped a lot of people is to think...

'If it wasn't me, if it was a friend asking for advice about their thoughts and worries, what would I say to them?'

Usually we are much better at giving advice than taking it on ourselves.

#### Two examples;

1. You are worried about having enough time to revise for exams.

This is something you can do something about, so you make a timetable for the next week of when you will revise. You then ask a friend or family member to help you stick to it. Don't forget to add into the timetable time to relax as well. You could create the timetable during your worry time, or you could schedule a time to do it the next day if you have some other worries you need to get through.









#### 2. You are worried people will laugh at you when you give your presentation.

There is not really anything you can do about other people's behaviour, you can only prepare for your presentation and manage your own behaviour. For thoughts like these that are worries about future events you have no control over, it can be helpful to ask yourself some questions:

- What do you fear might happen?
- Why do you think it will happen?
- What has happened in the past in these situations?
- What in the current situation is telling you it will happen?
- What is the evidence for and against this happening?

By spending some of your worry time answering these, it usually becomes clear that the worry is not based on reality, and that it is very unlikely to happen. You can end the questioning by saying positive statements to yourself (positive self-talk), based on the answers to your questions and the evidence you have found against your worry. You can find some examples of positive self-talk on page 27.

Below is an example of this process. There are some blank tables on the next page for you to use.

My thought: I don't want to give my presentation					
What I fear will happen: Everyone will laugh at me					
Evidence of why this is likely to happen	Evidence of why this is unlikely to happen				
I have seen it happen in films	People would get in trouble				
l just feel it might happen	It's not happened when other people have presented				
	I am prepared for the presentation				
	I have spoken in class before and no one laughed				
What I can say to myself instead: I have spoken in class before, and no one laughed. It is most likely that they will not laugh when I present either.					











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## Challenging thoughts templates

What I fear will happen:				
Evidence of why this is unlikely to happen				

My thought:	
What I fear will happen:	
Evidence of why this is likely to happen	Evidence of why this is unlikely to happen
What I can say to myself instead:	

My thought:	
What I fear will happen:	
Evidence of why this is likely to happen	Evidence of why this is unlikely to happen
What I can say to myself instead:	













#### Positive self talk

27

We can often be our own worst enemy. We say things to ourselves that we would never say to anyone else and can really beat ourselves up and think the worst. If you find yourself being a bit unkind to yourself, or stuck with your worry thoughts, try saying some of these to yourself.

- Stop, and breathe, I can do this
- This will pass
- I can be anxious/angry/sad and still deal with this
- I have done this before, and I can do it again
- This feels bad, it's a normal body reaction it will pass
- This feels bad, and feelings are very often wrong
- These are just feelings, they will go away
- This won't last forever
- Short term pain for long term gain
- I can feel bad and still choose to take a new and healthy direction
- I don't need to rush, I can take things slowly
- I have survived before, I will survive now
- I feel this way because of my past experiences, but I am safe right now
- It's okay to feel this way, it's a normal reaction
- Right now, I am not in danger. Right now, I'm safe
- My mind is not always my friend
- Thoughts are just thoughts they're not necessarily true or factual
- This is difficult and uncomfortable, but it's only temporary
- I can use my coping skills and get through this
- I can learn from this and it will be easier next time
- Keep calm and carry on

Which of these thoughts was your favourite?





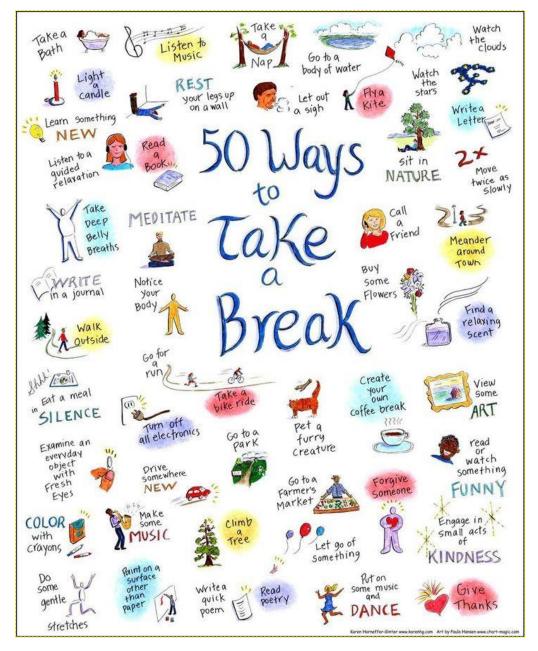






#### Distraction

Postponing our thoughts for worry time or stopping our thoughts at the end of worry time can be a real challenge. It is important that we have things lined up to help us move on and get on with our day. Here are some ideas, **circle the ones you most want to try**!



Youtube can be a great way to try something new – try searching yoga for beginners, or breathing imagery...or just find some funny clips of animals!





Headspace and Calm both have guided meditations, and mindshift has lots of self help resources for managing anxiety.





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## Take a break activities

Now choose 10 different 'Take a break' activities to try out over the next week or so. You can use this table to think about which ones helped you the most. Write which activity you tried and your feelings before and after. How anxious on a scale of 1-10 did you feel? (1 being not anxious at all, 10 being the most anxious ever).

Activity	Anxiety before (scale of 1-10)	Anxiety after (scale of 1-10)	How did you find it?
Example: Went for a walk outside	8/10	4/10	The fresh air helped me to relax and be in the moment













## Websites and Apps

There are lots of supportive places online to help you manage anxiety. We have already mentioned Calm and Headspace, but here are a few more...



Cardiff and Vale

University Health Board

Gwydnwch

**IHS** 

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