

Freedom of Information Act 2000 – Request Reference FoI/24/396

Procurement

Information Requested:

I am writing to submit a Freedom of Information request for information related to the organisation's contracts register, procurement strategy document, and contact details. Please find the detailed requests below:

1. Contract Register Request:

I am seeking the full and entirety of the organisation's contract register or database. The register should include the following columns/headings or something similar:

- Contract Reference -Unique reference number associated with the contract.
- Contract Title
- Procurement Category –
- Supplier Name
- Spend (Total, Annual or contract value)
- Contract Duration
- Contract Extensions
- Contract Start Date
- Contract Expiry Date
- Contract Description [Please provide me with as much detail as possible.]
- Contact Owner (Person that manages the contract register)
- Contact details of section 151 officer
- CPV codes/Pro-Class
- How many contracts are currently held on the contract register

If any of the headings within your contract register has not been provided, please state this within your response.

Please provide the contract's register file in Excel format.

2. Procurement Strategy Document Request:

Can the organisation provide a full version of their Procurement Strategy for the fiscal year 2024-2025?

If the Procurement Strategy is a strategic direction (2022-2025) instead of an annual plan, please provide an update document for 2023-2024. If an update cannot be provided, please provide information on when an update is planned to be published.

We require the full document. If any parts of this document have been removed, please state this within your response.

3. Contact Details Request:

Provide contact details of the person responsible for API or data sharing, including [Name, Job Title, Telephone, Email Address].

Provide contact details of the person responsible for the actual contract's register, including [Name, Job Title, Telephone, Email Address].

IMPORTANT:

1. If the organisation has a CRM system or a similar system, ensure there is a facility to download and extract contract data.
2. If providing a weblink to a portal, ensure that all contracts are included, as some organisations may only upload a small portion of their contracts.
3. For organisations planning to make an exemption around spend, clarify that the spend information requested is an overall figure, and a complete breakdown is not required.

Response Details:

In response to request 1

After considering your request, Cardiff and Vale University Health Board (the UHB) believes that section 21 of the Freedom of Information Act 2000 (FOIA) applies in this instance and is refusing your request.

Under section 21 of the FOIA, a public authority does not have to respond to a request if the information being sought is reasonably accessible to the applicant by other means.

In line with our obligation to advise and assist per section 16 of the FOIA, I can confirm that the relevant information can be found [here](#).

In response to request 2

After considering your request, the UHB believes that section 21 of the FOIA applies in this instance and is refusing your request.

In line with our obligation to advise and assist per section 16 of the FOIA, I can confirm that the relevant information can be found [here](#).

In response to request 3

After considering your request, the UHB believes that the data requested is classed as personal data as defined under the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Its disclosure would be contrary to the data protection principles and constitute unfair and unlawful

processing with regard to Articles 5, 6, and 9 of the UK GDPR. We are therefore withholding this detail under section 40(2) of the FOIA. This exemption is absolute and therefore there is no requirement to apply the public interest test.