

## Confirmed Minutes of the Board Meeting

Thursday, 26 March 2020 at 1.00pm

Coed y Bwl Room, Woodland House

### Present:

Charles Janczewski	CJ	UHB Interim Chair
Len Richards	LR	Chief Executive Officer
Robert Chadwick (by telephone)	RC	Executive Director of Finance
Abigail Harris	AH	Executive Director of Strategic Planning
Michael Imperato	MI	Interim Vice Chair
John Union	JU	Independent Member – Finance

### In Attendance:

Nicola Foreman	NF	Director of Corporate Governance
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### Secretariat

Sian Rowlands	SR	Head of Corporate Governance
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### Apologies:

Remaining Board members excused from attending to ensure adequate spacing and comply with social distancing guidance.

UHB 20/03/001	WELCOME AND INTRODUCTIONS	ACTION
	<p>The Chair welcomed everyone to the meeting and started by recognising the considerable challenge currently faced by the Health Board and the NHS.</p> <p>Referring to UHB staff, the Chair noted how fantastic and brilliant they were and recognised how they were caring for our patients, but also were anxious and worried and needed the Board's help to get through this. The Chair stated that staff in all disciplines were very much appreciated and we could only marvel at their dedication.</p> <p>UHB clinicians were leading the way and were being very creative and innovative in a high pressurized environment new to us all. The overall leadership of management and the Executives was impressive and how closely they were working with clinicians and staff to develop delivery plans at pace.</p> <p>The Chair was pleased at how we were working closely with communities to prioritise beds and at the good level of communication across the organisation, recognising in</p>	

	<p>particular the teamwork and cohesiveness across the organisation. The importance of working well with all our partners, including the Local Authority and Third Sector, and the fact that all these organisations have challenges during this time was also recognised.</p> <p>The Chair acknowledged that as Board members we were facing an unprecedented situation but would work together to get through it and thanked everyone for all their efforts.</p> <p>The Executive Director of Finance added that we should also call out other front line staff such as security men helping to move patients, and cleaners, all of which were feeling the strain with staff off due to the need to self-isolate. The Chair agreed and clarified that this was why he had referred to “all disciplines”.</p>	
<b>UHB 20/03/002</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were noted. The Chair commented that in recognition of the exceptional circumstances around COVID-19, a reduced Board was meeting on a quorum basis only.</p>	
<b>UHB 20/03/003</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>The Chair invited Board Members to declare any interests in relation to the items on the meeting agenda, none were received.</p>	
<b>UHB 20/03/004</b>	<p><b>MINUTES OF THE BOARD MEETING HELD ON 30 JANUARY 2020</b></p> <p>The Board reviewed the Minutes of the meeting held on 30 January 2020.</p> <p><b>The Board resolved – that:</b></p> <ul style="list-style-type: none"> <li>a) the minutes of the meeting held on 30 January 2020 be approved as a true and accurate record;</li> <li>b) in terms of matters arising not on the agenda, the Board noted an update from AH that in relation to the IMTP on page 13 of the minutes, correspondence had been received from Welsh Government saying that our IMTP was deemed to be approvable but that due to COVID-19 the current planning situation was suspended.</li> </ul>	
<b>UHB 20/03/005</b>	<p><b>BOARD ACTION LOG</b></p> <p>The Board reviewed the Action Log and noted the majority were completed.</p> <p>19/09/016 Strategic Clinical Services Plan</p>	

