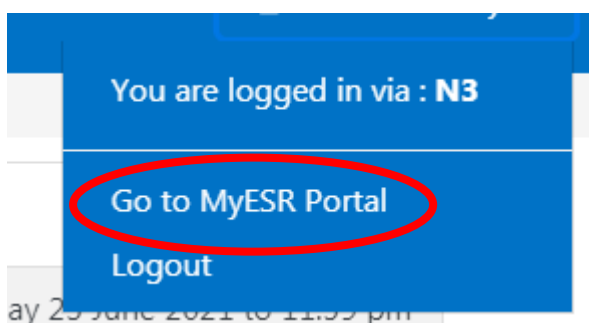




Community Online Nursing Education Competency Training Skills

To access CONECTS, please follow the step-by-step guide below:

1. Log in to ESR and Go to your ESRPortal

The screenshot shows the NHS Electronic Staff Record login page. At the top left is the NHS logo and the text 'Electronic Staff Record' and 'NHS Electronic Staff Record'. The main heading is 'NHS Electronic Staff Record'. Below this is a 'Log in with your credentials' section. It includes a note: 'Fields with an asterisk (*) are required fields'. There are two input fields: 'Username*' and 'Password*'. An example username '(Example: 999JSMITH01)' is provided below the username field. Below the password field are links for 'Forgotten', 'Request Username/Password', and 'Unlock Account'. A blue button at the bottom right says 'Log in via Username Password'.

2. Go to the 'My Learning' page on the left hand side menu

My Pages

Dashboard

Portal Content >

ESR Navigator

My Personal Information >

My Pay & Rewards >

My Learning

My Compliance &
Competency

My Absence >

My Appraisals and Reviews

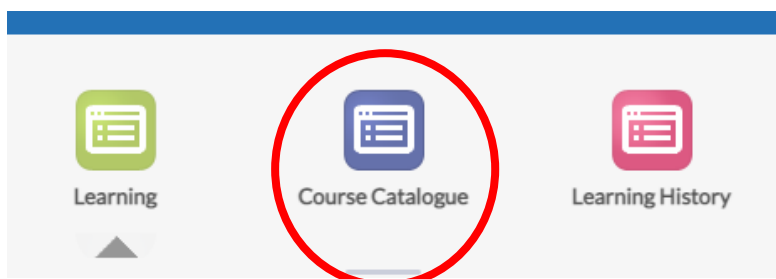
My Employment >

My Property Register

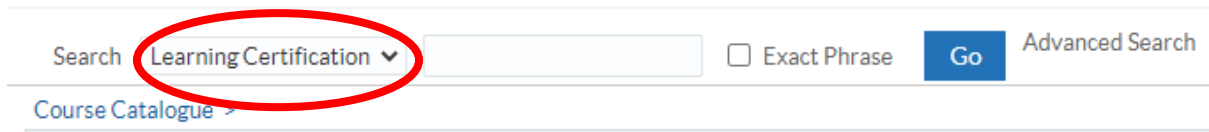
My Talent Profile

Manage Internet Access

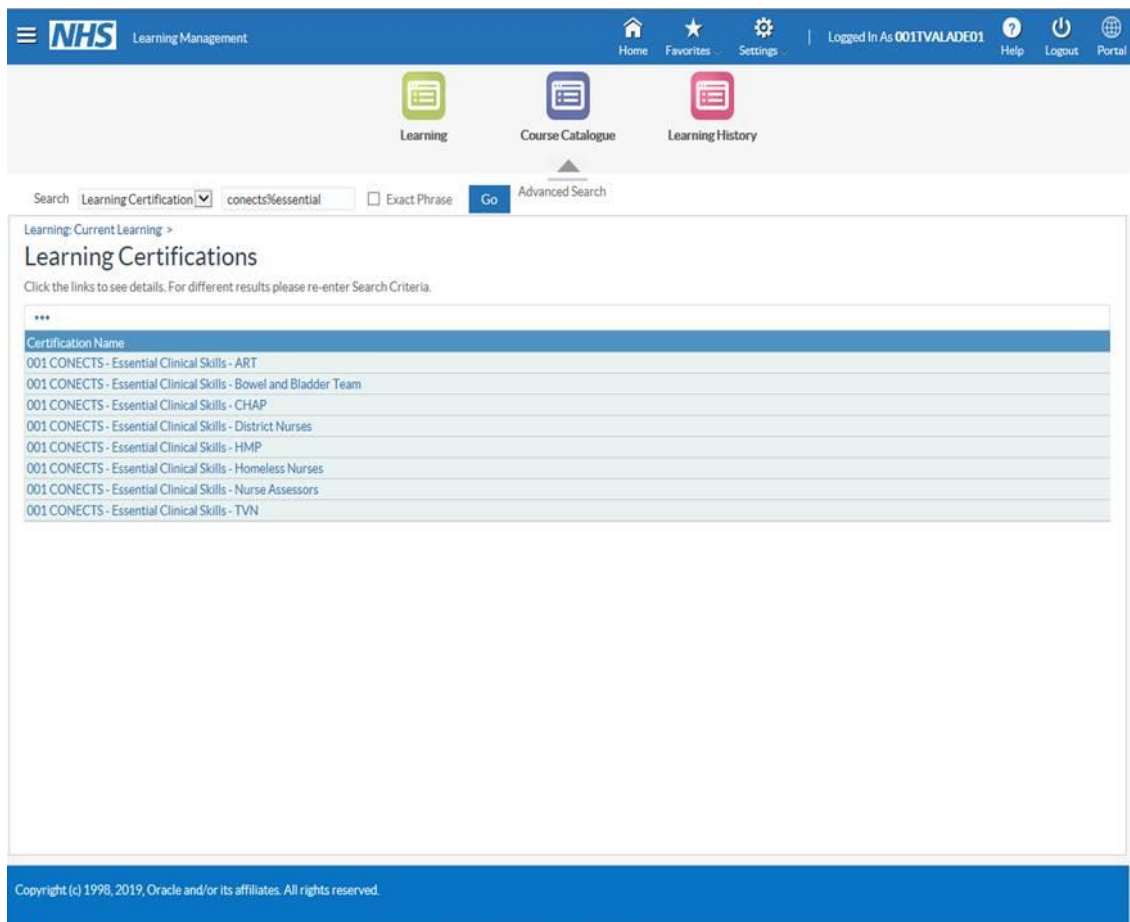
3. Click on 'Course Catalogue' which is the middle button



