

Public Board Meeting

Thu 31 July 2025, 09:30 - 14:30

Woodland House, Coed Y Bwl

Agenda

09:30 - 09:30 1. Welcome & Introductions

0 min

Charles Janczewski

09:30 - 09:30 2. Apologies for Absence

0 min

Charles Janczewski

09:30 - 09:30 3. Declarations of Interest

0 min

Charles Janczewski

09:30 - 09:35 4. Minutes of the Board meeting held 29.05.2025 and the Special Board Meeting held 25.06.2025

5 min

Charles Janczewski


 4a. Minutes of the Public Board Meeting 29.05.2025 ns.pdf (20 pages)

 4b. Special Board Minutes 25.06.2025.pdf (5 pages)

09:35 - 09:40 5. Actions – following meeting held on: 29.05.2025

5 min

Charles Janczewski

 5. Action Log - Public Board (5).pdf (2 pages)

09:40 - 13:45 6. Items for Review and Assurance

245 min

6.1. Patient Story – It's so important to know basic life support – Keith and Lynn's Story (15 MINUTES)

Jason Roberts

6.2. Chair's Report & Chair's Action taken since last meeting (10 MINUTES)


Charles Janczewski

 6.2 Chairs Board report July FINAL.pdf (4 pages)

6.3. Chief Executive Officer Report (15 MINUTES)

Suzanne Rankin

 6.3 CEO Board Report July Final.pdf (7 pages)

 6.3a Leaders Who Listen 20250721 copy.pdf (2 pages)

6.4. Finance & Performance Committee Chairs Report (10 MINUTES)

John Union / Catherine Phillips

 6.4 F&P Chairs Report 23.07.2025 (1).pdf (8 pages)

Saunders, Nathan
24/11/2025 10:14:38

6.5. Board Assurance Framework (10 MINUTES)

Matt Phillips

- 📄 6.5 BAF Cover Report.pdf (3 pages)
- 📄 6.5a BAF (1).pdf (38 pages)

6.6. Chairs' reports from Committees of the Board (15 MINUTES):

Matt Phillips

1. *Digital & Infrastructure 27.05.2025*
2. *Charitable Funds 10.06.2025*
3. *Quality 24.06.2025*
4. *People & Culture 08.07.2025*

- 📄 6.6.1 DHIC Chairs Report 27.05.2025.pdf (4 pages)
- 📄 6.6.2 CFC Chairs Report 10.06.2025.pdf (4 pages)
- 📄 6.6.3 Quality Committee Chairs Report 24.06.2025.pdf (4 pages)
- 📄 6.6.4 P&C Chairs Report 08.07.2025.pdf (5 pages)

6.7. Strategic Planning, Commissioning and Partnership Update (15 MINUTES)

Catherine Phillips

- 📄 6.7 Strategic Planning Commissioning and Partnerships Update.pdf (9 pages)

6.8. BREAK (10 MINUTES)

6.9. Monitoring the Annual Plan 2025/2026 (10 MINUTES)

Catherine Phillips

- 📄 6.9 Monitoring the Annual Plan 2526- July 2025.pdf (3 pages)

6.10. Integrated Performance Report (75 MINUTES)

Executives

- *Finance*
- *Public Health*
- *Operational Performance*
- *People & Culture*
- *Quality, Safety & Experience*
- *Digital*

- 📄 6.10 2025 IPR cover report v2 (1).pdf (27 pages)
- 📄 6.10a CV Jul-25 IPR (1).pdf (43 pages)

6.11. Annual Plan Quarter 1 Update (10 MINUTES)

Catherine Phillips

- 📄 6.11 Q1 Annual Plan Report 2526- Board July 2025 (1).pdf (7 pages)

6.12. LUNCH (30 MINUTES)

6.13. Theatre Service Review Update

Paul Bostock

- 📄 6.13 Theatres Together - Board Update July 2025.pdf (3 pages)
- 📄 6.13a Theatres Together Improvement plan.pdf (17 pages)

13:45 - 14:20
35 min

7. Items for Approval / Ratification

7.1. Business Case - Transforming Access to Medicines (TRAMS) (10 MINUTES)

Catherine Phillips

The full case can be found in the supporting documents folder.

- 📄 7.1 TRAMS Case (1).pdf (5 pages)

7.2. Digital Transformation Review – Board Self-Assessment (10 MINUTES)

David Thomas

- 📄 7.2 Digital Transformation Board Report Cover.pdf (3 pages)
- 📄 7.2a Review of Digital Transformation.pdf (7 pages)

7.3. Emergency Planning Response Resilience Annual Plan (5 MINUTES)

Paul Bostock

- 📄 7.3 EPRR paper 1 - Emergency Planning Annual report to NHS Executive (1).pdf (3 pages)
- 📄 7.3a 2024-25 EP Annual Report progress 2025.pdf (15 pages)

7.4. Committee Annual Reports (5 MINUTES)

The Annual Reports can be located in the Supporting Documents Folder

- 📄 7.4 Committee Annual Reports 2024-25.pdf (2 pages)

14:20 - 14:20
0 min

8. Items for Noting and Information

8.1. Declaring Accommodation Surplus

Catherine Phillips

- 📄 8.1 Declare Accommodation Surplus to requirement - Estate Rationalisation (1).pdf (3 pages)

8.2. Corporate Risk Register

Matt Phillips

- 📄 8.2 CRR Board Report - July 2025.pdf (3 pages)
- 📄 8.2a Corporate Risk Register July 2025.pdf (6 pages)
- 📄 8.2b CEF Corporate Risk Register July 2025.pdf (12 pages)

8.3. Reports from Advisory Groups and Joint Committees:

Matt Phillips

Joint Commissioning Committee 20.05.2025

This document can be found in the supporting documents folder.

8.4. Committee and Advisory Group Minutes:

1. People & Culture 06.05.2025
2. Quality 13.05.2025
3. Finance & Performance 18.06.2025
4. Local Partnership Forum 10.04.2025

Saunders, Nathan
24/11/2025 10:14:38

These documents can be found in the supporting documents folder.

14:20 - 14:20 **9. Agenda for Private Board Meeting:**

0 min

- i. *Approval of Private Board minutes*
- ii. *Planning Review*
- iii. *Legal Update*
- iv. *People & Culture Update*
- v. *Approval of Private Committee minutes*

14:20 - 14:20 **10. Any Other Business**

0 min

10.1. Review of the meeting

Charles Janczewski

10.2. Date and time of next meeting:

Thursday 25 September 2025 – Woodland House – Coed Y Bwl

10.3. Declaration for Private Board:

To consider a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest [Section 1(2) Public Bodies (Admission to Meetings) Act 1960]

Saunders, Nathan
24/11/2025 10:14:38