

Reference Number: UHB 484
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Independent and Supplementary Prescribing Governance Framework

Policy Statement

To ensure the Health Board delivers its aims, objectives, responsibilities and legal requirements transparently and consistently, we will enable Non-Medical Prescribers (NMPs) to function in line with professional standards, national guidance and legislation and clarify the UHB's governance requirements.

This framework enables NMPs to function in line with professional standards, national guidance and legislation, and clarifies the UHB's governance requirements.

Policy Commitment

The Cardiff and Vale UHB Independent and Supplementary Prescribing Governance Framework has been developed to ensure that all independent / supplementary prescribing practice is governed by the robust processes necessary to both preserve patient safety and support and safeguard Non-Medical Prescribers (NMPs).

Supporting Procedures and Written Control Documents

Other supporting documents are:

Independent and Supplementary Prescribing in Wales: Guidance for employers and practitioners in NHS Wales. Welsh Government (January 2024). [Independent and Supplementary Prescribing in Wales \(gov.wales\)](#)

Standards for Competency Assurance of Independent and Supplementary Prescribers in Wales. Health Education and Improvement Wales (2023). [HEIW Standards for Competency Assurance of Independent and Supplementary Prescribers in Wales \(nhs.wales\)](#)

Nursing and Midwifery Council. The Code. [The Code: Professional standards of practice and behaviour for nurses, midwives and nursing associates - The Nursing and Midwifery Council \(nmc.org.uk\)](#)

HCPC: Standards of Conduct, Performance and Ethics. [Standards of conduct, performance and ethics | \(hcpc-uk.org\)](#)

Nursing and Midwifery Council. Realising Professionalism: Standards for Education and Training. Part 3: Standards for Prescribing Programme. [Standards for prescribing programmes - The Nursing and Midwifery Council \(nmc.org.uk\)](#)

General Pharmaceutical Council. Standards for Pharmacy Professionals. [Standards you can expect using pharmacy services | General Pharmaceutical Council](#)

General Pharmaceutical Council. Education and training requirements for pharmacist independent prescribers. [Standards for the education and training of pharmacist independent prescribers \(pharmacyregulation.org\)](#)

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Competency Framework for all Prescribers Royal Pharmaceutical Society (2021). [A Competency Framework for all Prescribers | RPS \(rpharms.com\)](#)

Competency Framework for Designated Prescribing Practitioners. Royal Pharmaceutical Society (2019). [DPP competency framework Dec 2019.pdf \(rpharms.com\)](#)

Expanding Prescribing Scope of Practice. Royal Pharmaceutical Society (2022). [Expanding Prescribing Scope of Practice \(rpharms.com\)](#)

The Good Prescribing Guide (Cardiff & Vale UHB). [Good Prescribing Guide \(microguide.global\)](#)

All Wales Policy for Medicines Administration, Recording, Review, Storage and Disposal. All Wales Medicines Strategy Group (2024). [Medicines administration, recording, review, storage and disposal - All Wales Therapeutics and Toxicology Centre \(nhs.wales\)](#)

Cardiff and Vale UHB Medicines Code. Access via: [Medicines Management Resources \(sharepoint.com\)](#)

NHS Wales Pharmacy Independent Prescribing Service: Governance arrangements. [nwssp.nhs.wales/ourservices/primary-care-services/primary-care-services-documents/ccps-documents/pharmacy-ip-services/pips-governance-arrangements/](#)

Scope

The framework applies to:

- All UHB-employed independent and supplementary prescribers working in all care settings within the UHB and their line managers.
- Independent and supplementary prescribers employed by independent contractors / organisations who are commissioned to provide services for the UHB, with the exception of pharmacist independent prescribers in community pharmacy (see below).

The framework does not encompass:

- Non-NHS prescribing by independent contractors e.g. private prescription provided in a private clinic run by a community pharmacist.
- Pharmacists who provide an NHS Pharmacy Independent Prescribing Service in a Community Pharmacy in Wales (although the UHB may monitor their prescribing and provide professional support where appropriate, these community pharmacists will be governed by 'NHS Wales Pharmacy Independent Prescribing Service: Governance Arrangements').
- Other methods of providing medicines to patients such as Patient Group Directives (PGDs); Patient Specific Directives (PSD); or the prescribing of borderline substances in secondary care by dieticians and speech and language therapists.

The framework applies to three categories of prescribers:

Independent Prescribers:

Defined in the British National Formulary (BNF) as "Practitioners responsible and accountable for the assessment of patients with previously undiagnosed or diagnosed conditions and for decisions about the clinical management required, including prescribing".

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Independent prescribers must work within their own level of professional competence and expertise and are accountable for their own actions. At the time of writing (check eBNF for most up-to-date information), the following practitioners may train to be registered as independent prescribers:

Nurses	Midwives	Pharmacists
Physiotherapists	Podiatrists	Optometrists
Therapeutic radiographers	Paramedics	

Supplementary Prescribers:

Supplementary Prescribing is defined in the BNF as “a partnership between an independent prescriber (a doctor or a dentist) and a supplementary prescriber to implement an agreed Clinical Management Plan for an individual patient with that patient’s agreement”.

Supplementary prescribers can only prescribe in partnership with a doctor or dentist. Going forwards, the only disciplines that will train as supplementary prescribers are dietitians and diagnostic radiographers. The following registered practitioners who have previously trained as supplementary prescribers and have up-to-date registration with their regulatory body that reflects this, may continue in this role if they have an up-to-date scope of practice statement and are on the UHB Register of Non-medical Prescribers:

Nurses	Midwives	Pharmacists
Physiotherapists	Podiatrists	Optometrists
Therapeutic/Diagnostic radiographers	Paramedics	Dieticians

Please note: the only way that a dietitian or diagnostic radiographer can train as a supplementary prescriber is by completing the full independent prescribing course. The course leader will provide specific information regarding the role and remit of the supplementary prescriber.

Community Nurse Independent Prescribers:

Registered nurses must complete the v100 or v150 programme to become registered with the Nursing and Midwifery Council (NMC) as Community Nurse Independent Prescribers. A Community Nurse Independent Prescriber will only prescribe from the Nurse Prescribers Formulary (NPF) for Community Practitioners. (See [Independent and Supplementary Prescribing in Wales \(gov.wales\)](#) for more information regarding this category of prescriber).

[Equality & Health Impact Assessment \(EHIA\)](#)

Part 1 - Equality Impact Assessment (EQIA)

An Equality Impact Assessment (EqIA) has been completed and this found there to be no impact.

