

## Form 1: Preparation

Part A must be completed at the beginning of a Policy/function/strategy development or review, and for every such occurrence. (Refer to the Step-by-Step Guide for additional information).

<b>Step 1 - Preparation</b>		
1.	<b>Title of Policy</b> - what are you equality impact assessing?	Policy for the Visiting of Psychiatric Patients by Children
2.	<b>Policy Aims and Brief Description</b> - what are its aims? Give a brief description of the Policy (The What, Why and How?)	<p>This policy has been rewritten as required by the Health Inspectorate Wales Report 2009. They identified a number of areas:</p> <p>All mental health wards should implement a policy for visiting of psychiatric patients by children.</p> <p>Where such visits are agreed the hospital has a duty to ensure that the visiting child is not put at risk by arranging for a visit to take place in a room separate and away from the ward area</p> <p>All visits must be pre-arranged with ward staff and relatives must not turn up unannounced.</p> <p>Staff working on adult mental health wards must enforce child visiting policies in line with national guidance. They must ensure that when agreement has been given for a child or young person to visit that appropriate arrangements are made to ensure the comfort and safety of that child and for maintaining the privacy and dignity of other patients on the ward.</p> <p>This policy applies to children and young people aged under 18 years of age visiting adult inpatients on all mental health wards in the</p>

**Step 1 - Preparation**

		<p>Cardiff &amp; Vale University Local Health Board, including older adult wards where children may be visiting grandparents.</p> <p>This policy applies to all inpatients whether they are informal or Detained under the Mental Health Act, who are likely to want to receive any visits from children.</p>
3.	<b>Who Owns/Defines the Policy?</b> - who is responsible for the Policy/work?	<p>Mental Health Act Committee Local Safeguarding Children's Board</p>
4.	<b>Who is Involved in undertaking this EqlA?</b> - who are the key contributors to the EqlA and what are their roles in the process?	<p>Claire Humphries Lead Nurse for Safeguarding Children</p> <p>I was involved in the rewriting of the policy and will be responsible for working with staff to implement the policy. It has also been reviewed by: Helen Bennett Divisional Nurse Mental Health Division Alison Mott Named Doctor for Safeguarding Children Kathy Ellaway Named Nurse for Safeguarding Children Mental Health Directorate staff</p>
5.	<b>Other Policies</b> - Describe where this Policy/work fits in a wider context. Is it related to any other policies/activities	<p>Paragraph 26.3 of the revised Mental Health Act 1983 Code of Practice points to the need to put in place local policies which promote good practice in the area of children visiting adult patients detained in</p>

## Step 1 - Preparation

that could be included in this EqIA?

hospital under the Mental Health Act.

This policy is written to comply with the guidance contained in the following documents and legislation:-

- 1a) The Children Act 1989/2004
- 1b) Mental Health Act 1983 Code of Practice for Wales: Guidance on the visiting of patients by children and young people.
- 1c) Sexual Offences Act 2003
- 1d) Rapid Response Report: Preventing harm to children from parents with mental illness. National Patients Safety Agency 2009
- 1e) Safeguarding and Protecting Children in Wales: A review of the arrangements in place across the Welsh National Health Service (Health Inspectorate Wales October 2009.
- 1f) All Wales Child Protection Procedures 2008.
- 1g) Safeguarding Children: Working Together under the Children Act 2004.
- 1h) Standard 17: Protection of Vulnerable Adults and Protection Of Children.
- 1j) Parents in Hospital: How mental health services can best promote family contact when a parent is in hospital. (Barnados July 2008)

**Step 1 - Preparation**

6.	<b>Stakeholders</b> - Who is involved with or affected by this Policy?	<p>This policy applies to children and young people aged under 18 years of age visiting adult inpatients on all mental health wards in the Cardiff &amp; Vale University Local Health Board, including older adult wards where children may be visiting grandparents.</p> <p>This policy applies to all inpatients whether they are informal or detained under the Mental Health Act, who are likely to want to receive any visits from children.</p>
7.	<b>What factors may contribute to the outcomes of the Policy? What factors may detract from the outcomes?</b> These could be internal or external factors.	<p>Availability of suitable rooms on wards in Whitchurch Hospital. All other areas/locations of mental health units have availability of appropriate space for child visiting</p> <p>Training and staff awareness to ensure compliance</p> <p>Availability of staff to support visits that need supervising or of the ward should this be required.</p> <p>Staff ensuring that on admission families are aware of the policy so that they also comply with the requirements.</p>

