

Read About Me Scheme



Managers Checklist

		Please initial when completed
Step 1	Do You have all the resources? The following items can be ordered from the print room: <ul style="list-style-type: none"> • A3 “Read About Me” Booklet @ £23.64 per 500 • “Read About Me” patient information leaflet @ £6.27 per 500 • “Read About Me” staff information leaflet @ £6.27 per 500 • Laminated A5 above bed signs @ £31.00 per 100 	
Step 2	Are all your staff aware of the Scheme? <ul style="list-style-type: none"> • Champions/team leads identified • PDN to train ward dementia champions/team leads so they can cascade to all staff • Reinforce at safety brief/team meetings • Both Registered Staff and appropriately trained HCSW can offer the scheme offer • 	
Step 3	Are you capturing all the eligible patients? <ul style="list-style-type: none"> • Spot check that all patients with a cognitive impairment are identified and using “Read About Me” • Ask staff caring for patients using read about me if they have read the booklet 	
	Have you reviewed “How you are doing”? <ul style="list-style-type: none"> • Dementia champions/team leads to audit compliance with “Read About Me” using audit tool (Monthly) • Feedback to staff to improve uptake and use of the “Read About Me” 	