[Equality & Health Impact Assessment \(EHIA\)](#)

Part 2 - Health Impact Assessment (HIA)

A Health Impact Assessment (HIA) has been completed and this found there to be no impact.

Policy Approved by

CAVUHB Strategic Leadership Team (October 2025) / Quality Committee (January 2026)

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Accountable Executive or Clinical Board Director	<p>Profession specific Lead Accountable Officers: Executive Medical Director Executive Nurse Director Executive Director of Therapies</p> <p>With overall accountability delegated to the group listed below: Pharmacy: Director of Pharmacy Nursing and Midwifery: Deputy Executive Director of Nursing Therapies and Health Science: Deputy Executive Director of Therapies & Health Sciences</p>
Author(s)	Non-Medical Prescribing Governance Group

Disclaimer
If the review date of this document has passed please ensure that the version you are using is the most up to date either by contacting the document author or the [Governance Directorate](#).

Summary of reviews/amendments			
Version Number	Date of Review Approved	Date Published	Summary of Amendments
3	20.01.2026	01.02.2026	<p><i>Revised document.</i> <i>EHIA produced.</i> <u><i>Governance Framework Section 1: The UHB Governance Structure – new section added.</i></u> <u><i>Governance Framework Section 2:</i></u></p> <ul style="list-style-type: none"> • <i>UHB Process has been split into 2.2 The UHB Education Process and 2.3 Management of NMPs following completion of training.</i> • <i>More detail added to section 2.3.</i> • <i>Section 2.4: Established prescribers joining the UHB – new section added.</i> • <i>Section 2.5: Ongoing governance of NMPs and prescribing appraisal – content updated to reflect new HEIW Standards for Competency Assurance (endorsed by WG).</i> <p><u><i>Appendix 1: Section 1 – addition of ‘demonstration of ongoing competency to prescribe’.</i></u> <u><i>Appendix 2:</i></u></p> <ul style="list-style-type: none"> • <i>length of time registered with regulatory body – question amended due to changes to pharmacy regulations.</i> • <i>Terminology updated for different roles (DPP etc).</i>

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			<p><u>Appendix 3:</u></p> <ul style="list-style-type: none"> • <i>Content and title updated so that induction pathway can be applied to newly qualified NMPs and also applicable for qualified NMPs joining the UHB.</i> • <i>Amendments made to Step 1, Step 3, Step 7 and Step 8.</i> <p><u>Appendix 4:</u></p> <ul style="list-style-type: none"> • <i>Completion notes: added 'expanding scope of practice' to criteria for submitting an updated scope of practice statement.</i> • <i>Completion notes: added 'wet signatures or verified email trails will be accepted'.</i> • <i>Completion notes: added NMPs need 'to provide an annual declaration of continued competence to prescribe and evidence that they have undertaken a prescribing appraisal every 3 years'.</i> • <i>Completion notes: added clarification of line manager sign-off for NMPs who are self-employed and providing commissioned services.</i> • <i>Prescriber details: added 'verified by Line Manager' to registration as a prescriber with regulatory body.</i> • <i>Prescriber details: added 'if applicable' to Directorate and Clinical Board</i> • <i>Prescriber details: amended 'department/clinical area' to include more options.</i> • <i>Non-medical prescribing qualification: added section for Line Manager to confirm qualification meets UHB requirements.</i> • <i>Scope of Practice: Area of practice – added 'in order to accurately and fully describe your prescribing role'.</i> • <i>Prescribing for inpatients – clarified this includes 'all forms of electronic prescribing'.</i> • <i>Post-qualification supervision – added 'Job Title/Qualification' and 'email trail will be accepted in lieu of wet signature'.</i> • <i>Authorisation: added 'where necessary, email trail(s) will be accepted...'</i> • <i>Authorisation: expanded statement of prescriber responsibilities to include ensuring that UHB/WG requirements are met, and that 'an annual declaration of continued competence to prescribe is submitted to Pharmacy and a prescribing appraisal is undertaken every 3 years'.</i>
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			<ul style="list-style-type: none"> • <i>Authorisation: Line Manager declaration – amended to add ‘prescribing’ and replace ‘professional’ with ‘regulatory’, and include additional statement of assurance about scope of practice and post-qualification supervision.</i> • <i>Admin section removed.</i> <p><u><i>Appendix 5:</i></u></p> <ul style="list-style-type: none"> • <i>Title altered to ‘Annual Declaration of Competence to Prescribe’.</i> • <i>Format updated into 6 different sections.</i> • <i>Introductory paragraph amended to reflect compliance with WG requirements for all NMPs.</i> • <i>Section 1 - ‘if NMP is UHB-employed’ added where appropriate.</i> • <i>Section 1 - ‘or Clinical Area’ added.</i> • <i>Section 1 – added requirement to state position/qualification of person who provides post-qualification supervision.</i> • <i>Section 1 – amended section confirming scope of practice is up-to-date and added to declaration in Section 5.</i> • <i>Section 2 – Review of prescribing practice – content of this section amended.</i> • <i>Section 3: Evidence requirements updated to reflect HEIW standards for competency assurance.</i> • <i>Section 4: Prescribing Appraisal - new content – section added to reflect HEIW standards for NMP competency assurance.</i> • <i>Section 5: Prescriber declaration – content updated to reflect HEIW standards for NMP competency assurance.</i> • <i>Section 6: added ‘declarations’.</i> • <i>Section 6: added clarification for NMPs not employed by the UHB and self-employed NMPs.</i>
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Independent and Supplementary Prescribing Governance Framework

Section 1: The UHB Governance Structure

The following infrastructure has been developed to enable robust governance of non-medical prescribing education and practice.

