

Digital and Health Intelligence Committee Work Plan 2023-24				
App. - Approval Ass.- Assurance Inf. Information and noting	Exec Lead	30-May	03-Oct	13-Feb
Agenda Item				
Assurance				
Review and delivery of Digital Strategy	DT	Ass.	Ass.	Ass.
Assurance Review on processes and systems for Data, Information management	DT		Ass.	
Assurance on Information Governance Training, Communications and Engagement Plans	DT		Ass.	
Review of the framework of policies , procedures and controls	DT	Ass.	Ass.	Ass.
Internal Audit Reviews	DT/JQ	Ass.	Ass.	Ass.
WAO Reviews	DT/JQ	Ass.	Ass.	Ass.
Other external reviews	DT	Ass.	Ass.	Ass.
Risk Register	DT/JQ	Ass.	Ass.	Ass.
Development, procurement and implementation of national and Local IMT systems (as and when required)	DT			Ass.
Statutory and Mandatory Requirements				
Assurance that Caldicott Guardian requirements are met	MJ	Ass.	Ass.	Ass.
Assurance that Freedom of Information requirements are met	DT	Ass.	Ass.	Ass.
Assurance that GDPR Compliance is met	DT	Ass.	Ass.	Ass.
Data Breach Reports: Serious Reportable Data Breaches to the ICO Sensitive Information FOI Subject Access Requests Data Quality Incidents	DT	Ass.	Ass.	Ass.
Digital and Health Intelligence Committee Governance				
Annual Work Plan	JQ			App.
Self assessment of effectiveness	JQ	Ass.		
Induction Support for Committee Members	JQ			
Review Terms of Reference	JQ			App.
Produce Digital and Health Intelligence Committee Annual Report	JQ			App.
Minutes of Digital and Health Intelligence Committee Meeting	JQ	App.	App.	App.
Action log of Digital and Health Intelligence Committee Meeting	JQ	Ass.	Ass.	Ass.