4. Select 'Learning Certifications' from the Search dropdown menu



5. Locate your team in the list of Certifications and click on this to view all of the training modules relevant to you



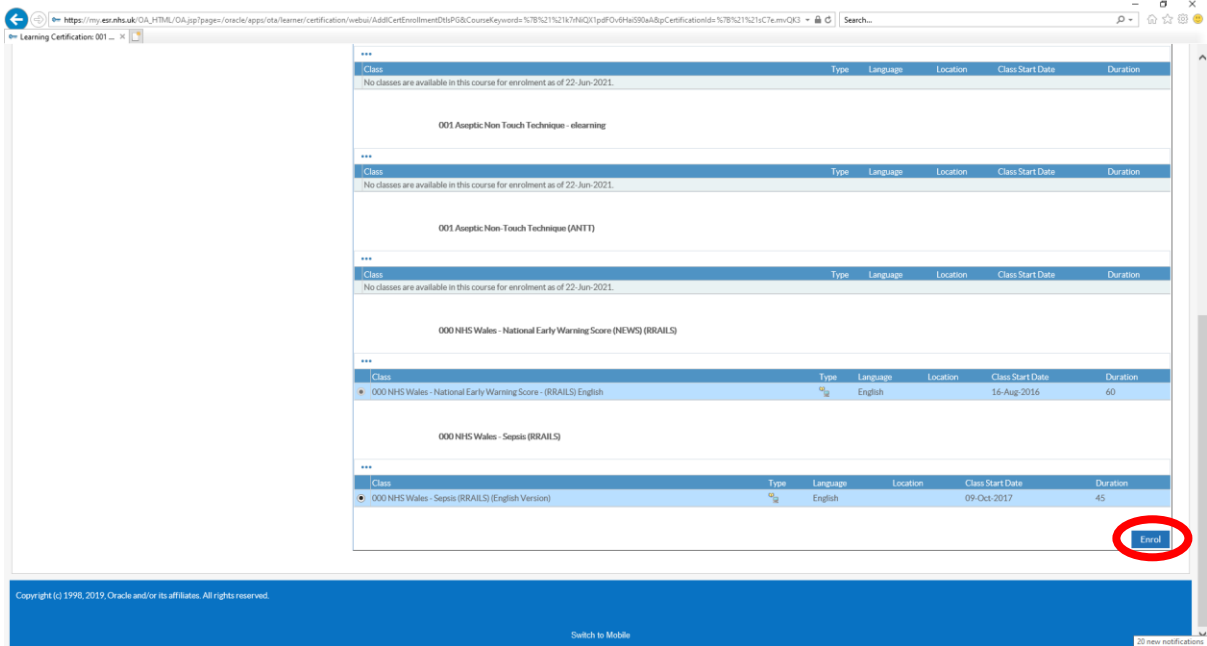
6. Click Subscribe

The screenshot shows the NHS Learning Management System interface. At the top, there is a navigation bar with 'NHS Learning Management' and user information 'Logged In As 001TVALADE01'. Below this are icons for 'Learning', 'Course Catalogue', and 'Learning History'. A search bar contains 'Learning Certification' and 'Conects%essential'. The main content area displays the title 'Learning Certification: 001 CONECTS - Essential Clinical Skills - District Nurses' with a 'Subscribe' button circled in red. Below the title, it states 'You must complete this certification in 90 Day(s)' and 'Renewable No'. A table of components is shown with 10 rows, including '001 Medicines Management' through '001 Immunisation Workshop'. A 'Return To Search Results' link is at the bottom of the content area. The footer contains copyright information: 'Copyright (c) 1998, 2019, Oracle and/or its affiliates. All rights reserved.'