Profession specific Lead Accountable Officer	
These are the professional leads who hold overarching accountability for ensuring that this Independent and Supplementary Prescribing Governance Framework is implemented across their professions within the scope of the framework, and that processes are in place to enable compliance with the framework.	
Pharmacy	Director of Pharmacy
Nursing and Midwifery	Executive Director of Nursing
Therapies and Health Science	Executive Director of Therapies & Health Sciences
Optometry	Optometric Advisor
Non-Medical Prescribing Governance Group	
This group is responsible and accountable for governance of non-medical prescribing and the development of non-medical prescribers providing services within / to the UHB. The group provides strategic leadership for non-medical prescribing and undertakes a yearly review of this governance framework in conjunction with key stakeholders.	
Group members:	
<ul style="list-style-type: none"> ▪ Director of Pharmacy ▪ Deputy Executive Director of Nursing ▪ Deputy Executive Director of Therapies and Health Sciences or nominated deputy ▪ Optometric Advisor ▪ Principal Pharmacist for Training and Workforce Development ▪ Nurse Advisor for Medicines Management ▪ PCIC representative ▪ Education, Culture and Organisational Development (ECOD) representative(s) 	

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Senior Accountable Officers

The Senior Accountable Officers are accountable for the governance of NMP within their clinical board/directorate/department. They are required to approve nominations for NMP training and ensure that the governance framework is fully embedded within their areas of operational and professional responsibility.

They are:

- Directors of Nursing
- Heads of therapies
- Principal Pharmacist for Training and Workforce Development
- Clinical Board Lead Pharmacists

Accountable Officers

These are operational leads who are accountable for the governance of NMP within their service. They will ensure that new NMPs are developed in response to service needs rather than individual development needs. The accountable officers are responsible for ensuring their services comply with the governance framework.

- Lead Nurse
- Lead Pharmacists or another senior role nominated by the Senior Accountable Officer(s)
- Identified clinical lead within therapies nominated by the Senior Accountable Officer

Line Manager/Nominating Officers

Line managers (or clinical leads) of NMPs are accountable for ensuring that this governance framework is embedded in their team and that their staff adhere to the framework.

Nominating officers are individuals who provide educational advice for prospective NMP trainees and nominate them via the annual training needs analysis process e.g. Practice Development Nurses/Practice Educators/Therapy line managers.

Nominating officers are accountable for ensuring that they are fully conversant with the framework and that all education advice is in line with the requirements within.

Independent and Supplementary Prescribers (NMPs)

NMPs are accountable for ensuring that their NMP practice is in line with this framework and that they comply with the processes and procedures within.

All levels of officer will be required to attend and / or complete non-medical prescribing governance training at a level which is appropriate for their role.

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Section 2: The Selection, Training and Management of NMPs

2.1 The Annual IMTP and Educational Commissioning Process within managed sector

Health Education and Improvement Wales (HEIW) undertakes an annual review of the UHB's IMTP and requires the UHB to complete a Workforce Commissioning Proforma at the end of each calendar year.

The commissioning process is co-ordinated by the Workforce Information Team and is aligned to the annual Training Needs Analysis (TNA) process. This process enables the UHB to access HEIW funded NMP places to develop new prescribers. Training nominations must be in line with patient need, service developments and IMTP priorities. The commissioning process is summarised below:

Patient and service need for non-medical prescribing identified (as per UHB IMTP)



Training places commissioned by the Head of Service/Director of Nursing via the HEIW workforce commissioning process (linked with UHB IMTP)



HEIW confirm number of funded training places for the UHB – usually at the start of each financial year, by May at the latest

2.2 The UHB Education Process

This process runs in conjunction with and informs the HEIW commissioning process. Please note that this process **must** be followed even if individuals have secured alternative sources of funding e.g. self-funding, educational grants, endowment or directorate funding.

NMP education programmes must be undertaken in a HEI where the UHB has an established relationship which supports adherence to this governance process. Table 2.2.1 below outlines the UHB education process.

It is vital that trainee NMPs receive robust supervision both during the NMP programme and following qualification.

Table 2.2.1: UHB Education Process (does not apply to independent contractor services)

a.	Service need for development of NMPs included in the IMTP.
b.	Nominees for the NMP programme identified via annual training needs analysis (TNA) process. Line manager checks individual meets UHB eligibility criteria (appendix I). Nursing, Midwifery and AHP nominations sent to the Senior Nurse for Nurse Education in Education, Culture and Organisational Development (ECOD) via the annual TNA process. Pharmacy nominations are sent to the Principal Pharmacist for Training and Workforce Development or PCIC Lead Pharmacist.

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c.	Nursing, Midwifery and AHP nominees who meet the eligibility criteria are required to complete a nomination form (appendix 2) and are invited to attend a meeting with an NMP Panel in order to review their nomination form and establish their suitability to undertake the Programme. This panel will include the Senior ECOD Manager for Nursing & Midwifery Education, the Nurse Advisor for Medicines Management and HEI representation (Independent Prescribing programme lead). Secondary care pharmacy nominations are reviewed by the Principal Pharmacist who will liaise with Pharmacy Directorate Management Team (DMT).
d.	For Nursing, Midwifery and AHPs, a list of suitable applicants is sent to Director of Nursing/Head of Service and Deputy Executive Nurse Director/Executive Director of Therapies/ Director for approval. For Pharmacy, nominations are approved by DMT.
e.	HEIW are informed of approved UHB nominations through completion of the HEIW SharePoint by ECOD team (Nursing, Midwifery and AHPs) or Principal Pharmacist (Pharmacy).
f.	ECOD will inform the Head of Service/Director of Nursing and Lead Nurse/AHP Line Manager of the HEIW funding outcome and provide funding letters and pre-course information to all successful nominees including course application details. The Principal Pharmacist for Training and Workforce Development will manage this process for Pharmacy.
g.	Head of Service/Lead Nurse ensures that NMP trainees are supported and robustly supervised by a Designated Prescribing Practitioner (DPP) throughout the training programme. Trainee NMP takes personal responsibility for ensuring that the necessary study and development is completed. Nurses will be required to have the support of a Practice Assessor (Medic) and Practice Supervisor (Independent prescriber with over 3 years prescribing experience post qualification).

2.3 Management of NMPs following completion of training

a.	Whilst waiting for confirmation of qualification and registration as an NMP with regulatory body, novice NMPs must commence the UHB Induction Pathway for NMPs (appendix 3) and maintain their competence via continued supervised practice with an experienced prescriber (over 3 years prescribing experience). This will support them to maintain their confidence and competence whilst the necessary registration and induction processes are being completed.
b.	Once confirmation of qualification is received from the University, the NMP must complete all steps of the NMP induction pathway (appendix 3) to ensure that the correct registration and induction processes are followed, including registration of Scope of Practice (appendix 4) with UHB Register of NMPs (maintained by Pharmacy on behalf of the UHB).
c.	In order to comply with Welsh Government/HEIW standards, NMPs must ensure that they meet the UHB's annual requirements for evidence of continuing competence to prescribe (see appendix 5). This includes an annual self-assessment and relevant CPD (continuing professional development) activities. For UHB-employed NMPs, Heads of Service/Lead Nurses must ensure that NMPs are supported to enable these CPD activities to happen.

