

Freedom of Information Act 2000 - Request Reference FoI/20/430
Reduction in Hours Policy

Request details

I am requesting this information under the Freedom of Information Act 2000.

Can you advise if there is a policy to allow for a temporary or permanent reduction in hours for a member of staff if they are having difficulty with childcare arrangements in respect of a child who is currently attending school?

Response details

Requests for reductions in hours, whether temporary or permanent, are processed under the flexible working procedure. For further information, please find the following direct link to the procedure:

<https://cavuhb.nhs.wales/files/policies-procedures-and-guidelines/workforce-and-od-policies/f-workforce-and-od/flexible-working-procedure-2019-approved-epsg-15-05-19-updated-links-pdf/>