

Public Audit & Assurance Committee Meeting

Tue 04 February 2025, 09:00 - 11:00

Microsoft Teams

Agenda

09:00 - 09:10 **1. Preliminaries (09:00 – 09:10)**
10 min

1.1. Welcome & Introductions

Rhian Thomas

1.2. Apologies for Absence

Rhian Thomas

1.3. Declarations of Interest

Rhian Thomas

1.4. Minutes of the Committee meeting held: 05.11.2024

Rhian Thomas

📄 1.4 Public Audit Committee Minutes 05.11.2024.pdf (8 pages)

1.5. Actions following meeting held: 05.11.2025

Rhian Thomas

📄 1.5 Action Log - Public Audit & Assurance (7).pdf (1 pages)

1.6. Any Other Urgent Business

Rhian Thomas

09:10 - 10:45 **2. Items for Review & Assurance (09:10 – 10:25)**
95 min

2.1. Internal Audit Progress Report including (30 MINUTES):

Ian Virgil

- *Capital Systems – Substantial Assurance*
- *Maternity Care – Ockenden Review (Reasonable Assurance)*
- *Smoking Cessation (Reasonable Assurance)*
- *Consent Process (Reasonable Assurance)*
- *Mortuary Refurbishment at UHW (Reasonable Assurance)*
- *Interventions Not Normally Undertaken (Limited Assurance)*
- *Follow-up: Implementation of Health Roster System (Limited Assurance)*
- *Legal Services (Advisory)*
- *Decision Making (Advisory)*

📄 2.1 IA Progress Report February 25 cover.pdf (2 pages)

📄 2.1 IA Progress Report February 25.pdf (25 pages)

📄 2.1a Capital Systems Final Audit Report.pdf (8 pages)

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- 📄 2.1b Maternity Care Final Internal Audit Report.pdf (19 pages)
- 📄 2.1c Smoking Cessation Final Internal Audit Report.pdf (11 pages)
- 📄 2.1d Consent Process Final Internal Audit Report.pdf (10 pages)
- 📄 2.1e Mortuary Refurbishment Final Report.pdf (28 pages)
- 📄 2.1f Interventions Not Normally Undertaken (INNU) Final Internal Audit Report.pdf (22 pages)
- 📄 2.1g Follow-up Implementation of Health Roster System Final Internal Audit Report.pdf (17 pages)
- 📄 2.1h Legal Services Final Internal Audit Report (Advisory) response.pdf (19 pages)
- 📄 2.1i Decision Making Final Internal Audit Report (Advisory).pdf (15 pages)

2.2. Audit Wales Update (30 MINUTES):

Wales Audit

1. Annual Audit Report 2024
2. Outline Audit Plan 2025
3. 2024 Structured Assessment

- 📄 2.2 CVUHB Audit Committee Update (February 2025).pdf (14 pages)
- 📄 2.2.1 CVUHB Annual Audit Report 2024 (Final) (1).pdf (24 pages)
- 📄 2.2.2 CVUHB 2025 Outline Audit Plan (Final).pdf (11 pages)
- 📄 2.2.3 CVUHB Structured Assessment 2024 Report (Final).pdf (42 pages)

2.3. Audit Wales Audits (15 MINUTES):

Wales Audit

1. Urgent and Emergency Care: Flow out of Hospital – Cardiff & Vale Region
2. Discharge Planning Progress Update
3. Review of cost savings arrangements

- 📄 2.3.1 Cardiff and Vale Regional Flow out of Hospital Report.pdf (50 pages)
- 📄 2.3.2 C&VUHB Discharge Planning Local Report Final.pdf (18 pages)
- 📄 2.3.3 C&VUHB Cost Savings Report - Final.pdf (26 pages)
- 📄 2.3.3a C&VUHB Review of Cost Savings Arrangements - Management Response.pdf (10 pages)

2.4. Procurement Compliance Report / Single Tender Actions / No PO No Pay (10 MINUTES)

Catherine Phillips

- 📄 2.4 Procurement Audit Committee Board Report - Feb 2025 v1 (1).pdf (10 pages)
- 📄 2.4a STA's reported Feb 25 (1).pdf (1 pages)

2.5. Internal Audit Tracker Update (10 MINUTES)

Matt Phillips

- 📄 2.5 Internal Audit Tracker Update Report - January 2025 Final.pdf (4 pages)
- 📄 2.5a Appendix 1 - Internal Audit Report 2022 actions 29.01.2025.pdf (9 pages)
- 📄 2.5b Appendix 2 - Internal Audit Report outstanding actions 29.01.2025.pdf (47 pages)
- 📄 2.5c Appendix 3 - AMAT Guide.pdf (8 pages)

10:45 - 10:50
5 min

3. Items for Approval/Ratification (10:45 – 10:50)

3.1. Report of the Losses and Special Payments Panel (5 MINUTES)

Robert Mahoney

- 📄 3.1 Report of the November 2024 Losses and Special Payments Panel.pdf (2 pages)
- 📄 3.1a Appendix 1 - Minutes of the November 2024 Losses & Special Payments Panel.pdf (8 pages)

10:50 - 10:50
0 min

4. Items for Noting & Information

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4.1. Counter Fraud Progress Update

Catherine Phillips / Henry Bales

- 📄 4.1 COUNTER FRAUD PROGRESS _ PUBLIC _ COVER SHEET P4.pdf (2 pages)
 - 📄 4.1a COUNTER FRAUD PROGRESS REPORT - CAVUHB PUBLIC P4.pdf (9 pages)
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10:50 - 10:50 5. Agenda for Private Audit and Assurance Committee

0 min

Approval of Private Committee Minutes

Counter Fraud Progress Update (Confidential – ongoing investigations)

Health Board Salaries Overpayment Update

Health Board Salaries Underpayment Update

10:50 - 10:50 6. Any Other Business

0 min

10:50 - 10:50 7. Review & Final Closure

0 min

7.1. Items to defer to the Board / Committees & Review of Future Actions

Rhian Thomas

7.2. Date and Time of the next Committee meeting:

Tuesday 20 May 2025 via MS Teams

7.3. 5 minute break prior to the Private Meeting

10:50 - 10:50 8. Declaration:

0 min

To consider a resolution that representatives of the press and other members of the public be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest [Section 1(2) Public Bodies (Admission to Meetings) Act 1960].

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