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d.	<p>All NMPs must have a suitably qualified individual identified and named on their Scope of Practice (appendix 4) who can undertake a prescribing appraisal every three years. This will be a constructive appraisal of prescribing practice as outlined in HEIW Standards for Competency Assurance of Independent and Supplementary Prescribers in Wales (nhs.wales). It is the line manager's responsibility to ensure that a suitably qualified and experienced individual has been identified, and this could be the line manager (if also an NMP), mentor, consultant, GP or DPP. The date of the most recent prescribing appraisal will be included on the annual NMP Declaration form (appendix 5) and this appraisal must always be within the last 3 years.</p>
e.	<p>All NMPs must make an annual declaration of their ongoing competence to prescribe, and a declaration of their scope of prescribing practice (for UHB-employed NMPs this should be part of the UHB annual values-based appraisal (VBA) process). This will involve:</p> <ul style="list-style-type: none"> • a professional declaration made annually that they have undertaken a self-assessment of their prescribing competence using the RPS Competency Framework for All Prescribers, and that they have evidence of this in line with the requirements set out in Appendix 5 of the UHB NMP Governance Framework • A professional declaration made annually that they have undertaken a prescribing appraisal with a suitably qualified individual within the last 3 years and state the date of the most recent prescribing appraisal. • A professional declaration made annually that an up-to-date copy of their scope of prescribing practice has been submitted to Pharmacy within the last 3 years (minimum) and that this accurately reflects their current role and clinical area of prescribing. • NMPs not submitting an annual declaration will have their status on the UHB NMP Register changed to "not actively prescribing" and they will no longer be covered to prescribe in their current role.
f.	<p>Scope of Practice: An updated Scope of Practice (appendix 4) must be submitted to Pharmacy every 3 years. If there are no changes to the content of the Scope a new copy can be printed and re-signed by the NMP and authorised by all the appropriate signatories. In addition, NMPs must submit an updated scope if any element of their scope changes or expands as soon as they have ensured that any educational needs have been met and all sections of the updated scope have been completed and authorised by the appropriate signatories. It is a UHB requirement that all NMPs follow the Royal Pharmaceutical Society (RPS) Professional Guidance: Expanding Prescribing Scope of Practice whenever they are seeking to change / expand their scope of practice: Expanding Prescribing Scope of Practice (rpharms.com). This RPS professional guidance (link above) must also be followed by NMPs who are temporarily redeployed into another area or who are commencing a new prescribing role in/for the UHB either within their usual specialty or for a new patient group / specialist area. A new Scope of Practice must then be submitted once all the identified learning activities have been undertaken, competencies have been met and appropriate signatories have authorised the scope of practice.</p>

2.4 Established prescribers joining the UHB NMP register

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Any new members of staff joining the UHB's register who are already qualified NMPs must follow the relevant process below:

2.4.1 Permanent staff who are new to the UHB:

Provide their manager with a copy of their certificate for their prescribing qualification. If they trained in Wales they will have completed a 40 or 60 credit level 7 NMP programme. For nurses, midwives and AHPs who have trained outside of Wales, a copy of their certificate must be sent to the Senior ECOD Manager for Nursing & Midwifery Education and the Nurse Advisor for Medicines Management for review. Should they not have a certificate available, they must provide confirmation via their NMC registration that they are trained prescribers to the aforementioned persons for review. If the prescriber completed a 20 or 30 credit module in England or a level 6 programme a transcription of the training content will be required to identify gaps in knowledge. For example: the programme may not have included a calculations assessment or assessment of diagnostic skills. For nurses and midwives, the Senior Nurse for Nurse Education will provide advice re: the additional training to be completed.

If the training meets the required standard, the new member of staff must submit a completed Scope of Practice to Pharmacy to register with the UHB before undertaking prescribing practice. If their new post requires them to prescribe in a new specialty area or for a new patient group, they will need to follow the UHB requirements for an NMP changing / expanding their scope of practice prior to submitting a scope of practice that has been authorised by the appropriate signatories (see 2.3f above) – the NMP will need to be able to demonstrate that they have followed the RPS Professional Guidance in order to develop their new scope of practice.

2.4.2 Locum and temporary staff:

Any registered NMP who does locum/bank/agency shifts in C&V in an appropriate role e.g. pharmacist, nurse practitioner must submit a scope of practice in the usual way as described within Section 2.3 and be able to demonstrate compliance with HEIW Standards for Competency Assurance of Independent Prescribers in Wales.

2.5 Ongoing governance of NMPs and prescribing appraisal (see appendix 5)

Welsh Government requires the UHB to maintain an accurate electronic record / database of all non-medical prescribers. This electronic record must contain the following for each NMP:

- an up-to-date scope of prescribing practice
- an annual declaration of scope of prescribing practice
- an annual declaration of continued competence to prescribe
- date of most recent prescribing appraisal, which must be within the last 3 years

The UHB NMP electronic database is held and maintained by pharmacy.

Entry onto the database for qualified NMPs who are using their prescribing qualification is enabled through the submission of a Scope of Practice form (appendix 4) that has been reviewed and

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authorised by all of the appropriate signatories. An updated Scope of Practice form must be submitted every three years as a minimum and if there is a change to any of the elements in the scope (see 2.3f above).

If a qualified NMP is not using their prescribing qualification in their current role, their details are recorded on the UHB NMP electronic database as a non-active NMP and they are required to submit an annual declaration to confirm this (see Appendix 5 (section 2)).

The NMP Annual Declaration Form (appendix 5) provides clear evidence guidance for both prescribers and line managers and it meets the minimum evidence requirements stipulated by Welsh Government and HEIW for NMPs in Wales.

All NMPs who are using their prescribing qualification must have a prescribing appraisal with a suitably qualified individual every 3 years (as per [HEIW Standards for Competency Assurance of Independent and Supplementary Prescribers in Wales](#)) - the date of the most recent appraisal must be documented on the NMP annual declaration form* (Appendix 5).

There may be circumstances whereby an NMP would benefit from an additional period of supervised practice with a DPP (or another suitably qualified medic / NMP) e.g.:

- A change in role which requires a significant change in Scope of Practice
- A significant lapse in prescribing activity (eg. \geq 12 months)
- Concerns regarding prescribing competence
- An established prescriber joining the UHB – to enable effective induction to the UHB's policies, procedures, prescribing practices etc.

