

Apprenticeship in Health (Clinical Healthcare Support)

This programme will guide and assess the development of the knowledge and skills of those employed in clinical support services roles within the health sector, for example:

- Administrative assistant
- Health records clerk
- Hospital porter
- Kitchen assistant
- Security services
- Stock control assistant

On completion of this apprenticeship framework, the candidate will receive the following qualifications/certificates:

- City & Guilds Level 3 Diploma in Clinical Healthcare Support
- Essential Application of Number Skills Level 2 and Essential Communication Skills Level 2
- City & Guilds Level 3 Award in Employment and Personal Learning Skills in Health (QCF)
- Apprenticeship in Health (Clinical Healthcare Support)

Level 3 Diploma in Clinical Healthcare Support

To achieve the Level 3 Diploma in Clinical Healthcare Support, the candidate must achieve a minimum of **65 credits**. This will comprise of:

course units

Mandatory Units – 12 units (35 credits)

- Engage in personal development in Health, social care or children's and Young peoples setting
- Promote communication in Health, social care or CYP settings
- Principles for implementing duty of care in health & social care or CYP settings
- Promote equality and inclusion in Health & Social Care & CYP settings
- The role of the health & Social care worker
- Promote and implement health & safety in health & social care
- The principles of infection prevention and control
- Causes and Spread of infections
- Promote person centred approaches in Health & Social Care
- Principles of safeguarding and protection in H+SC
- Promote good practice in Handling information in Health & Social care settings
- Cleaning, decontamination and waste management

Optional Units - (minimum 30 credits)

There are numerous optional units which can be chosen which will be dependent on the candidate's job role within a health sector employer. These could include:

- Housekeeping
- Catering
- Portering
- Transport
- Estate management
- Medical records
- Administration
- Customer Service
- Security
- Stock control

Level 3 Award in Employment and Personal Learning Skills in Health (QCF)

This award consists of 5 units (7 credits) which will cover areas such as employment and the learning skills needed to be successful whilst working in the health sector; such as your rights and responsibilities as an employee, working within a team and problem solving.

The five mandatory units are:

- Understand employment responsibilities and rights in health, social care or children and young people's settings
- Preparing for an L3 apprenticeship
- Using research skills to solve problems
- Manage own learning
- Participating through team leading

This qualification will be achieved between a combination of an assignment and evidence gathered in a portfolio.

Essential Skills

These are essential skills that are critical to develop and succeed in the workplace today. There are two skill areas which participants complete through a combination of controlled tasks and confirmatory tests. The controlled task must be completed within 8 weeks of its start date:

- Essential Application of Number Skills Level 2
- Essential Communication Skills Level 2

Course Delivery

An Assessor will visit the candidate at their workplace at least once a month for a minimum of 1 hour. In between visits learners will be expected to complete work to ensure progress is made.

Recommended Time on Framework

The recommended time to complete this Apprenticeship framework is 14 months.