

**Freedom of Information Act 2000 – Request Reference FoI/24/334**  
**Translation and Interpretation**

Interpretation and Translation Services			
Question	Notes	Response:	
What was your overall 23/24 spend for interpretation and translation services?	Apr'23 – Mar'24  <i>Spend to include all service formats across all contracts held</i>	For the financial year ending 31 March 2024, the total expenditure was £1,019,844.	
What was your overall 22/23 spend for interpretation and translation services?	Apr'22 – Mar'23  <i>Spend to include all service formats across all contracts held</i>	For the financial year ending 31 March 2023, the total expenditure was £893,982.	
What was your overall 21/22 spend for interpretation and translation services?	Apr'21 – Mar'22  <i>Spend to include all service formats across all contracts held</i>	For the financial year ending 31 March 2022, the total expenditure was £780,862.	
Please confirm the following details for your provider(s) of interpretation services for each year:		<b>Response:</b> <i>Please add additional columns if required</i>	
		<b>Provider 1</b>	<b>Provider 2</b>
<b>Provider name</b>	<i>e.g. inhouse / provider name</i>	Cardiff City Council Welsh Translation Unit, Bilingual Cardiff (BC).	Wales Interpretation and Translation Service (WITS).
<b>Scope of contract and value of spend where in scope in Apr'23-Mar'24 year</b>	a) Yes/No, If yes £x b) Yes/No, If yes £x c) Yes/No, If yes £x	£91,931.05 total spend.	a) £445,474.55 b) £3,695.67 c) £3,743.00

a) Pre-booked face-to-face b) Pre-booked video c) Pre-booked telephone d) On-demand video e) On-demand telephone f) British Sign Language g) Interpreters on wheels	d) <i>Yes/No, If yes £x</i> e) <i>Yes/No, If yes £x</i> f) <i>Yes/No, If yes £x</i> g) <i>Yes/No, If yes £x</i>		d) £38,165.56 e) £194,168.88 f) £120,879.16 g) No
<b>Value of spend against each in-scope service Apr'22-Mar'23 year</b>		£109,782.00 total spend.	a) 405,445.07 b) £3,164.00 c) £5,610.00 d) £39,181.94 e) £176,419.95 f) £40,639.38 g) No
<b>Value of spend against each in-scope service Apr'21-Mar'22 year</b>		£105,253.00 total spend.	a) £311,963.38 b) £6,996.74 c) £8,306.00 d) £44,516.96 e) £151,310.68 f) £38,805.13 g) No
<b>Current contract start date</b>	<i>DD/MM/YYYY</i>	August 2020.	20/09/2022
<b>Current contract end date</b>	<i>DD/MM/YYYY</i>	August 2024.	Rolling contract from 01/06/2024 – spend approved on ad hoc basis.
<b>Any extension options available under the existing contract</b>	<i>e.g. 2 x 12 months</i>	No.	No.
<b>How was this contract awarded?</b>	<i>e.g. Tender / direct award</i>	Direct award.	Direct award.

<b>Which procurement framework was used to award this contract?</b>	<i>e.g. NHS SBS / ESPO / No framework used</i>	Not applicable.	Regulation 12 of The Public Contract Regulations 2015.
<b>Have service credits been applied in the last 12 months? If yes, what performance failure was this linked to?</b>	<i>e.g. Yes - non-fulfilment of BSL</i>	Not applicable.	No.
<b>Is there is an exclusivity clause, which would prevent you from piloting additional or complementary interpreting services during the duration of your current contract?</b>	<i>Yes/No</i>	No.	No.
<b>From which budget within your organisation are interpreting services funded?</b>	<i>Budget/Department name</i>	For BC, it is the budget of whichever department uses the service. For WITS, Cost Centre 0027 – Central and Reserves (Executives – Health Board wide contract).	
<b>Which staff member/job role is responsible for signing off that budget?</b>	<i>e.g. Equality, Diversity &amp; Inclusion Lead</i>	For BC, please see above. For WITS, the Executive Director of People and Culture and the Deputy Director of Finance.	
<b>Which staff member/job role manages the interpretation services contract(s)?</b>	<i>e.g. Equality, Diversity &amp; Inclusion Lead</i>	For BC, the Welsh Language Officer. For WITS, the Assistant Director of Patient Experience.	