The length and form of supervision should be decided through discussions with the DPP (or another suitably qualified medic / NMP), line manager and the individual – these discussions should be based on objective assessments using the RPS Competency Framework for all Prescribers and RPS Professional Guidance: Expanding Scope of Practice. The decisions reached from these discussions should be appropriately documented within the NMP's prescribing portfolio (and Personal File where appropriate) and approved by the Lead Nurse/Department Head/Training Leads.

** During initial implementation of the new 3-yearly appraisal process (until March 2027), NMPs will be able to complete their 'Annual Declaration of Continued Competence to Prescribe' (Appendix 5) and indicate that a full Prescribing Appraisal has not yet been completed which meets all the requirements of the new HEIW Competency Assurance Standards.*

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APPENDIX 1

Cardiff & Vale UHB: Eligibility Criteria for Staff to be Nominated to Undertake a Programme of Study to become a Non-Medical Prescriber

Prospective new non-medical prescribers must meet the following eligibility criteria:

Please review each statement and tick as appropriate		
a	The practitioner is working in a role in which it is appropriate for them to undertake prescribing practice.	
b	Prescribing is an essential part of the practitioner's role. There is clear service need and patient benefit.	
c	The practitioner will have the opportunity to act as a prescriber upon qualifying.	
d	A Designated Prescribing Practitioner (DPP) has been identified who is a suitably experienced medic/non-medical prescriber and will provide the necessary training, support and practice assessment during the Programme of Study and the post qualification induction period.	
e	The practitioner will be released to attend the required training programme and DPP supervision.	
f	The practitioner will be supported to access continuing professional development opportunities on completion of the course.	
g	The practitioner has evidenced their ability to undertake advanced patient assessment and decision-making – any identified learning needs can be addressed prior to undertaking (or during) the prescribing programme. A formal programme of patient assessment may be required. If applicable, identified learning needs should be recorded in the practitioner's annual appraisal with their line manager.	
h	The practitioner has completed a first degree or equivalent. (If no please seek advice from ECOD regarding the individual's academic qualifications as they may need to undertake further academic study prior to commencing a prescribing programme)	
i	Financial arrangements are in place to meet the cost of prescriptions (as appropriate).	
j	The practitioner is registered with the appropriate regulatory body: <ul style="list-style-type: none"> • The General Pharmaceutical Council (GPhC) – must also be a practicing pharmacist. • The Health and Care Professions Council (HCPC). • The Nursing & Midwifery Council (NMC) – registered as a first level nurse, midwife and/or specialist community public health nurse. 	
k	The practitioner has completed one year of practice as a registered practitioner (immediately preceding application to the programme) in their clinical field. (eg mental health / adult / child health) in which there is the intention to prescribe.	
l	The practitioner is able to demonstrate how they will reflect upon their own performance, take responsibility for their CPD and develop their own interprofessional networks for support, reflection, learning and demonstration of ongoing competency to prescribe.	

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APPENDIX 2

Non-Medical (Independent) Prescribing Programme Nomination Form

Must be completed electronically. Handwritten forms will not be accepted

Name	
Role	
Department/Place of Work	
Directorate (<i>if applicable</i>)	
Clinical Board	
Do you meet the eligibility criteria set in the UHB Non-Medical Prescribing Governance Framework? Please attach a copy of the eligibility checklist (Appendix 1)	
How long have you been registered with your regulatory body?	
Briefly outline your experience in the area of practice for your proposed prescribing role.	
Name of Lead Nurse, Head of Service, Practice Partner supporting nomination	
Have you completed a BSc or equivalent? If yes: please provide title of programme and date completed	
Have you completed any MSc level education? If yes: please provide course titles and dates completed	
Have you completed a clinical patient assessment module If yes: please provide course titles and dates completed	
Is independent prescribing a new development for your role?	

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Is independent prescribing a new development for your department?	
<p>Proposed prescribing role</p> <p>Please ensure you answer the following questions:</p> <p>1. Type of service</p> <p>This is a vital element of the form so please provide as much detail as possible</p> <p>2. Patient group</p> <p>This is a vital element of the form so please provide as much detail as possible</p> <p>3. Patient need</p> <p>This is a vital element of the form so please provide as much detail as possible</p> <p>4. Range of medications you wish to prescribe</p> <p>Maximum of 2 x groups of medications (eg; Antibiotics, SSRIs, Bronchodilators)</p>	

Please outline the service need that supports you undertaking a prescribing role	
What are the anticipated benefits for your patients if you become a prescriber?	

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What are the potential consequences for your patients or your service if you are not in a prescribing role?	
Have you applied to undertake the independent prescribing programme before? (Y/N) If yes: what was the reason you did not go ahead with the course?	
Have you started an independent prescribing course before? (Y/N) If yes: please provide details re: 1. Where you studied 2. How you were funded 3. The reason for noncompletion of programme	
Are you aware of the extensive time commitment that this course requires?	
Name of Designated Prescribing Practitioner (DPP) and Practice Supervisor (PS) / Practice Assessor (PA) <u>What is a DPP and PS?</u> Note you will require 2 x people, 1 x person cannot fulfil both roles. DPP - is an experienced prescriber who supervises and assesses a trainee non-medical prescriber during their practical learning period. Monthly meetings and final sign off. (Minimum of 3 years active prescribing) PS - is a qualified prescriber who supports and guides a trainee's day-to-day learning in	

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clinical practice. (Minimum of 3 years active prescribing)		
Current role of DPP / PS / PA		
Has DPP / PS / PA supervised a student through the independent prescribing programme before?		
Is DPP aware that they will need to attend a session with University course lead to discuss their training and supervisory responsibilities?		
Who will be responsible for clinical supervision for you once you have qualified as an independent prescriber?		
Name of Lead/Senior Nurse or AHP Head of Service/Practice Partner supporting application		
Lead Nurse/ Line Manager signature(s)		Date
Practitioner signature		Date
PS / PA signature(s)		Date
DPP signature		Date

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APPENDIX 3

Induction Pathway for Non-Medical Prescribers

This induction pathway is intended for use by all newly qualified Non-Medical Prescribers (NMPs) - the pathway should be commenced as soon as an NMP finishes the prescribing programme.

When completed, a copy of this pathway needs to be uploaded to your personal file.

NB This pathway can also be used to support the induction of qualified NMPs joining the UHB as a new / temporary member of staff.