## Form 2: Evidence Gathering

Equality Strand	Evidence Gathered	Does the evidence apply to the following with regard to this Policy/work? Tick as appropriate.									
Race	<p>There is no evidence gathered to suggest that there is any</p> <p>1a) The Children Act 1989/2004</p> <p>1b) Mental Health Act 1983 Code of Practice for Wales: Guidance on the visiting of patients by children and young people.</p> <p>1c) Sexual Offences Act 2003</p> <p>1d) Rapid Response Report: Preventing harm to children from parents with mental illness. National Patients Safety Agency 2009</p> <p>1e) Safeguarding and Protecting Children in Wales: A review of the arrangements in place across the Welsh National Health Service (Health Inspectorate Wales October 2009.</p> <p>1f) All Wales Child Protection Procedures 2008.</p> <p>1g) Safeguarding Children: Working Together under the Children Act 2004.</p> <p>1h) Standard 17: Protection of Vulnerable Adults and Protection Of Children.</p> <p>1j) Parents in Hospital: How mental health services can best promote family contact when a parent is in hospital. Barnados July 2008            Google searches on ?? October 2012 on Equality Impact Assessment for policy for visits by children to psychiatric wards identified 5 policies which were completed successfully. <b>Not sure what this means??</b>            Rotherham- <b>Not sure why this is here</b></p>	Eliminating Discrimination and Eliminating Harassment	✓	Promoting Equality of Opportunity	✓	Promoting Good Relations and Positive Attitudes		Encouraging participation in Public Life	✓	Take account of difference even if it involves treating some individuals more favourably*	✓

<p><b>Disability</b></p>	<p>There is no evidence gathered to suggest that there is any impact</p> <p>1a) The Children Act 1989/2004</p> <p>1b) Mental Health Act 1983 Code of Practice for Wales: Guidance on the visiting of patients by children and young people.</p> <p>1c) Sexual Offences Act 2003</p> <p>1d) Rapid Response Report: Preventing harm to children from parents with mental illness. National Patients Safety Agency 2009</p> <p>1e) Safeguarding and Protecting Children in Wales: A review of the arrangements in place across the Welsh National Health Service (Health Inspectorate Wales October 2009.</p> <p>1f) All Wales Child Protection Procedures 2008.</p> <p>1g) Safeguarding Children: Working Together under the Children Act 2004.</p> <p>1h) Standard 17: Protection of Vulnerable Adults and Protection Of Children.</p> <p>1j) Parents in Hospital: How mental health services can best promote family contact when a parent is in hospital. Barnados July 2008 Google searches in October 2012 regarding Equality Impact Assessment for policy for visits by children to psychiatric wards identified 5 policies which were completed successfully.</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>
<p><b>Gender</b></p>	<p>There is no evidence gathered to suggest that</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>	<p>√</p>

	<p>from the evidence collated that this group has been discriminated against.</p> <p>1a) The Children Act 1989/2004</p> <p>1b) Mental Health Act 1983 Code of Practice for Wales: Guidance on the visiting of patients by children and young people.</p> <p>1c) Sexual Offences Act 2003</p> <p>1d) Rapid Response Report: Preventing harm to children from parents with mental illness. National Patients Safety Agency 2009</p> <p>1e) Safeguarding and Protecting Children in Wales: A review of the arrangements in place across the Welsh National Health Service (Health Inspectorate Wales October 2009.</p> <p>1f) All Wales Child Protection Procedures 2008.</p> <p>1g) Safeguarding Children: Working Together under the Children Act 2004.</p> <p>1h) Standard 17: Protection of Vulnerable Adults and Protection Of Children.</p> <p>1j) Parents in Hospital: How mental health services can best promote family contact when a parent is in hospital. Barnados July 2008  Google searches in October 2012 on Equality Impact Assessment for policy for visits by children to psychiatric wards identified 5 policies which were completed successfully.</p>										
Sexual	There is no evidence gathered to suggest that		√		√		√		√		√

<p><b>Orientation</b></p>	<p>from the evidence collated that this group has been discriminated against.</p> <p>1a) The Children Act 1989/2004</p> <p>1b) Mental Health Act 1983 Code of Practice for Wales: Guidance on the visiting of patients by children and young people.</p> <p>1c) Sexual Offences Act 2003</p> <p>1d) Rapid Response Report: Preventing harm to children from parents with mental illness. National Patients Safety Agency 2009</p> <p>1e) Safeguarding and Protecting Children in Wales: A review of the arrangements in place across the Welsh National Health Service (Health Inspectorate Wales October 2009.</p> <p>1f) All Wales Child Protection Procedures 2008.</p> <p>1g) Safeguarding Children: Working Together under the Children Act 2004.</p> <p>1h) Standard 17: Protection of Vulnerable Adults and Protection Of Children.</p> <p>1j) Parents in Hospital: How mental health services can best promote family contact when a parent is in hospital. Barnados July 2008 Google searches in October 2012 on Equality Impact Assessment for policy for visits by children to psychiatric wards identified 5 policies which were completed successfully.</p>										
<p><b>Age</b></p>	<p>There is no evidence gathered to suggest that from the evidence collated that this group has</p>		√		√		√		√		√



