

Digital Health Intelligence Committee Work Plan 2020-21				
A -Approval D- discussion I - Information	Exec Lead	11-Jun	08-Oct	11-Feb
Agenda Item				
Assurance				
Assurance Review on processes and systems for Data, Information management	JG	D		
Assurance on Information Governance Training, Communications and Engagement Plans	JG		D	
Assurance on the development and the delivery of the Digital Strategy	JG		D	
Review of the framework of policies , procedures and controls	JG	D	D	D
Internal Audit Reviews	JG	D	D	D
WAO Reviews	JG	D	D	D
Other external reviews	JG	D	D	D
Risk Register	JG	D	D	D
Development, procurement and implementation of national and Local IMT systems	JG			D
Statutory and Mandatory Requirements				
Assurance that Caldicott Guardian requirements are met	SW	D	D	D
Assurance that Freedom of Information requirements are met	JG	D	D	D
Assurance that GDPR Compliance is met	JG	D	D	D
Data Breach Reports: Serious Reportable Data Breaches to the ICO Sensitive Information Email National and Local Auditing FOI Subject Access Requests Data Quality Incidents	JG	D	D	D
Policies and Procedures	JG	D	D	D
Digital and Health Intelligence Committee Governance				
Annual Work Plan	NF			A
Self assessment of effectiveness	NF	D		
Induction Support for Committee Members	NF			
Review Terms of Reference	NF			A
Produce Digital and Health Intelligent Committee Annual Report	NF			A
Minutes of Digital and Health Intelligent Committee Meeting	NF	A	A	A
Action log of Digital and Health Intelligent Committee Meeting	NF	D	D	D