	<p>The Chair advised that this was currently on hold and we would regroup when the time was right. It was to be noted that lots of positives in relation to sustainability had come out of the COVID-19 situation.</p> <p>20/01/008 Development of new services around specialised services The Chief Executive Officer updated in terms of the Major Trauma Centre. The Board was advised that the staff had fully delivered and that everything was ready to go but in light of the current environment it was agreed to suspend in its entirety.</p> <p>20/01/016 Recognising and responding to the climate emergency The Board was advised that this was due to be received at the May Board but could be delayed given the circumstances.</p> <p>19/01/005 Business case for relocation of the Links Centre This would be further delayed in light of current priorities.</p> <p><b>The Board Resolved that:</b></p> <p>(a) the action log and updates be received and noted.</p>	
<b>UHB 20/03/006</b>	<p><b>REPORT FROM THE CHAIR</b></p> <p>The Chair introduced his report which provided an update on key meetings attended, and activities and actions that had taken place since the previous Board meeting.</p> <p><b>The Board resolved that:</b></p> <p>(a) the Chair's report be noted; (b) the affixing of the Common Seal be endorsed; (c) the Chair's Actions and the signing of legal documents be approved.</p>	
<b>UHB 20/03/007</b>	<p><b>REPORT FROM THE CHIEF EXECUTIVE</b></p> <p>The Chief Executive provided the Board with a verbal update and advised it that the focus the last four weeks and continuing was the COVID-19 pandemic. The whole business had moved to how we prepared for this as a pandemic and the organisational impact.</p> <p>The Health Board had the benefit of knowing what had happened in China, had been keeping a close eye on what was happening in Italy, and Public Health Wales had developed some modelling as to what could happen here. This work had produced a reasonable worst case scenario and if 100% / 75% / 25% of it happened; the graduation was</p>	