	<p>been discriminated against.</p> <p>1a) The Children Act 1989/2004</p> <p>1b) Mental Health Act 1983 Code of Practice for Wales: Guidance on the visiting of patients by children and young people.</p> <p>1c) Sexual Offences Act 2003</p> <p>1d) Rapid Response Report: Preventing harm to children from parents with mental illness. National Patients Safety Agency 2009</p> <p>1e) Safeguarding and Protecting Children in Wales: A review of the arrangements in place across the Welsh National Health Service (Health Inspectorate Wales October 2009.</p> <p>1f) All Wales Child Protection Procedures 2008.</p> <p>1g) Safeguarding Children: Working Together under the Children Act 2004.</p> <p>1h) Standard 17: Protection of Vulnerable Adults and Protection Of Children.</p> <p>1j) Parents in Hospital: How mental health services can best promote family contact when a parent is in hospital. Barnados July 2008 Google searches in October 2012 on Equality Impact Assessment for policy for visits by children to psychiatric wards identified 5 policies which were completed successfully.</p>										
<p>Religion or Belief</p>	<p>Children would be allowed to visit on Christmas day or Eid? This is a positive way of taking note</p>		√		√		√		√		√

of welfare (good health) differences in terms of the Children Act and UN Convention in particular and (also race)  
There is no evidence gathered to suggest that from the evidence collated that this group has been discriminated against.

1a) The Children Act 1989/2004

1b) Mental Health Act 1983 Code of Practice for Wales: Guidance on the visiting of patients by children and young people.

1c) Sexual Offences Act 2003

1d) Rapid Response Report: Preventing harm to children from parents with mental illness. National Patients Safety Agency 2009

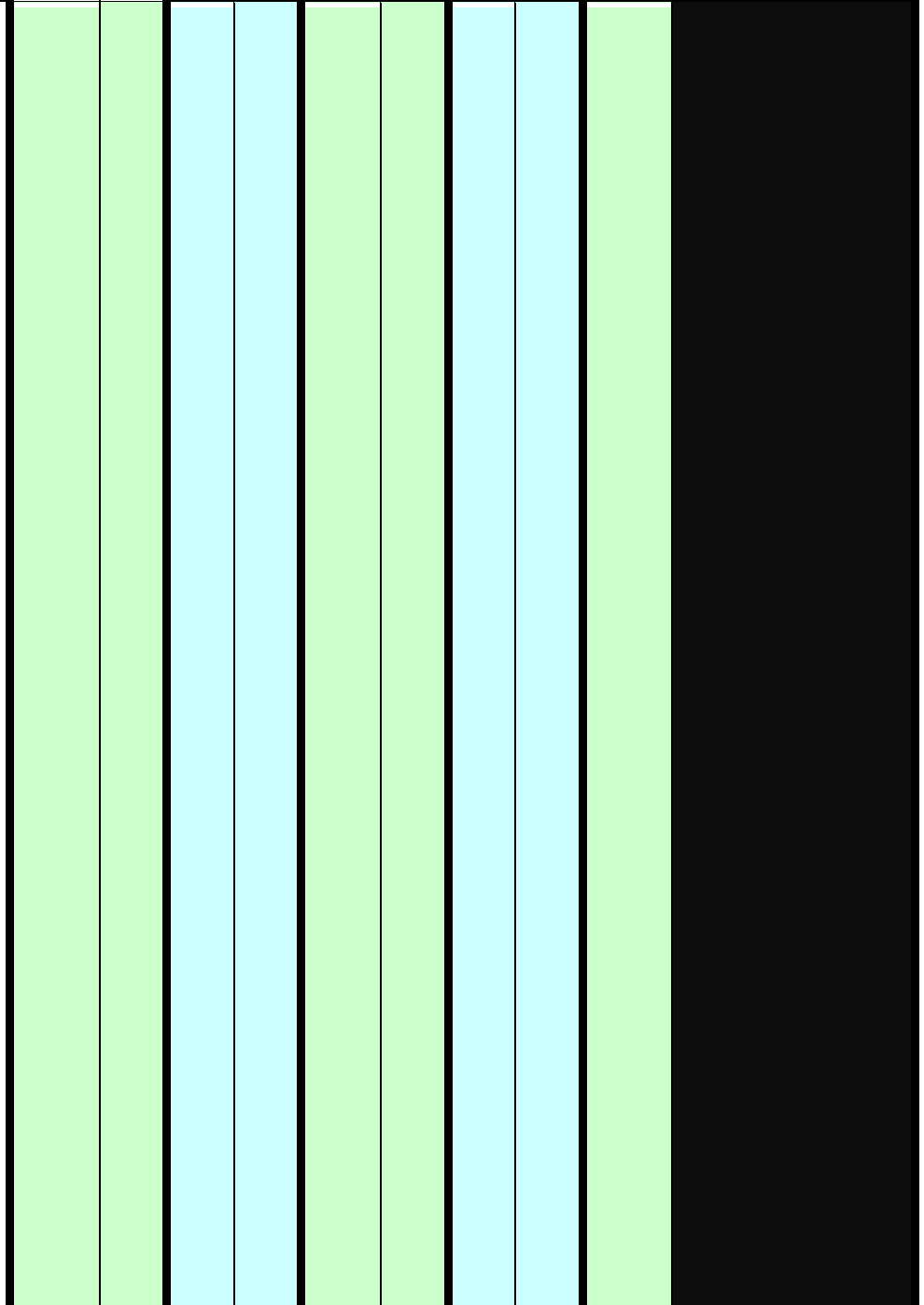
1e) Safeguarding and Protecting Children in Wales: A review of the arrangements in place across the Welsh National Health Service (Health Inspectorate Wales October 2009.

