

**Freedom of Information Act 2000 - Request Reference FoI/23/078**  
**Essential Car Use**

**Information Requested:**

Please can you provide me with a copy of the Essential Car User Allowance policy for staff, including details of the rates paid to staff who use their own vehicles for the purpose of undertaking their duties.

**Response details:**

Cardiff and Vale University Health Board (the UHB) does not hold this information. Under Section 16 of the FOIA, which provides us with the duty to advise and assist, the UHB can inform you that the reimbursement rates for staff who use their cars is managed on an All Wales basis by NHS Wales Shared Services Partnership (NWSSP). Please see below their contact details that may be of use to you,

Information Governance Manager  
Corporate Services

**Email:** [shared.services@wales.nhs.uk](mailto:shared.services@wales.nhs.uk)