	<p>like this because of mitigations like self-isolation, social distancing, school closure, lockdown and increased regulatory powers to enforce self-isolation.</p> <p>Measures that had seen success in other areas, like Singapore, had been put in place. The Health Board had moved from containment to delay which was what the mitigation was about.</p> <p>The Chief Executive advised that at the 25% of reasonable worst case scenario, so best position, critical care bed capacity would be upwards towards 100, when it currently operates at around 31-35. This was significant and required a high concentration of staff in a very skilled expert area where critical care nurses were in short supply. The challenge was how to create bed spaces equipped with ventilators and appropriately staff these areas.</p> <p>The Board was advised that bed spaces could be created within a cohesive way in the hospital; cardiac, neurosurgery and polytrauma had been set up to take critical care patients. In addition, many elective cases had been cancelled to clear theatres and further free up beds. Urgent procedures would continue but this would enable the release of ventilators from theatre, and areas could then be trained to look after patients in a critical care environment and be available to join the workforce as needed. The Chief Executive explained that the Health Board were fortunate to already have these units to repurpose.</p> <p>Even with these measures it was calculated that the Health Board would still be 200 beds short and therefore Phase one of the plan would be how to create these additional 200 beds. The Board was assured that the UHB had a plan for that and a few more.</p> <p>The Independent Member – Finance queried where these 200 beds would come from. The Chief Executive clarified that they would be general beds which would suffice for what was required.</p> <p>The Chair enquired as to the location of these beds. The Chief Executive replied that they would be in a range of locations but all within our footprint; Barry Hospital and St David's had wards which could be recommissioned. The Dental and Children's Hospitals also had space and Spire hospital beds could also be utilised for urgent surgery from UHW.</p> <p>The Chief Executive explained that we were now working through what beds were staffed and training those staff that currently worked in different disciplines. In addition, St David's and Barry would require new staff as these were new facilities.</p>	
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	<p>In terms of isolation, Heulwen ward would be used and there would be a second cohort ward for when this was at capacity, then a third and moving to an isolation zone when necessary. East 2 at UHL would also be reopened to provide cohort space.</p> <p>The Chief Executive confirmed that the Health Board had the equipment, were doing the training and were engaging with staff, he added that the way clinical and nursing staff had responded was remarkable. An example of this was in how the clinicians decided that A&amp;E required a bigger space and this was achieved in a matter of days by moving fracture clinic to operate out of UHL to accommodate this.</p> <p>It was explained that the Health Board were seeing a consistent demand profile to Italy so the belief was that we were running 2 weeks behind.</p> <p>For phase 2 planning, the Health Board was modelling between an additional 600 to 2000 beds on top of the 200. The Director of Transformation and Informatics was looking at how this could be achieved and the afternoon's meeting of the COVID-19 Strategy Group would be considering the proposal to commission the Principality Stadium.</p> <p>This venue was being considered as it is big enough to provide the 2000 beds with level 4 of the building offering significant large rooms, has 113 smaller potential hospital suites together with facilities on other levels. There was also the pitch area to convert and the staff facilities were excellent.</p> <p>Other venues had been considered but they did not have the facilities around them to run a 24/7 hospital service.</p> <p>The Chief Executive advised caution as although this would provide us with a facility, it would not provide us with the staff, or equipment needed and access to oxygen was critical. Oxygen concentrators could be utilised which could be run to two patients so this possibility was also being considered.</p> <p>Our colleagues with a military background had helped test our thinking and confirmed that the support services were crucial and this venue offered what would be needed in this regard.</p> <p>The Executive Director of Finance advised that going forward into next year we would need to revisit the governance. The Operational Group chaired by the Chief Operating Officer, the Executive Director of Finance / Finance Department, Board and the Strategic Group all have sight of the proposals. He added that Welsh Government has been very approachable and the focus was on getting the capital in, 2019-20 revenue and final accounts then to look at next year. There had been</p>	
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	<p>a need to move quickly and once this position had passed then we would be able to look with Clinical Boards at what was done regarding COVID-19.</p> <p>The Executive Director of Strategic Planning advised that a military liaison officer would be embedded in the coordination team with a view to assisting with logistics and supplies.</p> <p>The Chief Executive commented that the real challenge was around staffing and advised that year 5 medical and year 3 nursing students were being released from colleges early but we would have to consider how we provide adequate supervision. We were also looking at how the Health Board could utilise Healthcare Support Workers and primary care; discussions had started with GPs and was due for consideration at today's cluster meetings.</p> <p>The Chief Executive advised that the facility would not be staffed as beds in a normal hospital situation and that a staffing model had not yet been finalised, but this work was underway. Adverts had been posted and 37 new staff started this morning and 2000 applications had been received. Barriers that caused delay in the appointment process had been removed allowing quick starts, but there was a risk associated with this; the individuals that had been hired all have DBS checks but there may come a time when we would have to start staff prior to the return of the DBS check and remove them if a problem arose upon its receipt.</p> <p>The Chief Executive turned to PPE advising the Board that this was a big issue in the organisation, Wales and across the UK. The Board was assured that Cardiff and Vale were following public health advice in that a graduation of protection was required so that if an aerosol generating procedure was being done that could generate splash, full PPE was required. Otherwise, staff can and should wear aprons and facemasks. Staff would like to wear full PPE in every instance but this is not public health guidance. Naturally staff were concerned but we were following the guidance, producing the evidence (which shows that the difference in effectiveness between full PPE and just a facemask in a non-aerosol generating procedure is just 1%) and involving staff in the discussion but it was clear that we need to encourage confidence regarding this issue. If we were to use the full equipment in every case then we would quickly run out.</p> <p>The Independent Member – Finance queried if anyone not provided with full PPE had contracted COVID-19. The Chief Executive responded that no one had yet claimed this.</p> <p>Turning to testing, the Chief Executive advised that a number of staff were currently self-isolating to the guidance and there was a regime to test them quickly so that they could return to work; 456 had been tested as of today and only 45 were</p>	
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	<p>positive so the rest had been able to return to work. If a staff family member had symptoms then they are tested. The Chief Executive advised that the Health Board were looking to introduce point of care testing as when admissions increased we would want to be able to differentiate at the front door. In addition, an antibody test was being developed to show if a person has already had the virus and an antigen test to show whether a person currently had it.</p> <p>The current figures were: 125 confirmed cases in Cardiff and Vale, 628 all Wales and 350 of these were in Gwent.</p> <p>The Independent Member – Finance asked about planning for the 75% reasonable worst case scenario. The Chief Executive confirmed that this had not yet been done as that would take us to 5,000 beds. However there was overflow potential at the Principality Stadium, we would need to think about closing off corridors but there would be space for nightingale wards and we could also commission another venue but the preference and plan was to only commission the one as this would be easier to staff.</p> <p>The Chief Executive confirmed that we were in a good position with phase 1 and there was a good degree of ownership with the phase 2 planning to achieve the additional 2,000 beds, the only issue would be when we needed more.</p> <p>The Executive team has gone to a 7 day working pattern so there would always be two Executives available, and the Operational Group led by the Chief Operating Officer met daily, including on Saturday and Sunday.</p> <p>The Independent Member – Finance enquired whether COVID-19 was captured on the risk register. The Chief Executive confirmed that it was not yet but this would be discussed at today's Strategy Group. The Director of Corporate Governance explained that as one would expect, the risk position was very fluid with risks being responded to very quickly to ensure the project would be achieved within the necessary timescale. The Chair added that it was important that we reflect as a Board on what decisions were made and why, and the Director of Corporate Governance confirmed that she was looking at this piece of work.</p> <p>The Executive Director of Finance advised the Board that a number of important non clinical steps had also been taken. There was a real concern regarding the wellbeing of staff, 24/7 food was a worry therefore a plan had been pulled together to make this available through Y Gegin. Visiting had stopped with exceptions being made for parents of children in hospital and a single birth partner. Entry / exit points to the hospitals were being closed to ensure proper use of hand sanitisers. The number of housekeepers had been increased to maintain</p>	
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	<p>standards of cleanliness and parking had been opened up to all staff. Showers and changing facilities for staff were being looked at and other wellbeing measures to support staff during this stressful time. The Sports and Social Club would be a designated staff environment to enable staff to rest and recuperate; arrangements were also being made to use hotels to accommodate shift workers and provide them with breakfast and evening meal. A group had also been established to focus on staff wellbeing and its membership included psychologists.</p> <p>The Executive Director of Strategic Planning advised that we were reporting twice daily Sitrep figures into Welsh Government and there was also a coordinating group to capture incoming guidance and information.</p> <p>In terms of the IMTP, the Executive Director of Strategic Planning explained that we were working on different scenarios so until we were through this period we would not know what trajectory we were looking at. There would be positives, enabling us to switch back to usual business. Planned electives would have the most significant impact on our position.</p> <p>The Chief Executive advised that during the last national call with Dr Andrew Goodall, it was confirmed that there would be a change to the Accountable Officer letter to reflect the situation and that a different financial regime was being considered.</p> <p>It was agreed that we would have to ensure effective governance as we go given the unprecedented situation.</p> <p>The Chair invited comments and questions:</p> <p>The Interim Vice Chair queried why the scenarios rose so rapidly. The Chief Executive explained that the rise depended on mitigation success.</p> <p><b>The Board resolved that:</b></p> <p>(a) the Chief Executive's report be noted.</p>	
UHB 20/03/008	<p><b>PATIENT SAFETY QUALITY AND EXPERIENCE REPORT</b></p> <p>The Chair referred to the Patient Safety, Quality and Experience Report and commented that this paper together with the Performance Report generated the most questions and suggested that as they would not be presented here today, any questions should be put to the relevant Executive and captured, together with responses, in the minutes.</p> <p><b>The Board resolved that:</b></p>	



