

Cardiff and Vale University Health Board - Board Plan of Business 2023-24								
App - Approval Ass - Assurance Inf - Information	Committee/ Group	Lead	25-May	27-Jul	28-Sep	30-Nov	25-Jan	28-Mar
Agenda Item								
Strategy and Strategic Plans								
Determine/ review UHBs aims, objectives and priorities (as part of SoFW Strategy)	Management Executives/SLB/ Board Dvpt	CEO		App				
Approve / Review Values and Standards of Behaviour Framework (part of SoFW Strategy)	P&C	CEO/EDSP		App				
Approve / review action required on delivery of strategic objectives	Board Dvpt	CEO			App			
Approve IMTP	F&P/Board Dvpt	EDSP						App
Approve/ review development and delivery of patient centred clinical services (as part of SoFWS)	Q,S&E/Board Dvpt	MD/EDSP		App				
Approve/ Review citizen, partnership and stakeholder engagement and involvement strategies	Board Dvpt	EDSP				App		
Approve / Review Quality, Safety and Experience Framework	Q,S&E/Board Dvpt	MD/END				Ass		
Approve / Review People and Culture Plan	P&C/Board Dvpt	EDPC					Ass	
Approve/ Review Estates Strategy	Board Dvpt	DoF			App			
Approve / Review Digital Health Intelligence Strategy	DHIC	DT	Ass					
Approve / review Capital Strategy (including investment and disposal plans)	F&P/Board Dvpt	DoF/EDSP		Ass				
Approve/ Review Framework and Strategy for Performance Management	F&P	CEO		App				
Approve Population Health Needs assessment and Commissioning Plan	Q,S&E	EDPH/EDSP						App
Approve Joint Area Plan (prepared under direction of RPB in response to Population Needs Assessment)	Board	CEO	App					
Approve / review Wellbeing objectives in accordance with requirements of Wellbeing of Future Generations Act (as part of SoFW Strategy)	Board Dvpt	EDPH/EDSP		Ass				
Approve Wellbeing Plan agreed by Public Service Board	Board	CEO				Ass		
Standing Items								
Patient Story	Board	MD/END	Inf	Inf	Inf	Inf	Inf	Inf
Minutes of the previous meeting	Board	DCG	App	App	App	App	App	App
Action Log	Board	DCG	Ass	Ass	Ass	Ass	Ass	Ass
Ratify urgent decisions of the Chair/CEO	Board	CCG	App	App	App	App	App	App
Chairs Report	Board	CHR	Ass	Ass	Ass	Ass	Ass	Ass
Chief Executive's Report	Board	CEO	Ass	Ass	Ass	Ass	Ass	Ass
Integrated Performance report (including quality, finance, activity and workforce)	QSE /F&P/P&C	END/MD/EDPC/ COO/DoF	Ass	Ass	Ass	Ass	Ass	Ass
Board Assurance Framework	Audit	DCG/CEO	App	App	App	App	App	App
Corporate Risk Register	Audit	DCG	Ass	Ass	Ass	Ass	Ass	Ass

Chair's Committee Reports to Board: -Audit and Assurance Committee -Quality, Safety and Experience Committee -People and Culture Committee - Finance and Performance Committee - Mental Health and Mental Capacity Act Committee - RaTS Committee - Charitable Funds Committee -Digital Health and Intelligence Committee -Shaping Our Future Hospitals Committee	Audit Q,S&E P&C F&P Mental Health RaTS CF DHIC SoFH	DCG DCG DCG DCG DCG DCG DCG DCG DCG	Ass Ass Ass Ass - Ass Ass	Ass Ass Ass Ass Ass - Ass	Ass Ass Ass Ass - Ass Ass	Ass Ass Ass Ass Ass - Ass Ass	Ass Ass Ass Ass Ass - Ass	Ass Ass Ass Ass - App Ass
Minutes of Committees of the Board: -Audit and Assurance Committee -Quality, Safety and Experience Committee -People and Culture Committee - Finance and Performance Committee - Mental Health and Mental Capacity Act Committee - RaTS Committee - Charitable Funds -Digital Health Intelligence Committee -Shaping our Future Hospitals Committee	Audit Q,S&E P&C F&P Mental Health RaTS CF DHIC SoFH	DCG DCG DCG DCG DCG DCG DCG DCG DCG	App App App App - App App	App App App App App - App	App App App App - App App	App App App App App - App App	App App App App App - Ass	App App App App - App App
Minutes of Joint Committee: - EASC - WHSCC	EASC WHSCC	DCG DCG	Ass Ass	Ass Ass	Ass Ass	Ass Ass	Ass Ass	Ass Ass
Minutes of Advisory Groups: - Stakeholder Reference Group - Local Partnership Forum - Healthcare Professional Forum	SRG LPF HPF	EDSP EDPC EDPC	App App	App	App App App	App App App	App App App	App App App
Governance								
Approve Standing Orders, Scheme of Delegation, SFIs	Audit	DCG	App					
Ratify in public failure to comply with SO's	Audit	DCG	App	App	App	App	App	App
Authorise the use of the seal	Board	DCG	App	App	App	App	App	App
Approve proposals for action on litigation (as and when required)	Board	DCG	App	App	App	App	App	App
Receive and determine action in relation to Board Member declarations of interests (and when required)	Audit	DCG	Ass					
Approve the top level organisation structure	Management Executives	CEO			App			
Approve corporate policies (as and when required)	Management Executives	DCG	App	App	App	App	App	App
Appoint and revise Committees of the Board	Board	CHR						App
Note the appointment of Executive Directors including Board Secretary (as and when required)	RaTS	CHR	Inf	Inf	Inf	Inf	Inf	Inf
Approve TOR for all Committees	All Board Committees	DCG						App
Appoint, equip, review and where appropriate dismiss the Chair and any members of any Committee, Joint Committee or Group set up by the Board (as and when required)	Board	CHR	As required					
Appoint, equip, review and where appropriate dismiss individuals appointed to represent the Board on outside bodies and group (as and when required)	Board/RaTS	CHR/CEO	As required					
Approve arrangements relating to responsibilities as a corporate trustee for funds held on trust	Charitable Funds	CHR						App
Approve Risk Management Strategy and Plans	Audit	DCG					App	
Approve Civil contingency and business continuity update	F&P	EDSP			App			