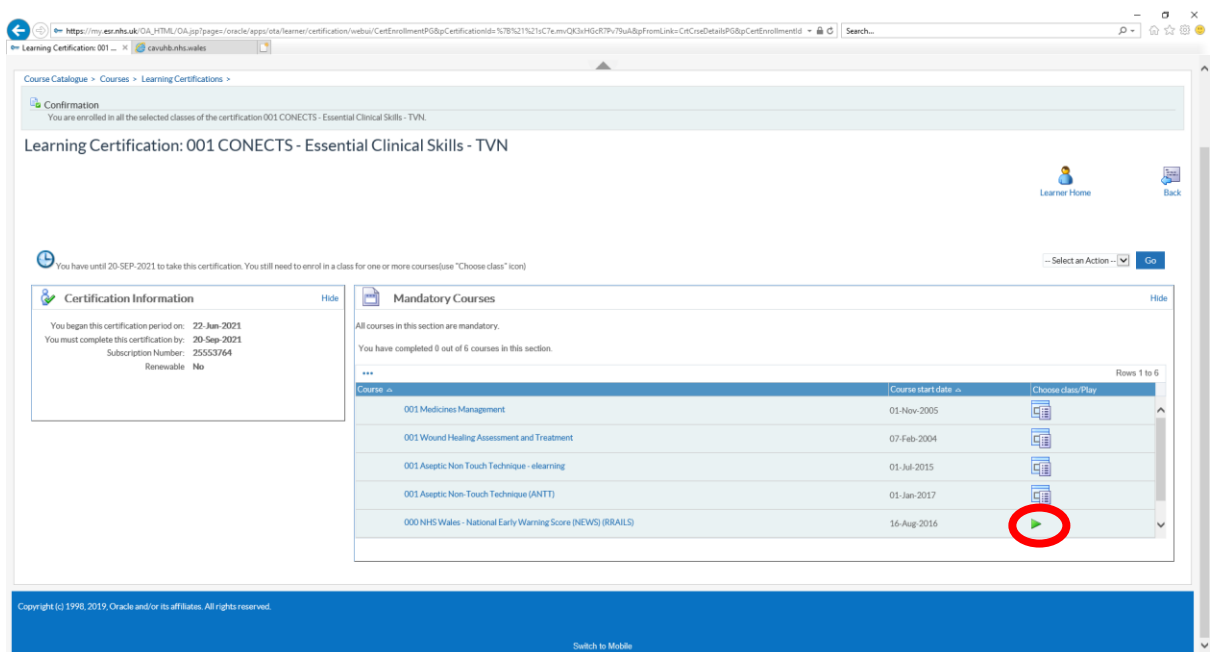
7. Click Finish

The screenshot shows the NHS Learning Management System interface for the 'Subscribe' page. The navigation bar is the same as in the previous screenshot. The search bar contains 'Learning Certification'. The main content area displays the title 'Subscribe: 001 CONECTS - Essential Clinical Skills - TVN' with 'Back' and 'Finish' buttons circled in red. Below the title, it states 'You must complete this certification in 90 Day(s)' and 'Renewable No'. The footer contains copyright information: 'Copyright (c) 1998, 2019, Oracle and/or its affiliates. All rights reserved.'

8. For any tutor-led sessions, select the dates that you would like to attend (if there aren't any available then you can come back to this step at a later time). Then Click Enrol at the bottom of the screen.



- Work through the e-learning modules by clicking the Play buttons. When dates become available for tutor-led sessions you can select 'Choose class'.



To access the Learning Certification once you have enrolled

Follow steps 1 and 2 above but instead of clicking on Course Catalogue, Select 'Learning' and then 'Certifications'. Find the correct certification according to the name of your team and click on the heading.

Learning Course Catalogue Learning History

Current Learning Requested Learning Forums and Chats

Search Course Exact Phrase Advanced Search

E-Learning Enrolments Enrolments **Certifications** Learning Paths External Learning

Announcements

- National Coronavirus (COVID-19) e-Learning and Resources
- You have 24 new notifications.

Certifications

COMMUNITY
ONLINE
NURSING
EDUATION
COMPETENCY
TRAINING
SKILLS