	<p>a) the content of the report was noted;</p> <p>b) the actions being taken were sufficient.</p>	
<b>UHB 20/03/009</b>	<p><b>PERFORMANCE REPORT</b></p> <p>The Chair advised the same approach in terms of any questions or comments be channelled through the Director of Corporate Governance.</p> <p>The Executive Director of Finance commented in terms of the financial part of the report, we were reporting an overspend of £0.205m for the 11 months to the end of February 2020. A detailed budget forecasting exercise had been undertaken which provided assurance that the UHB would recover the overspend and deliver its forecast break even position by the year end.</p> <p>The Chair acknowledged that good progress had been made.</p> <p><b>The Board resolved that:</b></p> <p>a) the content of the report was noted.</p>	
<b>UHB 20/03/010</b>	<p><b>BOARD ASSURANCE FRAMEWORK</b></p> <p>The Director of Corporate Governance referenced the Board Assurance Framework (BAF) which fed into the normal end of year reporting. She acknowledged that something specific would have been added in relation to COVID-19 but at the time of formulating, we were in ignorance of what was to come.</p> <p>The Director of Corporate Governance advised that the six strategic risks to the organisation detailed in the report remained the same, and the BAF had been updated to reflect discussions with the Executive leads.</p> <p><b>The Board resolved that:</b></p> <p>a) the BAF and progress made in relation to the actions, management and mitigation of the key risks be approved;</p> <p>b) the six strategic risks relating to the delivery of the Health Board's objectives for 2019/20 were appropriately recorded.</p>	
<b>UHB 20/03/011</b>	<p><b>HEALTHY TRAVEL CHARTER ANNUAL UPDATE</b></p> <p><b>The Board resolved that:</b></p>	

