

## Introduction

This Self-Assessment Tool has been compiled by the Controlled Drugs Team at CQC. The tool is intended for use by primary care or other similar structured organisations to assess their organisation's arrangements for controlled drugs governance and identify areas requiring improvement.

The tool covers aspects of CD governance set out in the following sections:

1. Obtaining and receiving
2. Storage
3. Prescribing
4. Dispensing and supply
5. Destruction
6. Transporting
7. Stationery
8. Reporting and learning
9. Summary

Guidance on how to complete this tool can be found in the guidance tab

Once completed, the tool provides a summary of the answers provided which can be used to assess organisational governance in the safe management and use of controlled drugs.

Completion of this tool along with the results are for internal organisational use only and do not form any part of the CQC inspection process.

Date: April 2019

Review data: updated as changes to legislation and guidance are made, otherwise no later than April 2022