Name of Non-Medical Prescriber (NMP):	Job title:
Profession:	Department (or GP Surgery / other independent contractor):
Directorate (<i>if applicable</i>):	Clinical Board:
Date completed NMP programme:	Date received pass result from university:

Step 1: Maintain your competence:

In order to maintain your competence please ensure that you continue to undertake supervised prescribing practice with your Designated Prescribing Practitioner (DPP) (or another suitably qualified medic / NMP) following completion of the programme and continue to maintain your prescribing log in your portfolio whilst doing this. Continue this until you have completed Steps 2 & 3 of this pathway and are able to prescribe autonomously, but then please ensure that you complete Step 7 of the induction pathway in order to maintain a level of supervision in your prescribing practice whilst in the induction period.

Name of DPP / Medic / NMP providing supervision of prescribing practice during post-qualification induction period:

Signature:

Step 2: On receipt of pass result - register as a prescriber with your Regulatory Body:

Complete registration process with regulatory body as per guidance provided by the University.

Date submitted application for annotation on register as a prescriber:
Date confirmation of registration as a prescriber received:

Step 3: Register as a prescriber with the UHB

The Cardiff and Vale UHB Non-Medical Prescriber Register is held and maintained by Pharmacy on behalf of the UHB.

You must be registered with the UHB in order to be able to prescribe within your role; a Non-medical Prescriber will only be covered (in terms of liability) to prescribe if they are on the UHB Non-medical Prescriber Register and if they have submitted an up-to-date Scope of Practice

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Statement which accurately reflects their current prescribing role. The current UHB paperwork for the scope of practice statement must always be used ([SharePoint NMP Documents](#))

To register as a prescriber with the UHB please complete the following actions:

1	Complete all sections of Scope of Practice (SoP) Statement, ensuring that it accurately describes your prescribing role which has been discussed, agreed, and signed off by your line manager (Senior/Lead Nurse or AHP)	Date SoP signed off by line manager:
2.	Ensure that SoP Statement has been signed off by <u>all</u> other required signatories and then a copy retained in your prescribing portfolio and personal file.	Date SoP signed off by all required signatories:
3	Email a scanned copy of your signed SoP Statement to Pharmacy at nmpadminpharmacy.cav@wales.nhs.uk	Date copy of SoP sent to pharmacy:
4	When a confirmation email is received from Pharmacy to confirm that your SoP Statement has been received and your details have been added to the UHB NMP Register – ensure that a copy of this email is retained	Date confirmation received that your details have been added to the UHB NMP Register:

Step 4: Register for access to Welsh Clinical Portal (if access is required and not yet authorised):

<p>You will need a NADEX account to register for access to Welsh Clinical Portal (WCP) – contact your Line Manager if you do not have a NADEX account.</p> <p>Once you have got a NADEX account, complete the Welsh Clinical Portal 'Essential Training' - accessed via the following link: rwmbvsrvwcpweb1.cymru.nhs.uk/captivate_elearning/ostlts/wcp/wcp_all_in_one_master/index.html</p>	Date registered with Welsh Clinical Portal (<i>if applicable</i>):
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Step 5: Register for prescribing via COPPS

(ONLY for prescribers who will prescribe in the out-patient setting)

<p>If you are prescribing in the out-patient setting, you will need to register with COPPS via the following link:</p> <p>Link for registering with COPPS:</p> <p>Clinical Information System Suite (wales.nhs.uk)</p>	Date registered with COPPS (<i>if applicable</i>):
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Please make it clear that you are a Non-medical Prescriber when registering with COPPS.

Step 6: Register with NHS Wales Shared Services Partnership – Primary Care Services

(ONLY for prescribers who will prescribe in primary or community care)

Any non-medical prescriber requiring NHS WP10 prescriptions (for use in primary care) must register with NHS Wales Shared Services Partnership – Primary Care Services. Non-Medical Prescribers - NHS Wales Shared Services Partnership	Date registered with NHS Wales Shared Services Partnership (<i>if applicable</i>):
--	--

Step 7: Induction period: months 1-3 of independent prescribing practice

During this period the novice Non-Medical Prescriber should:

Attend a monthly supervision meeting with DPP (or another suitably qualified medic / NMP) <i>Please provide details of person providing supervision if not DPP:</i>	Dates of meetings:
Complete a prescribing activity log for a minimum of either one month or fifty prescriptions / prescribing decisions. 'Prescribing activity' is a term used to describe the process from Patient Assessment, Diagnostic Reasoning, Shared Decision Making and the use of Therapeutics. The log should be reviewed and signed off by the DPP (or another suitably qualified medic / NMP) <i>Please provide details of person reviewing log if not DPP:</i>	Date log reviewed and signed off:
Record any critical incidents and discuss with DPP/Lead Nurse/Line Manager/Head of Dept	Dates of any critical incident discussions:
Attend or take part in a relevant CPD event that is related to prescribing, for example a multi-disciplinary educational meeting or training event, peer review, case-based review etc.	Details of CPD undertaken: Date(s):

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Step 8: Pathway sign off – at end of month 3 following prescriber registration:

Three months after you have gained your registration as a prescriber, please complete the following actions:

- Self-assess yourself against the [RPS Competency Framework for all Prescribers](#)
- Three months following registration as a prescriber, meet with your Lead Nurse / Line Manager / Manager in order to complete the following:
 - confirm that the induction pathway has been completed
 - ensure that any further development or support needs have been identified

Date of review meeting	
Have all relevant components of the pathway been achieved? If NO: Outline an action plan to address any areas not yet completed and include timescales and further progress reviews and arrange further prescribing supervision meetings as appropriate	YES / NO
If YES: Future learning and/or development needs identified, and actions required to address them	
Prescriber signature	
Lead Nurse / Line Manager / Manager signature*	

** For self-employed NMPs, the induction pathway can be signed off by the DPP / Medic / NMP providing supervision of prescribing practice during post-qualification induction period*

Once this induction pathway has been signed off, a copy needs to be uploaded to your personal file (or equivalent).

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APPENDIX 4

Non-Medical Prescribing Scope of Practice Statement

Completion notes:

1. To be added to the Cardiff and Vale UHB Non-medical Prescribing Register, non-medical prescribers (NMPs) must submit a signed 'Scope of Practice Statement' to Pharmacy. Therefore a 'Scope of Practice Statement' must be completed by:
 - ♣ Newly qualified NMPs
 - ♣ NMPs who are newly employed by Cardiff & Vale UHB or who are providing a commissioned service for Cardiff & Vale UHB
2. In order to remain on the UHB NMP register prescribers must then:
 - ♣ Submit a reviewed Scope of Practice Statement **once every 3 years** as a minimum. The prescriber must complete a new Scope of Practice Statement, even if it is unchanged, every 3 years.

