

Public Board Meeting 27.11.2025

Thu 27 November 2025, 09:30 - 14:45

Microsoft Teams

Agenda

09:30 - 09:30 1. Welcome, Introductions & Apologies for absence:

0 min

Kirsty Williams

09:30 - 09:30 2. Declarations of Interest

0 min

Kirsty Williams

09:30 - 09:35 3. Minutes of the Board meeting held 25.09.2025

5 min

Kirsty Williams

 3. Draft Minutes of the Public Board Meeting 25.09.2025.pdf (17 pages)

09:35 - 09:40 4. Action Log – following meeting held on: 25.09.2025

5 min

Kirsty Williams

 4. Public Central Action Log.pdf (1 pages)

09:40 - 13:20 5. Items for Review and Assurance

220 min

5.1. Patient Story – Falling off a ladder saved my life – Brian's Story (15 MINUTES)

Jason Roberts

5.2. Chair's Report & Chair's Action taken since last meeting (10 MINUTES)

Kirsty Williams

 5.2 Chairs Board Report Nov 25.pdf (6 pages)

5.3. Chief Executive Officer Report (20 MINUTES)

Suzanne Rankin

The Strategic Leadership Team's Terms of Reference are located in the supporting documents folder on AdminControl and the Cardiff and Vale UHB website.

 5.3 CEO Nov Board Report Final copy..pdf (7 pages)

 5.3a SLT Summary.pdf (6 pages)

5.4. Finance & Performance Committee Chairs Report (10 MINUTES)

Catherine Phillips / Rhian Thomas

 5.4 F&P Chairs Report 19.11.2025 (1).pdf (3 pages)

5.5. Board Assurance Framework (10 MINUTES)

Matt Phillips

 5.5 BAF Board Cover Report.pdf (3 pages)

Saunders, Nathan
24/11/2025 10:06:44

📄 5.5a BAF.pdf (41 pages)

5.6. Chairs' reports from Committees of the Board (15 MINUTES)

Matt Phillips

1) **Quality – 28.10.25**

2) **Mental Health – 21.10.2025**

3) **P&C – 14.10.2025**

📄 5.6.1 - Quality Committee Chairs Report 28.10.2025.pdf (5 pages)

📄 5.6.2 - Mental Health Legislation Committee Chairs Report 21.10.2025.pdf (5 pages)

📄 5.6.3 P&C Chairs Report 14.10.2025.pdf (5 pages)

5.7. Strategic Planning, Commissioning and Partnership Update (20 MINUTES)

Catherine Phillips

The 2026-27 Planning Update can be located in the supporting document folder on AdminControl and the Cardiff and Vale UHB website.

📄 5.7 Strategic Planning Commissioning and Partnerships Update.pdf (7 pages)

5.8. BREAK – 10 minutes

5.9. Integrated Performance Report (75 MINUTES)

Executives

- **Finance - Catherine Phillips**
- **Public Health - Claire Beynon**
- **Operational Performance - Paul Bostock**
- **Quality, Safety & Experience - Jason Roberts**
- **People & Culture - Rachel Gidman**
- **Digital - David Thomas**

📄 5.9 IPR cover report v2.pdf (33 pages)

📄 5.9a Integrated Performance Report v2.pdf (46 pages)

5.10. Ombudsman Annual Letter (5 MINUTES)

Jason Roberts

📄 5.10 PSOW annual letter (1).pdf (8 pages)

📄 5.10a Appendix 1 - Annual Letter 2024-25.pdf (10 pages)

5.11. LUNCH – 30 MINUTES

13:20 - 14:40 6. Items for Approval / Ratification

80 min

6.1. Winter Plan (20 MINUTES)

Paul Bostock / Adam Wright

📄 6.1 Winter Plan Board Cover Paper - November 2025 (1).pdf (3 pages)

📄 6.1a WINTER 2025 - Board.pdf (17 pages)

6.2. Nurse Staffing Update (10 MINUTES)

📄 6.2 Nurse Staffing Act Cover Report (1).pdf (3 pages)

Saunders, Nathan
24/11/2025 10:06:40

📄 6.2a Annual Presentation of Nurse Staffing Levels.pdf (13 pages)

6.3. Director of Public Health Annual Report 2025 (20 MINUTES)

Claire Beynon

The appendices for this paper can be located in the supporting documents folder on AdminControl and the Cardiff and Vale UHB website.

📄 6.3 DPH report Board 27.11.25 Covering Report (1).pdf (3 pages)

📄 6.3a Cardiff and Vale of Glamorgan PH Report v8.pdf (44 pages)

6.4. Business Cases (15 MINUTES):

6.4.1. Park View

Catherine Phillips

Appendices for this case can be found in the supporting documents folder on AdminControl and the Cardiff and Vale UHB website.

📄 6.4.1 Park View Wellbeing Hub at Park View.pdf (6 pages)

📄 6.4.1a Park View Wellbeing Hub Executive Summary.pdf (30 pages)

6.4.2. Llantrisant Health Park (OBC)

Catherine Phillips

Appendices for this case can be found in the supporting documents folder on AdminControl and the Cardiff and Vale UHB website.

📄 6.4.2 LHP OBC Cover Paper Nov 2025 - Board.pdf (4 pages)

6.5. Accountable Officer letter in support of a request for Strategic Cash Support (10 MINUTES)

Catherine Phillips

📄 6.5 Accountable Officer Letter _ Strategic Cash Request 2025_26.pdf (3 pages)

6.6. Car Parking Management Services (5 MINUTES)

Catherine Phillips

📄 6.6 Car Parking Management Services V4.pdf (4 pages)

14:40 - 14:45
5 min

7. Items for Noting and Information

7.1. HCSW Band 2/3 (verbal update) (5 MINUTES)

Rachel Gidman

7.2. Corporate Risk Register

Matt Phillips

📄 7.2 CRR Board Cover Report - Nov 2025.pdf (4 pages)

📄 7.2a Corporate Risk Register - Nov 2025.pdf (21 pages)

7.3. Reports from Advisory Groups and Joint Committees:

1) JCC Highlight Report 16.09.2025

2) Shared Services Partnership Committee 30.09.2025

📄 7.3.1 JC Highlight Report - 16 Sept 2025.pdf (6 pages)

Saunders, Nathan
24/11/2025 10:06:40

7.4. Committee and Advisory Group Minutes:

All of these minutes can be located in the supporting documents folder on AdminControl or the Cardiff and Vale UHB website.

1. *People & Culture 08.07.2025*
2. *Quality 16.09.2025*
3. *Audit & Assurance 02.09.2025*
4. *Digital & Infrastructure 12.08.2025*
5. *Mental Health 26.08.2025*
6. *Local Partnership Forum 06.08.2025*

14:45 - 14:45 8. Agenda for Private Board Meeting:

0 min

- i. *Approval of Private Board minutes*
- ii. *Legal Update (Verbal)*
- iii. *People & Culture Update*
- iv. *Business Case (Commercially Sensitive)*
- v. *Private Committee minutes*

14:45 - 14:45 9. Any Other Business

0 min

9.1. Review of the meeting

9.2. Date and time of next meeting:

Thursday 29 January 2026 – Microsoft Teams

9.3. Declaration for Private Board:

To consider a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest [Section 1(2) Public Bodies (Admission to Meetings) Act 1960]