

**Freedom of Information Act 2000 - Request Reference FoI/20/351**  
**Annual Leave Request Denied**

**Request details**

Under the Freedom of Information Act, I am requesting information on the number of annual leave requests denied in your organisation.

I request the following details:

- 1. The number of annual leave requests made by staff which were denied between 1 May and 31 August 2020.**
- 2. The number of annual leave requests denied between 1 May and 31 August 2019.**
- 3. Role of staff member whose annual leave request was denied, e.g. nurse, Agenda for Change band 5 or above.**

I would like the information on an excel spreadsheet and via email if possible.

**Response details**

In completing a search for the information requested, Cardiff and Vale University Health Board (the UHB) has confirmed that this information is not centrally recorded or collated. To retrieve the information requested would require a manual search through individual records and the UHB considers that this would exceed the limit set within regulations for responding to a request. The UHB has therefore relied upon the Section 12 exemption ('Exemption where cost of compliance exceeds appropriate limit') of the Freedom of Information Act 2000 and is refusing your request.

The UHB has estimated that to complete the work needed to respond to this request would exceed the time limit as set within regulations to respond to a Freedom of Information Act request. Under the Act there is an allowance of two and a half days, or 18 hours, to comply with a request and the cost limit set within the fees regulations for this amount of work (18 hours) is £450 for the UHB. The fees regulations specify that the cost of complying with a request must be calculated at the rate of £25 per hour.