Quality Safety and Experience Committee Work Plan 2023 - 24													
App -Approval Ass- Assurance Inf - Information	**Exec Lead**	**11-Apr**	**09-May**	**06-Jun**	**12-Jul**	**08-Aug**	**13-Sep**	**10-Oct**	**15-Nov**	**12-Dec**	**09-Jan**	**08-Feb**	**05-Mar**
Agenda Item													
Standing Items													
Quality, Safety and Experience Implications arising from IMTP	MJ/JR	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass
Quality Indicators	MJ/JR	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass
Quality, Safety and Effectiveness Assurance Reports from Clinical Boards (programme to be agreed with CBs)	PB	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass
Sub Groups to Quality, Safety and Experience Committee : **Clinical Effectiveness Committee** (consent MCA, DoLS, National Clinical Audit, NICE, NCEPOD, Patient Information, EOL Care, Dementia and delirium, Transition, Organ Donation, Peer Reviews.)	MJ/JR												
Concerns Group (concerns and complaints, incident reporting, Duty of candour, patient/user experience and feedback in line with National Clinical Services Framework: A Learning Health and Care System, claims, datix system.)	MJ/JR												
Clinical Safety Group (Consent MCA, DoLS, Patient Information, Dementia and delirium, Transition, Organ Donation, IP&C, Pressure Damage Group, IRMER, End of Life Care, Falls Delivery Group, JAG, Medicines Management Group, Mortality Review Group, Blood Transfusion, patient Safety Solutions, Medical Devices Group. Nutrition and Hydration, RADAR)	MJ/JR												
Learning Committee	MJ/JR	Ass								Ass			
Operational Groups by Exception (IP&C, Cleanliness, Decontamination, Medicines Management, Safeguarding, Research, Patient Safety Solutions, Medical Devices, Nutrition and hydration, Falls, Health Records, Blood Transfusion, Resus, VTE, Pressure damante, Mortality, Suicide Prevention, Point of Care Testing)The operational groups will feed into the Clinical Safety Group when established with exception reporting only to QSE Committee	MJ/JR	Inf	Inf	Inf	Inf	Inf	Inf	Inf	Inf	Inf	Inf	Inf	Inf
Patient Story	JR	Children and Women; Mental Health		CD&T		Medicine				PCIC		Surgery	
Quality Governance													
Quality, Safety and Experience Framework -effectiveness review	MJ/JR	Ass								Ass			
Health Care Standards Strategy and Action Plan	MJ/JR			App								App	
Policies	MJ/JR	App		App		App				App		App	
Health and Social Care (Quality and Engagement) (Wales) Act 2020- Annual Compliance	MJ/JR												
Key External Reports from CHC, Internal Audit, Audit Wales	MJ/JR	Ass		Ass		Ass				Ass		Ass	
HIW Activity Overview	JR	App		App		App				App		App	
HIW Primary Care Contractors	JR			App						App			
Health Promotion Protection and Improvement													
Public Health Promotion activities	FK	Ass											
Quality, Safety and Experience of Public Health Services	FK									Ass			
Quality, Safety and Experience Committee Governance													
Chairs Action	CP	Inf	Inf	Inf	Inf	Inf	Inf	Inf	Inf	Inf	Inf	Inf	Inf
Annual Work Plan	DCG											App	
Review of Meeting	DCG	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass
Self assessment of effectiveness	DCG												Ass
Review Terms of Reference	DCG											App	
Produce Committee Annual Report	DCG											App	
Minutes of Quality, Safety & Experience Committee Meeting	DCG	App	App	App	App	App	App	App	App	App	App	App	App
Action log of Quality, Safety and Experience Committee Meeting	DCG	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass	Ass