

**Freedom of Information Act 2000 – Request Reference FoI/23/548**  
**Covid-19 Procedures**

**1. How many patients were transferred between each hospital site for admission due to Covid-19 each month for a period of 24 months from and including March 2020?**

In completing a search for the information requested, Cardiff and Vale University Health Board (the UHB) has confirmed that this information is not centrally recorded or collated. To retrieve the information requested would require a manual search through individual patient records and the UHB considers that this would exceed the limit set within regulations for responding to a request. The UHB has therefore relied upon the section 12 exemption ('Exemption where cost of compliance exceeds appropriate limit') of the Freedom of Information Act 2000 and is refusing your request.

The UHB has estimated that to complete the work needed to respond to this request would exceed the time limit as set within regulations to respond to a Freedom of Information Act request. Under the Act there is an allowance of two and a half days, or 18 hours, to comply with a request and the cost limit set within the Fees Regulations for this amount of work (18 hours) is £450 for the UHB. The Fees Regulations specify that the cost of complying with a request must be calculated at the rate of £25 per hour.

However, as per our duty to advise and assist under section 16 of the Act, the UHB can inform you that a patient movement or site transfer cannot be attributed purely due to Covid-19 without reviewing the clinical notes.

**2. During this period, how were patients tested, for the Covid-19 virus? How frequent were these tests? What was the exact procedure in these instances?**

Patients were tested in line with the government guidance relevant at the time of testing. The procedure used was a throat swab.

**3. What facilities were made available for hospital staff to change and/or shower before, during, and after their shifts for a period of 24 months from and including March 2020?**

At University Hospital of Wales (UHW), there was a set of male and female showers opposite the Children's Hospital and a set of male and female showers across the road from the Dental Hospital.

At University Hospital Llandough (UHL), there was one set of male and female showers located at the side of the Plaza in the drop-off area.

As part of the Green Zone, there were staff changing rooms in UHW in the Emergency Admissions Lane, and in UHL at the top end of the site by the old Maternity entrance.

There were also temporary staff havens at UHW and UHL as breakout spaces for staff during the pandemic.