1f) All Wales Child Protection Procedures 2008.

1g) Safeguarding Children: Working Together under the Children Act 2004.

1h) Standard 17: Protection of Vulnerable Adults and Protection Of Children.

1j) Parents in Hospital: How mental health services can best promote family contact when a parent is in hospital. Barnados July 2008  
Google searches in October 2012 on Equality Impact Assessment for policy for visits by children to psychiatric wards identified 5



	policies which were completed successfully.										
Welsh Language	<p>There is no evidence gathered to suggest that from the evidence collated that this group has been discriminated against.</p> <p>1a) The Children Act 1989/2004</p> <p>1b) Mental Health Act 1983 Code of Practice for Wales: Guidance on the visiting of patients by children and young people.</p> <p>1c) Sexual Offences Act 2003</p> <p>1d) Rapid Response Report: Preventing harm to children from parents with mental illness. National Patients Safety Agency 2009</p> <p>1e) Safeguarding and Protecting Children in Wales: A review of the arrangements in place across the Welsh National Health Service (Health Inspectorate Wales October 2009.</p> <p>1f) All Wales Child Protection Procedures 2008.</p> <p>1g) Safeguarding Children: Working Together under the Children Act 2004.</p> <p>1h) Standard 17: Protection of Vulnerable Adults and Protection Of Children.</p> <p>1j) Parents in Hospital: How mental health services can best promote family contact when a parent is in hospital. Barnados July 2008 Google searches in October 2012 on Equality Impact Assessment for policy for visits by children to psychiatric wards identified 5 policies which were completed successfully.</p>		√		√		√		√		√

<p><b>People have a human right to: life; not to be tortured or treated in a degrading way; to be free from slavery or forced labour; to liberty; to a fair trial; not to be punished without legal authority; to respect for private and family life, home and correspondence; to freedom of thought, conscience and religion; to freedom of expression and of assembly; to marry and found a family and to not be discriminated against in relation to any of the rights contained in the European Convention.</b></p>	
<p><b>Human Rights</b></p>	<p><b>The aim and objectives of this policy takes into account Human Rights issues. The policy takes into account/adheres and follows the principles laid down in the UN Convention on the Rights of the Child and the Children Act</b></p>

**\* This column relates only to Disability due to the specific requirement in the Equality Act 2010 to treat disabled people more favourably to achieve equal outcomes. This is not applicable to the other equality strands.  
Electronic copies of all referenced/evidenced documents for this EqIA will be kept.**

### Form 3: Assessment of Relevance and Priority

Equality Strand	Evidence: Existing evidence to suggest some groups affected. Gathered from Step 2. (See Scoring Chart A)	Potential Impact: Nature, profile, scale, cost, numbers affected, significance. Insert one overall score (See Scoring Chart B)	Decision: Multiply 'evidence' score by 'potential impact' score. (See Scoring Chart C)
Race	1	1	1
Disability	1	1	1
Gender	1	1	1
Sexual Orientation	1	1	1
Age	1	1	1
Religion or Belief	1	1	1
Welsh Language	1	1	1
Human Rights	1	1	1