	a) progress made since the last update to Board be noted.	
<b>UHB 20/03/012</b>	<p><b>UHW REPLACEMENT PROGRAMME UPDATE</b></p> <p>The Executive Director of Planning advised that this was currently on hold as it was not a top priority for Procurement in the current climate and would be picked up again when possible. Important progress had however been made in that we had met with Welsh Government and written to it outlining the support needed.</p> <p><b>The Board resolved that:</b></p> <p>a) the update on the UHW Replacement Programme be noted.</p>	
<b>UHB 20/03/013</b>	<p><b>UHL CAVOC THEATRES STRATEGIC OUTLINE CASE</b></p> <p>The Executive Director of Planning advised that we were required to bring this business case to Board for approval. The plan which saw two additional theatres in UHL, a permanent new ward and the closure of two old theatres which had always been intended as temporary had taken some time to work through. This would aid the next intended phase of moving all surgery to UHL.</p> <p>The Independent Member – Finance queried whether there would be specific funding for this. The Executive Director of Planning confirmed that there would be a call on All Wales capital and it was helpful that we were ready to go on this even though funding may need to be deferred.</p> <p><b>The Board resolved that:</b></p> <p>a) the Strategic Outline Case for submission to Welsh Government for All Wales capital funding be approved.</p>	
<b>UHB 20/03/014</b>	<p><b>MOVE MORE, EAT WELL PLAN</b></p> <p>The plan had come for final approval, it had already been through all the partnership forums and had been really well received.</p> <p>The CEO commented that the message about getting to exercise even in your home was important and even more so than before.</p> <p>The Board raised a concern regarding what was being done to support the older person in their home and to get the information out to them, particularly if they do not have digital access. The Executive Director of Planning agreed to feed this through to Public Health.</p>	<b>AH</b>

	<p><b>The Board resolved:</b></p> <ul style="list-style-type: none"> <li>a) the progress to date be noted;</li> <li>b) the draft final Move More Eat Well Plan approach and content be approved;</li> <li>c) the launch of the final Move More Eat Well Plan in March 2020, and its delivery be supported.</li> </ul>	
<b>UHB 20/03/015</b>	<p><b>BOARD ANNUAL PLAN 2020/21</b></p> <p>The Director of Corporate Governance explained that we would normally at this time of year provide the business plan for next year's Board meetings, to include those items that must be covered to meet our statutory duty. The Standing Orders and Terms of Reference are also included and the objective had been to make the Board business more strategic in focus.</p> <p>It was felt important that the Board continue to meet but it was acknowledged that Board business was likely to change given the current pandemic status.</p> <p>The Vice Chair commented that the Health Minister is writing to Vice Chairs to say that PCIC needs to be high on the Board agenda so this is something we would need to look at when normal business resumes.</p> <p><b>The Board resolved that:</b></p> <ul style="list-style-type: none"> <li>a) the Board Work Plan 2020/21 be approved but noting that it will continue to be populated with timescales for the delivery of: <ul style="list-style-type: none"> <li>- Strategies</li> <li>- Annual Reports</li> <li>- Board Champion Reports and be likely to change in light of COVID-19 requirements.</li> </ul> </li> </ul>	
<b>UHB 20/03/016</b>	<p><b>ANNUAL REPORTS FOR COMMITTEES</b></p> <p>The Director of Corporate Governance referred to the Committee Annual Reports and confirmed that it was an end of year requirement that they come to Board. The reports highlighted attendance rates and our statutory responsibilities and the information would feed into the end of year reporting.</p> <p><b>The Board resolved that:</b></p> <ul style="list-style-type: none"> <li>a) the Annual Reports from the Committees of the Board be approved.</li> </ul>	
<b>UHB 20/03/017</b>	<b>BOARD CHAMPIONS UPDATE</b>	

