

Freedom of Information Act 2000 - Request Reference Fol/22/356

Mail Services

Please could you answer the below questions on behalf of Cardiff and Vale University Health Board:

1. **Do you use external suppliers for your letters, if so which suppliers currently provide you with hybrid mail services?**

Healthcare Communications

2. **When are the current contracts due for renewal?**

July 2024 if one year extension option is utilised

3. **What frameworks are the current contracts procured through?**

Health Trust Europe

4. **Who are the contacts at your organisation responsible for the contracts and what are there contact details?**

Cardiff and Vale University Health Board Frontline Procurement Services

5. **Who is the lead procurement contacts for hybrid mail services and what are there contact details?**

Senior Procurement Business Manager

After considering your request, the UHB believes that the request for an email address is classed as personal data as defined under the General Data Protection Regulation (GDPR) and Data Protection Act 2018 and its disclosure would be contrary to the data protection principles and constitute unfair and unlawful processing in regard to Articles 5, 6, and 9 of GDPR. We are therefore withholding this detail under Section 40(2) of the Freedom of Information Act 2000. This exemption is absolute and therefore there is no requirement to apply the public interest test.

6. **What is the value of each of the hybrid mail contracts you have, annually and total contract values?**

Estimated £61k per annum

7. **What volume of letters and envelopes is your organisation currently sending out on an annual basis via hybrid mail suppliers or using internal resource?**

- External supplier undertakes an approximate volume of 66,000 each a year.
- Internal Health Board franking volume is 1,511,605.