

MAJOR INCIDENT PLAN



Reference Number: UHB 053 Version Number: 5		Date of Next Review: 30.09.2024 Previous Trust/LHB Reference Number: 241	
2021 / 22 Major Incident Plan			
Policy Statement To ensure the Health Board delivers its responsibilities and legal requirements transparently and consistently, in line with the Civil Contingency Act (2004).			
Policy Commitment The Civil Contingencies Act 2004 sets out the duties for all designated (Category 1) responders to plan, prepare, respond to and recover from major emergencies. The responsible person in the event of such an incident will be the Chief Executive of the Health Board who will ensure that the action required to be undertaken by the Health Board is coordinated in an appropriate manner. The Executive Board members of Cardiff and Vale University Health Board endorse this Major incident Plan.			
Other supporting documents are: <ul style="list-style-type: none"> • Adverse weather plans – Cold & Heat wave • Clinical Board Business Continuity Plans • Civil Contingencies Strategic Framework • Fire Safety Policy. 			
Scope This policy applies to all our staff in all locations including those with honorary contracts			
Equality and Health Impact Assessment		An Equality and Health Impact Assessment (EHIA) has been completed and this found there to be no impact.	
Policy Approved by		Executive oversight group - Emergency Preparedness, Resilience and Response (EPRR)	
Group with authority to approve procedures written to explain how this policy will be implemented		UHB Executive Board	
Accountable Executive or Clinical Board Director		Chief Executive	
Disclaimer If the review date of this document has passed please ensure that the version you are using is the most up to date either by contacting the document author or the Governance Directorate .			

Cardiff and Vale University Health Board

Summary of reviews/amendments			
Version Number	Date Review Approved	Date Published	Summary of Amendments
1	March 2011	March 2011	To replace Trust version 241
2	6 th November 2013	15 th November 2013	Annual review – replaced UHB 2011 version 1.
	12 th November 2014		Live activation – Plan validated
	8 th December 2014		Live activation – Plan validated
	13 th September 2015		Live activation – Plan validated
	18 th November 2015		Live activation – Plan validated
	12 th September 2016		Live activation – Plan validated
3	30 th March 2017	6 th July 2017	Updated UHB role titles. Expand narrative to clarify role of Executives, Chief Operating Officer and Head of Emergency Preparedness. Enhanced detail re tiers of command. Reference Business Continuity. Introduction of JESIP principles. Amendment – <i>Health Care Standard 2.1</i> . Addition of external control room contacts. Additional details of survivor reception area. Strategic Coordination Group details. Clarification of commonly used acronyms. Reference Air Quality Cell. Review and update of action cards. Lessons identified during Exercise(s) Red Kite and Talons Reach.
	16 th August 2018		Live activation – Plan validated
4	1 st March 2020	Chairs action for approval post EPRR Strategy group	Reference Wales Mass Casualty Plan. Additional action card – Neurosurgery.
5	30 th September 2021	14 th December 2021	Annual review. No amendments. Approved at Board

Foreword

The Civil Contingencies Act 2004 sets out the duties for all designated (Category 1) responders to plan, prepare, respond to and recover from major emergencies.

The responsible person in the event of such an incident will be the Chief Executive of the Health Board who will ensure that the action required to be undertaken by the Health Board is coordinated in an appropriate manner.

The Executive Board members of Cardiff and Vale University Health Board endorse this Major incident Plan.

CHIEF EXECUTIVE

CHAIR

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