And

- ♣ Submit an updated Scope of Practice Statement immediately whenever **any** aspect of the Scope of Practice Statement changes e.g. expanding scope of practice, changes to clinical area, range of medications, role etc.
3. In order to ensure that you are using the most up-to-date version, the Scope of Practice statement must always be accessed via SharePoint or the C&V UHB Internet site each time it needs to be completed: [Sharepoint link: NMP Documents](#). Please download the Scope of Practice UHB paperwork and complete it as an electronic document.
 4. The Scope of Practice Statement **must** be completed by the NMP in conjunction with their line manager. The final version must be signed off by **all** required signatories - either wet signatures or verified email trails (in lieu of signatures) will be accepted. The line manager must retain a copy for the prescriber's personal file and the prescriber must retain a copy for their prescribing portfolio.
 5. The prescriber must immediately return the signed statement to: **Pharmacy Department UHW** - Nmpadminpharmacy.Cav@wales.nhs.uk and await email confirmation that the Scope of Practice has been received and the prescriber's details have been added to the UHB NMP register or their entry has been updated.
 6. It is the responsibility of the line manager to ensure that Pharmacy are notified immediately, via the email address above, if the prescriber no longer works (or provides commissioned services) for the department or organisation.
 7. For NMPs who are self-employed and providing commissioned services, the 'Line Manager' sections can be completed by the person named on this document who provides post-qualification supervision.

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NOTE: A Non-medical Prescriber will only be covered (in terms of liability) to prescribe if they are on the UHB Non-medical Prescribing Register and if they have submitted an up-to-date Scope of Practice Statement which accurately reflects their current prescribing role. The Non-medical Prescriber also needs to provide an annual declaration of continued competence to prescribe and evidence that they have undertaken a prescribing appraisal every 3 years.

Non-Medical Prescribing Scope of Practice Statement

Prescriber details:

Name of Non-Medical Prescriber:	
Email address of Non-Medical Prescriber: <i>(please use a work email address)</i>	
Regulatory body:	
Registration / membership number:	
Registered as a prescriber with regulatory body? <i>(please provide line manager with proof of registration)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> Verified by Line Manager
Independent or Supplementary prescriber?	
Employee number (if employed by the UHB):	
Job Title:	
Directorate (if applicable):	
Clinical Board (if applicable):	
Department / Clinical Area / Primary Care Cluster (if employed by the UHB) OR Independent contractor (if not UHB-employed)	

Non-medical prescribing qualification:

Higher Education Institute (HEI):	
Date of qualification:	
If non-Welsh HEI – Line Manager <u>must</u> confirm qualification meets required number of credits / educational level <i>(contact Senior Nurse for Nurse</i>	Tick as appropriate: <input type="checkbox"/> Not applicable

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<i>Education or Principal Pharmacist T&D for advice)</i>	<input type="checkbox"/> Line manager has confirmed qualification meets UHB requirements
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Scope of Practice:

Overarching area of practice: (Please tick)	<input type="checkbox"/> Adult	<input type="checkbox"/> Child
Area of practice summary statement: (max 5 words eg. adult mental health, paediatric surgery, adult rheumatology, adult emergency medicine etc)		
Area of practice: Describe the patients that you care for and will be prescribing for; please provide as much detail as possible in order to accurately and fully describe your prescribing role, including details of clinical conditions, acute v chronic management, etc. <i>(continue on a separate attached document if necessary)</i>		
Independent or Supplementary prescribing or both?		
Will you be prescribing for inpatients? <i>(this includes writing discharge prescriptions and all forms of electronic prescribing)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Will you prescribe for outpatients? If yes, you will need to register with COPPS via www.wales.nhs.uk/clinical-information <i>(please make it clear that you are a Non-medical Prescriber when registering with COPPS)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Will you prescribe in primary or community care? If yes, you will need to register with NHS Wales Shared Services Partnership – Primary Care Services	<input type="checkbox"/> Yes <input type="checkbox"/> No	

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Have you arranged access to Welsh Clinical Portal (WCP)? If not, please speak to your Line Manager.	
Post-qualification supervision: Details of person who will provide post qualification supervision for you (email trail will be accepted in lieu of wet signature)	Name: Job Title/Qualification: Signature & Date:

Authorisation:

(where necessary, email trail(s) will be accepted in lieu of wet signature(s))

The above details have been discussed and agreed.	
NB: It is understood that it is the responsibility of the prescriber , in discussion with the line manager, to ensure that prescribing competencies are maintained and meet UHB / Welsh Government requirements, and that an annual declaration of continued competence to prescribe is submitted to Pharmacy and a prescribing appraisal is undertaken every 3 years.	
Name of prescriber:	
Signature of prescriber:	
Date:	
Line Manager Declaration: I have checked that the post-holder has the necessary prescribing qualification, is registered with their regulatory body as a prescriber, and that there is a service need for their role as a non-medical prescriber in the given clinical area. I confirm that this Scope of Practice provides an adequate description of their prescribing role within the organisation and an appropriate person has agreed to provide post-qualification supervision.	
Name of Line Manager:	
Designation of Line Manager: <i>(NB for nursing staff this will need to be countersigned by Lead Nurse if Line Manager is not in an equivalent or Lead Nurse role)</i>	
Signature of Line Manager:	
Signature of Lead Nurse <i>(if necessary – see above):</i>	
Date:	

Scope of Practice Statement reviewed by the appropriate signatory (according to professional group) and approved for entry onto UHB Register of Non Medical Prescribers.
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(Signatories: Clinical Board Director of Nursing (or Deputy) / Lead Pharmacists for Clinical Boards / Principal Pharmacist / Executive Director of Therapies and Health Sciences (or Deputy) / Medical Director (or Deputy))

Reviewed and approved by - name:	
Designation:	
Signature:	
Date:	

Once completed, please send a copy of this paperwork to Nmpadminpharmacy.Cav@wales.nhs.uk

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APPENDIX 5

Non-Medical Prescribing (NMP) - Annual Declaration of Continued Competence to Prescribe

To meet UHB and Welsh Government requirements, all non-medical prescribers (NMPs) must complete this declaration annually with their line managers as part of their Values Based Appraisal. For self-employed NMPs, this can be completed with the named person who provides post-qualification supervision (or another suitably qualified and experienced prescriber). A signed copy of an annual declaration of continued competence to prescribe must be submitted to Pharmacy via Nmpadminpharmacy.Cav@wales.nhs.uk.

