

Freedom of Information Act 2000 - Request Reference FoI/23/415
All Wales Disciplinary Policy

Information Requested:

I see from your website that you operate the All Wales Disciplinary Policy

Section 12.5 in relation to Suspension requires that any and all suspensions must follow a formal Risk Assessment process and that this Risk Assessment must be undertaken monthly as part of the Suspension Review

Question. 1 - Do you provide your Managers (suspending Officers) with a formal Template for this Risk Assessment

Question. 2 - are Suspending Officers told that they must undertake a formal Risk Assessment before any Suspension is made and then every Month as part of the formal suspension review, or is it the LHB's assumption that this is fundamentally clear within the Policy.

Question .3 - does the LHB offer formal Suspending Officer training, and if so is compliance recorded in ESR

Response Details:

1. Yes
2. It is a suspending officer's responsibility to complete risk assessment and review on a monthly basis as per the All Wales disciplinary policy. However, People Services Team provide advice and support.
3. There is no specific training provided for suspensions. Advice is provided by People Services.