**Scoring Chart A: Evidence Available**

3	Existing data/research
2	Anecdotal/awareness data only
1	No evidence or suggestion

**Scoring Chart B: Potential Impact**

-3	High negative
-2	Medium negative
-1	Low negative
0	No impact
+1	Low positive
+2	Medium positive
+3	High positive

**Scoring Chart C: Impact Decision**

-6 to -9	High Impact (H)
-3 to -5	Medium Impact (M)
-1 to -2	Low Impact (L)
0	No Impact (N)
1 to 9	Positive Impact (P)

## FORM 4: (Part A) Outcome Report

<b>Policy Title:</b>	Policy for the Visiting of Psychiatric Patients by Children
<b>Organisation:</b>	Cardiff and Vale University Health Board
<b>Name:</b> <b>Title:</b> <b>Department:</b>	Claire Humphries Lead Nurse for Safeguarding Children Safeguarding Children Team
<b>Summary of Assessment:</b>	<p style="text-align: center;"><b>SUMMARY OF ASSESSMENT</b></p> <p>There is much evidence in each of the nine categories to confirm that there is already existing work, research in many organisations at local, national level to support a Policy for the Visiting of Psychiatric Patients by Children and to demonstrate that such an approach can address equality issues.</p> <p>The Policy for the Visiting of Psychiatric Patients by Children sets out how Cardiff and Vale University Health Board will ensure that All mental health wards should implement the policy for visiting of psychiatric patients by children.</p> <p>Where such visits are agreed the hospital has a duty to ensure that the visiting child is not put at risk by arranging for a visit to take place in a room separate and away from the ward area.</p>
<b>Decision to Proceed to Part B Equality Impact Assessment:</b>	<p><b>No</b></p> <p><b>Please record reason(s) for decision</b></p> <p><b>Having undertaken this assessment of the Policy for the Visiting of Psychiatric Patients by Children there was an overall result that the impact will be positive.</b></p>

## Action Plan

You are advised to use the template below to detail any actions that are planned following the completion of Part A or Part B of the EqIA Toolkit. You should include any remedial changes that have been made to reduce or eliminate the effects of potential or actual adverse impact, as well as any arrangements to collect data or undertake further research.

	<b>Action(s) proposed or taken</b>	<b>Reasons for action(s)</b>	<b>Who will benefit?</b>	<b>Who is responsible for this action(s)?</b>	<b>Timescale</b>
1. What <b>changes</b> have been made as a result of the EqIA?	N/A	N/A	N/A	N/A	N/A
2. Where a Policy may have differential impact on certain groups, state what arrangements are in place or are proposed to <b>mitigate</b> these impacts?	7c) Ministry restricted patients Low Secure Ward – Rooms in the gallery do not form part of the low secure ward..	Restricted patients who have ground leave will not have any problem using these rooms. For patients who do not have any leave outside the ward we will need permission to use these rooms. Given that we house much more riskier patients on LSU that is the option	For restricted clients the teams will have to get permission from court or Ministry of Justice to continue with the visit	This would not mean we are discriminating but it is an additional procedure the Consultants will have to carry out to ensure a balance of patient rights and child protection. If such procedure is made part of our day to day work then the teams should be able to identify and	Alternatives have been put in place until proposed new build is complete in 2015.

		we will have to use until we move to the new building where there will be provisions put in place to overcome this issue.		discuss with MOJ about child visits early on during the admission process	
3. <b>Justification:</b> For when a policy may have adverse impact on certain groups, but there is good reason not to mitigate.	N/A	N/A	N/A	N/A	N/A
4. Describe any <b>mitigating actions</b> taken?	N/A	N/A	N/A	N/A	N/A
5. Provide details of any actions planned or taken	The policy is	To demonstrate	Staff/clients/patie	Appropriate	As applicable to individual need



<p><b>to promote equality.</b></p>	<p>available to all mental health staff as appropriate to individual or organisational circumstances. We would provide copies of the document in alternative formats, including Welsh or large print if required to staff/clients/patients/carers on request</p>	<p>that the UHB staff are able to access the documentation and to demonstrate the UHB commitment to promoting equality related issues in the workplace and to patients/service users/clients and carers</p>	<p>nts/carers</p>	<p>Managers</p>	<p>and request</p>
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<b>Date:</b>	October 2012
<b>Monitoring Arrangements:</b>	Policy will be checked within the Mental health policy review group and by Board Safeguarding Steering Group and updated if legislation changes.
<b>Review Date:</b>	October 2015

**Signature of all**

**Parties:**

Claire Humphries