For UHB-employed staff, if you are a qualified NMP and not using your prescribing qualification in your current role, please complete Sections 1 and 2 annually and return this declaration to Pharmacy via Nmpadminpharmacy.Cav@wales.nhs.uk.

Section 1: Prescriber details:

Name of Non-Medical Prescriber (NMP):	Job title:
Profession:	Department or Clinical Area (<i>if NMP is UHB-employed</i>):
Directorate (<i>if NMP is UHB-employed</i>):	Clinical Board (<i>if NMP is UHB-employed</i>):
GP Surgery or other independent contractor (<i>if applicable</i>):	Position / qualification of person named on Scope of Practice who provides post-qualification supervision:
Professional Registration number:	
Registration as a Prescriber with Regulatory Body confirmed / verified by Line Manager (<i>or other person signing off NMP Annual Declaration of Competence to Prescribe</i>):	
Name (& position if not Line Manager):	
Line Manager signature: Date:	
NMP is included on UHB Register of Non-medical Prescribers – confirmed by:	Scope of Practice submitted to Pharmacy within last 3 years:
Name (& position if not Line Manager):	<input type="checkbox"/> Yes
Line Manager signature:	<input type="checkbox"/> Not applicable (not an active prescriber)
Date:	<input type="checkbox"/> No (<i>if >3 years, you will need to urgently submit an updated/revised signed copy of your Scope of Practice statement</i>)

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NB It is the responsibility of the Non-Medical Prescriber to complete a new Scope of Practice statement immediately if any changes occur at any time e.g. change of role or clinical area

Section 2: Review of prescribing practice:

Are you currently using your NMP qualification? Yes / No (*delete as appropriate*)

If yes: please complete Sections 3, 4 & 5 below.

If no: please sign the following declaration and send a copy of this paperwork to Nmpadminpharmacy.Cav@wales.nhs.uk – please update this declaration **annually** if you are not prescribing; no other actions are required unless your prescribing activity status changes.

Declaration: I confirm that I am not currently using my prescribing qualification within my role in the UHB

Signed:

Section 3: Evidence of prescribing competency (only complete this section if you are an active prescriber):

Required evidence of competence (all NMPs who are using their prescribing qualification must meet the following standards for competency assurance)	NMP signature (<i>signing below confirms that this evidence exists and is available for review</i>)
I have a prescribing portfolio which includes all of the following records of evidence that demonstrate ongoing competence to prescribe (see below)	
My prescribing portfolio includes evidence that I have undertaken a self-assessment of my prescribing competence within the last 12 months using the RPS Competency Framework for All Prescribers	
My prescribing portfolio contains the following evidence of continuing competence to prescribe: <ul style="list-style-type: none"> 1 Peer Review (eg case-based reviews, NMP Peer Groups, Clinical supervision, Discussion of prescribing practice, Random case analysis) 	
My prescribing portfolio contains the following evidence of continuing competence to prescribe: <ul style="list-style-type: none"> 2 Clinical logs (eg Planned or Unplanned CPD, Case reviews) 	
My prescribing portfolio contains the following evidence of continuing competence to prescribe: <ul style="list-style-type: none"> 2 records of Continuing Professional Development (eg Planned or Unplanned CPD, Audit, Patient experience / service user feedback) 	
The evidence within my prescribing portfolio has all been discussed with the person named on my Scope of Prescribing Practice who	

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provides post-qualification supervision (or another suitably qualified and experienced prescriber)	
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Section 4: Prescribing Appraisal (only complete this section if you are an active prescriber):

All NMPs who are using their prescribing qualification must undergo a prescribing appraisal with a suitably qualified individual every 3 years – further guidance about this appraisal can be found in [HEIW Standards for Competency Assurance of Independent and Supplementary Prescribers in Wales](#).

Date of most recent Prescribing Appraisal:

During initial implementation of the new 3-yearly appraisal process (until March 2027), NMPs will be able to complete their 'Annual Declaration of Continued Competence to Prescribe' (Appendix 5) and indicate that a full Prescribing Appraisal has not yet been completed which meets all the requirements of the new HEIW Competency Assurance Standards, however all UHB-employed NMPs must have discussed their current prescribing practice during an annual appraisal with their line manager (see 'Section 5: Professional Declarations' below).

Section 5: Professional Declarations (only complete this section if you are an active prescriber):

I confirm that:

1. I am registered with my Regulatory Body, and I have a prescribing annotation included in my entry on the register.
2. My current Scope of Practice Statement accurately and completely describes how I am using my prescribing qualification.
3. I regularly keep up to date with best practice within my scope of practice and have undertaken a self-assessment of my prescribing competence within the last 12 months which I can provide evidence of immediately upon request.
4. I have maintained a prescribing portfolio which contains all the above required evidence of competence to prescribe (in Section 3), and which I can provide evidence of immediately upon request.
5. I have discussed my current prescribing practice during an annual appraisal with my line manager (*applicable to UHB-employed NMPs only*).
6. I have / have not (*delete as applicable*) undertaken a full prescribing appraisal with a suitably qualified individual within the last 3 years which meets the requirements of the HEIW NMP competency assurance standards.
7. I will send a signed copy of this NMP 'Annual Declaration of Continued Competence to Prescribe' to (Nmpadminpharmacy.Cav@wales.nhs.uk) and hold one copy in my prescribing portfolio.

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Signature of Non-Medical Prescriber:	Date:
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Section 6: Line manager* confirmation:

I confirm that:

1. I have reviewed the professional declarations above which have been signed by the named non-medical prescriber and I support this individual continuing to prescribe in their current role.
2. I have / have not (*delete as applicable*) reviewed their prescribing portfolio.
3. I will place a signed copy of this declaration on the individual's personal file (*applicable to UHB-employed NMPs only*).

Line Manager* Name:	Line Manager* Signature:	Date:
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** For independent contractors who are self-employed, this can be signed by the person named on the Scope of Prescribing Practice who provides post-qualification supervision (or another suitably qualified and experienced prescriber)*

Once completed, please send a copy of this paperwork to

Nmpadminpharmacy.Cav@wales.nhs.uk