	<p>The Director of Corporate Governance referred the Board to the updated champion leads. A piece of work around this will need to be done with Board members but this will be taken forward when we are through COVID-19.</p> <p><b>The Board resolved that:</b></p> <p>a) the proposed Board Leads and Champions be approved.</p>	
<b>UHB 20/03/018</b>	<p><b>TERMS OF REFERENCE AND WORKPLAN FOR ALL COMMITTEES OF THE BOARD</b></p> <p>The Director of Corporate Governance explained that all workplans and Terms of Reference were included apart from Mental Health Committee which were with the Committee Chair for review.</p> <p>The Quality, Safety and Patient Experience Committee had held off its review as it is expected that so much will come out of the Cwm Taf quality review that will need to be included.</p> <p>The Director of Corporate Governance commented that following the changes to Committees in response to COVID-19, it would be prudent to reflect whether we have to keep all our current Committees or whether the same frequency of meetings were required. Statutory ones must be retained but there could be an opportunity for a more streamlined and efficient Committee structure.</p> <p><b>The Board resolved that:</b></p> <p><b>(a) the establishment of the following Committees of the Board for 2020-21 be approved:</b></p> <ul style="list-style-type: none"> <li>• Audit Committee</li> <li>• Charitable Funds Committee</li> <li>• Digital Health and Intelligence Committee (Information Governance)</li> <li>• Health and Safety Committee</li> <li>• Mental Health and Capacity Legislation Committee (Mental Health Act requirements)</li> <li>• Finance</li> <li>• Quality, Safety and Experience Committee</li> <li>• Remuneration and Terms of Service Committee</li> <li>• Strategy and Delivery Committee</li> </ul> <p><b>(b) the attached Terms of Reference for the following Committees of the Board be approved:</b></p> <ul style="list-style-type: none"> <li>• Audit Committee</li> <li>• Digital Health and Intelligence Committee</li> <li>• Finance</li> </ul>	

	<ul style="list-style-type: none"> <li>• Strategy and Delivery Committee</li> <li>• Noting that Charitable Funds Committee will be approved by Charity Trustee</li> </ul> <p><b>(c) the attached Work Plans for the following Committees of the Board be approved:</b></p> <ul style="list-style-type: none"> <li>• Audit Committee</li> <li>• Digital Health and Intelligence Committee</li> <li>• Finance</li> <li>• Strategy and Delivery Committee</li> <li>• Noting that Charitable Funds Committee will be approved by Charity Trustee</li> </ul>	
<b>UHB 20/03/019</b>	<p><b>DECLARATIONS OF INTEREST – BOARD MEMBERS 2019/20</b></p> <p>The Director of Corporate Governance advised that again this fed into the end of year reporting and would be published on the UHB website.</p> <p><b>The Board resolved that:</b></p> <ul style="list-style-type: none"> <li>(a) the attached Board Members Declarations of Interest for 2019/20 be approved;</li> <li>(b) it be noted that the Register will be published on the Health Board's website.</li> </ul>	
<b>UHB 20/03/020</b>	<p><b>AUDIT AND ASSURANCE COMMITTEE</b></p> <p><b>The Board resolved that:</b></p> <ul style="list-style-type: none"> <li>a) the minutes of the Audit and Assurance Committee held in December 2019 be ratified.</li> </ul>	
<b>UHB 20/03/021</b>	<p><b>CHARITABLE FUNDS COMMITTEE</b></p> <p>The Director of Corporate Governance advised that as the meeting had not been quorate, some decisions needed to be ratified by the Board.</p> <p>The Chair commented that a lot of good work was being done, particularly to ensure cash was available in the right place when needed and also recognised the impact of the stock market crash.</p> <p><b>The Board resolved that:</b></p> <ul style="list-style-type: none"> <li>a) the minutes of the Charitable Funds Committee held in December 2019 and the decisions reached at that Committee be ratified.</li> </ul>	
<b>UHB 20/03/022</b>	<b>FINANCE COMMITTEE</b>	

	<p><b>The Board resolved that:</b></p> <p>b) the minutes of the Finance Committee held in January 2020 be ratified.</p>	
<b>UHB 20/03/023</b>	<p><b>MENTAL HEALTH CAPACITY AND LEGISLATION COMMITTEE</b></p> <p><b>The Board resolved that:</b></p> <p>a) the minutes of the Mental Health Capacity and Legislation Committee held in October 2019 be ratified.</p>	
<b>UHB 20/03/024</b>	<p><b>QUALITY SAFETY AND EXPERIENCE COMMITTEE</b></p> <p><b>The Board resolved that:</b></p> <p>a) the minutes of the Quality Safety and Experience Committee held in January 2020 be ratified.</p>	
<b>UHB 20/03/025</b>	<p><b>STRATEGY AND DELIVERY COMMITTEE</b></p> <p><b>The Board resolved that:</b></p> <p>a) the minutes of the Strategy and Delivery Committee held in January 2020 be ratified.</p>	
<b>UHB 20/03/026</b>	<p><b>LOCAL PARTNERSHIP FORUM</b></p> <p><b>The Board resolved that:</b></p> <p>a) the minutes of the Local Partnership Forum held in December 2019 be ratified.</p>	
<b>UHB 20/03/027</b>	<p><b>STAKEHOLDER REFERENCE GROUP</b></p> <p><b>The Board resolved that:</b></p> <p>a) the minutes of the Stakeholder Reference Group held in November 2019 be ratified.</p>	
<b>UHB 20/03/028</b>	<p><b>EMERGENCY AMBULANCE SERVICES COMMITTEE</b></p> <p><b>The Board resolved that:</b></p> <p>a) the minutes of the Emergency Ambulance Services Committee held in January 2020 be noted.</p>	
<b>UHB 20/03/029</b>	<p><b>AUDIT AND ASSURANCE COMMITTEE CHAIR'S REPORT TO BOARD</b></p> <p>The Independent Member – Finance advised the Board that a</p>	



	<p>significant number of planned internal audits would not now be done in light of COVID-19. However, there were a number of substantial and reasonable assurance reports and only a small number giving limited assurance so he was confident that there would be an overall rating of reasonable assurance.</p> <p><b>The Board resolved that:</b></p> <p>a) the report from of the Chair of the Audit and Assurance Committee be noted.</p>	
UHB 20/03/030	<p><b>CHARITABLE FUNDS COMMITTEE CHAIR'S REPORT TO BOARD</b></p> <p><b>The Board resolved that:</b></p> <p>a) the report from of the Chair of the Charitable Funds Committee be noted.</p>	
UHB 20/03/031	<p><b>DIGITAL HEALTH INTELLIGENCE COMMITTEE CHAIR'S REPORT TO BOARD</b></p> <p><b>The Board resolved that:</b></p> <p>a) the report from the Chair of the Digital Health Intelligence Committee be noted.</p>	
UHB 20/03/032	<p><b>FINANCE COMMITTEE CHAIR'S REPORT TO BOARD</b></p> <p><b>The Board resolved that:</b></p> <p>a) the report of the Chair of the Finance Committee be noted.</p>	
UHB 20/03/033	<p><b>MENTAL HEALTH CAPACITY AND LEGISLATION COMMITTEE CHAIR'S REPORT TO BOARD</b></p> <p><b>The Board resolved that:</b></p> <p>a) the report of the Chair of the Mental Health Capacity and Legislation Committee be noted.</p>	
UHB 20/03/034	<p><b>QUALITY, SAFETY AND EXPERIENCE COMMITTEE CHAIR'S REPORT TO BOARD</b></p> <p><b>The Board resolved that:</b></p> <p>a) the report of the Chair of the Quality, Safety and Experience Committee be noted.</p>	
UHB 20/03/035	<p><b>STRATEGY AND DELIVERY COMMITTEE CHAIR'S REPORT TO BOARD</b></p>	

	<b>The Board resolved that:</b> <p>a) the report from of the Chair of the Strategy and Delivery Committee be noted.</p>	
<b>UHB 20/03/036</b>	<b>LOCAL PARTNERSHIP FORUM CHAIR'S REPORT TO BOARD</b> <p><b>The Board resolved that:</b></p> <p>a) the report of the Chair of the Local Partnership Board be noted.</p>	
<b>UHB 20/03/037</b>	<b>STAKEHOLDER REFERENCE GROUP CHAIR'S REPORT TO BOARD</b> <p><b>The Board resolved that:</b></p> <p>a) the report of the Chair of the Stakeholder Reference Group be noted.</p>	
<b>UHB 20/03/038</b>	<b>EMERGENCY AMBULANCE SERVICES COMMITTEE</b> <p><b>The Board resolved that:</b></p> <p>a) the report of the Emergency Ambulance Services Committee be noted.</p>	
<b>UHB 20/03/039</b>	<b>Date, Time &amp; Venue of Next Board Meeting:</b> <p>Thursday, 28 May 2020 Woodland House</p>	